

CURRICULUM STRATEGY COMMITTEE TERMS OF REFERENCE

(Reference should also be made to the Standing Orders)

1. Constitution

- 1.1. A minimum of 4 and up to 9 members, to include:
 - The Principal;
 - The Vice Principal Curriculum;
 - The Director of External Relations;
 - At least 2 other members of the Quality, Performance & Standards ("QPS") Committee (in addition to the Principal);
 - At least 1 Governor who is not a member of QPS Committee;
 - Up to 2 co-opted members with relevant experience.
- 1.2. The Committee has the power to co-opt individuals with relevant skills and experience from within and outside the College.

2. Chair

- 2.1 The Chair of the Committee shall be a member of the Corporation other than the Principal, elected by the Committee on at least an annual basis.

3. Quorum

- 3.1 The quorum shall be 3 members, to include at least 2 Independent Governors.

4. Frequency of Meetings

- 4.1 Twice annually, or more frequently at the behest of the QPS Committee.

5. Purpose

- 5.1 The QPS Committee (which by its Terms of Reference is responsible for monitoring the overall curriculum framework, its relevance and intent and the quality of its delivery) has established the Committee with the intention of strengthening Governors' oversight of curriculum intent, implementation and impact, of how well the College engages with stakeholders, and of how well the curriculum and the education and training provided meets local needs.

6. Terms of Reference

To provide advice and assurance to the QPS Committee as follows:

- 6.1 On the effectiveness and impact of the College's strategy to understand the skills needs of the local regional and national economy and plan the curriculum accordingly, in particular its work with key employer partners and other stakeholders on curriculum design and implementation, and their feedback;

- 6.2 On the responsiveness of the College curriculum to national, regional and local strategic priorities for education and skills;
- 6.3 That the College has effective systems and processes in place to review its programmes and courses in a systematic manner on a regular basis to ensure that they are current and relevant and aligned with the College's curriculum and financial strategies.
- 6.4 On the effectiveness and impact of the College's HR and People Development strategies in contributing to the delivery of:
- employer engagement strategies;
 - skills strategies; and
 - the curriculum;
- 6.5 In respect of any strategic risk(s) relating to employer engagement and meeting local skills needs:
- whether the Corporation's expressed risk tolerance is appropriate, or what it should be if not;
 - any event(s) which will materially impact the risk exposure score(s), for example a dispute with a major employer partner;
- 6.6 In respect of any proposed material change(s) to the College curriculum or mode of delivery, its:
- alignment with the quality strategy and corporate strategy;
 - anticipated financial impact;
 - expected impact on student experience and any mitigating actions; including the outcome of any equality impact assessment;
 - impact, if any, on the educational character;
- 6.7 On the College's Accountability Agreement and its development within the required timescale;
- 6.8 In respect of the College's sub-contracting arrangements, including the adequacy of assurance provided on current and intended subcontractors (in particular in terms of quality and risk);
- 6.9 On the implementation of any identified actions and/or recommendations and whether they are adequately reflected in the Strategic Risk Register, Quality Improvement Plan, or other action plan;
- 6.10 On its own effectiveness and adherence to its Terms of Reference; and
- 6.11 On any other matters referred to it by the Corporation.

Approved by the Corporation: 23.10.23