



INVEST IN YOURSELF

ADULT COURSE GUIDE

Professional, short and online courses for adults



WELCOME TO OUR NEW ADULT COURSE GUIDE

At Kirklees College, we understand the demands of today's workplace which is why we are committed to supporting you to gain the skills needed to succeed in your chosen career.

We are here to support you across all areas of learning. Whether you are looking to try a new hobby, upskill in your career or are thinking about returning to education following a break, we can help you to achieve your goal.

Ranging from one-day workshops to evening classes and professional certificates, there is no better place to start than Kirklees College.

With courses available at one of our centres, online or as part of continued professional development in the workplace, our adult learners can benefit from flexible learning designed to fit around your lifestyle.

Invest in yourself and enrol now to secure your place at Kirklees College.

INVEST IN YOURSELF



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DISCLAIMER: Please note courses are subject to change. Details correct at time of print. See the website for up-to-date course and fee information. The college reserves the right to make changes at any time. Some free courses may be restricted to people who reside in the local community.

COMMUNITY COURSES

Our free adult courses mean that you'll be making a personal rather than a financial investment. Whether you are looking to secure a job, retrain, upskill, embrace a new hobby or focus on your wellbeing, we have a variety of courses for you to enjoy.



ESSENTIAL DIGITAL SKILLS FAST TRACK

Start Date: 26 June 2023 **Day & Time:** Mon-Fri, 9.30am-4pm **Duration:** 1 week

Start Date: 10 July 2023 **Day & Time:** Mon-Fri, 9.30am-4pm **Duration:** 1 week



HOW TO ENROL



www.kirkleescollege.ac.uk

See page 20 for
more information

DELIVERY METHOD



Online



Huddersfield Centre



Pioneer Higher
Skills Centre

See page 19 for more
information on centres





ANIMAL CARE AND LAND-BASED COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Floristry - Seasonal Theme	1	TH	17 June	Saturday, 10am-3pm	One day	£40	
Floristry - Wedding Theme	1	TH	3 June	Saturday, 10am-3pm	One day	£40	
Introduction to Beekeeping	1	TH	July August	Saturday 10am-3pm	One day	£40	
Introduction to Dog Grooming	1	TH	Day One - 13 May Day Two - 20 May	Saturday, 10am-3.30pm	Two days	£36	



CENTRE/ONLINE: see page 25 for centre key



Online course

HOW TO JOIN:



www.kirkleescollege.ac.uk



Ring 01484 437070



info@kirkleescollege.ac.uk

Please note that for some courses there may be additional exam or material costs.



BUSINESS AND PROFESSIONAL COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
AAT Award in Access to Bookkeeping	1		Flexible	Tuesday, 10-12.30pm	10 weeks	£180.44		
Preparing for AAT	2		June	9.30am - 4.30pm	12 hours	£120		
Certificate in Principles of Business Administration	2		Flexible	Flexible	Flexible, self directed study	Free		
Certificate in Principles of Customer Service	2		Flexible	Flexible	Flexible, self directed study	Free		
Certificate in Principles of Team Leading	2		Flexible	Flexible	Flexible, self directed study	Free		
Certificate in Management and Leadership (CMI)	3		Flexible	Monday, 9am-12pm	9 months	£730.20		
Certificate in Management and Leadership (CMI)	5		Flexible	Monday, 9am-12pm	9 months	£691.00		
CMI Coaching and Mentoring Award	3		Flexible	Flexible	4 months	£308.11		
CMI Coaching and Mentoring Certificate	3		Flexible	Flexible	Up to 12 months	£646.33		
CMI Coaching and Mentoring Diploma	3		Flexible	Flexible	1 year	£1,987		●
CMI Principles of Leadership and Management Award	3		Flexible	Flexible	Up to 3 months	£333.80		

CENTRE/ONLINE: see page 25 for centre key



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19+ Advanced learner loan

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BUSINESS AND PROFESSIONAL COURSES CONTINUED

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
CMI Principles of Leadership and Management Award	5		Flexible	Flexible	4 months	£349.80		
CMI Principles of Leadership and Management Certificate	5		Flexible	Flexible	1 year	£730.20		
CMI Principles of Leadership and Management Diploma	3		Flexible	Flexible	1 year	£1,515		●
CMI Principles of Leadership and Management Diploma	5		Flexible	Flexible	Up to 15 months	£1,635		●

CENTRE/ONLINE: see page 25 for centre key



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19+

Advanced learner loan



COMPUTING COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Microsoft Office Specialist - Excel	3		Flexible	Wednesday, 4pm-5pm	Flexible	£75	
Microsoft Office Specialist - Outlook	3		Flexible	Wednesday, 4pm-5pm	Flexible	£75	
Microsoft Office Specialist - PowerPoint	3		Flexible	Wednesday, 4pm-5pm	Flexible	£75	
Microsoft Office Specialist - Word	3		Flexible	Wednesday, 4pm-5pm	Flexible	£75	
CISCO IT Essentials	3		Flexible	Flexible	Flexible	£380	



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CONSTRUCTION COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
DIY Brickwork	N/A		9 May	Tuesday, 5.30pm - 8.30pm	7 weeks	Free	
18th Edition 2382-18 (Award for the requirements for Electrical Installation)	3		Flexible	Flexible	3 weeks	£395 including exam fees	
BPEC Level 3 Award in the Installation and Maintenance of Heat Pumps Systems (Non-refrigerant Circuits)	3		Flexible	Flexible	3-4 days	Free*	
DIY Basics – Central Heating Maintenance	N/A		5 May 2023	Friday, 1-4pm	3 hours	Free	
DIY Basics – Fixing a Tap	N/A		12 May 2023	Friday, 1-4pm	3 hours	Free	
DIY Basics – Introduction to Coving	N/A		12 May 2023	Friday, 1-4pm	3 hours	Free	
DIY Basics – Safe Use of Power Tools	N/A		12 May 2023	Friday, 1-4pm	3 hours	Free	
Introduction to Woodturning	2		12 May 2023	Friday, 1-4pm	3 hours	Free	
DIY Basics – How to Change a Light Fitting Socket	N/A		12 May 2023	Friday, 1-4pm	3 hours	Free	

*Fully funded through the West Yorkshire Consortium of Colleges Skills Connect programme for an individual and a contribution from an employer if there are multiple staff members.

CENTRE/ONLINE: see page 25 for centre key



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Please note that for some courses there may be additional exam or material costs.



CREATIVE INDUSTRIES COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Ceramics (Intermediate) (19+ Only)	N/A	PI	June	Friday, 1pm-4pm	3 weeks	£83.00	
Ceramic Skills Development	N/A	PI	12 May 2023	Friday, 1-4pm	3 weeks	£36	
Creative Patchwork and Hand Quilting (Intermediate)	N/A	HU	2 May 2023	Tuesday, 5.30-8.30pm	7 weeks	£83	



ESOL COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
ESOL (English For Speakers of Other Languages) (Part Time)	Pre Entry - Level 2	HU PI	Flexible	Various days and times	1 year	Means Tested	



CENTRE/ONLINE: see page 25 for centre key



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HEALTH AND SOCIAL CARE COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Certificate in Awareness of Mental Health Problems	2		3 July	Flexible	10 weeks	Free		
Certificate in Introducing Caring for Children and Young People	2		3 July	Flexible	10 weeks	Free		
Certificate in Understanding Behaviour that Challenges	2		3 July	Flexible	10 weeks	Free		
Certificate in Understanding Children and Young People's Mental Health	2		3 July	Flexible	10 weeks	Free		
Certificate in Understanding Common Childhood Illnesses	2		3 July	Flexible	10 weeks	Free		
Certificate in Understanding Working with People with Mental Health Needs	2		3 July	Flexible	10 weeks	Free		
Safe Handling of Medication in Health and Social Care Settings	2		3 July	Flexible	10 weeks	Free		
Understanding Autism	2		3 July	Flexible	10 weeks	Free		
Understanding Safeguarding and Prevent	2		3 July	Flexible	10 weeks	Free		
Workplace Diploma in Care	2		Flexible	Flexible	1 year	£1,099.52		

CENTRE/ONLINE: see page 25 for centre key



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HEALTH AND SOCIAL CARE COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Diploma in Adult Care	3		Flexible	Flexible	12 months	£2,225		●
Diploma in Adult Care	4	PI	Flexible	Flexible	18 months	£2,882		●
Leadership & Management in Adult Care	5	PI	Flexible	Flexible	2 years	£2,882		●



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19+

Advanced learner loan

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HOSPITALITY AND CATERING COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Bread Making	N/A	HU	13 June 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Feed your Family for a Fiver	N/A	HU	23 May 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Indian Cookery	N/A	HU	16 May 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Pizza Making	N/A	HU	9 May 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Summer Party Food	N/A	HU	6 June 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Taco Making	N/A	HU	27 June 2023	Tuesday, 6-8.30pm	2.5 hours	Free	
Tuesday Night Takeaway	N/A	HU	20 June 2023	Tuesday, 6-8.30pm	2.5 hours	Free	



CENTRE/ONLINE: see page 25 for centre key



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SPORT COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Certificate in Gym Instruction	2		May	Tuesday, 4pm-7.30pm Thursday, 4.30pm-8.30pm Saturday, 1pm-2.30pm	8 weeks	£350	
Certificate in Understanding Nutrition and Health	2		May	Flexible	10 weeks	Free	



CENTRE/ONLINE: see page 25 for centre key



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Please note that for some courses there may be additional exam or material costs.



ENGLISH COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Functional Skills English	E1 to L2	 	Flexible	Various days and times	34 weeks	Free*	
Functional Skills English Level 1 – Fast Track	1		21 June	Wednesday, 9.30am-2.30pm	6 days	Free	
Introduction to Creative Writing	N/A		TBC	TBC	2.5 hours per week for 5 weeks	Free	
Improve your Creative Writing	N/A		TBC	Wednesday, 12.00pm-2.30pm	2.5 hours per week for 5 weeks	Free	
Fast Track Functional Skills English Level 1	1		19 June 2023	Monday-Thursday, 10-4pm Exams on Friday	1 week	Free*	

CENTRE/ONLINE: see page 25 for centre key



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Please note that for some courses there may be additional exam or material costs. *Eligible for a reduction in fees if you are in receipt of benefits.



MATHS COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Functional Skills Maths	E1-L2	 	Variable start dates	Various days/time	34 weeks	Free	
Functional Skills Maths Level 1 – Fast Track	L1		21 June	Wednesday, 9.30am-2.30pm	6 days	Free	
Improve Your Mental Maths	N/A	  	TBC	TBC	5 weeks	Free	
Fast Track Functional Skills Maths Level 1	1		19 June 2023	Monday-Thursday, 10-4pm Exams on Friday	1 week	Free*	



CENTRE/ONLINE: see page 25 for centre key



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Higher Skills & Higher Education

Courses at Kirklees College

Degree level courses on your doorstep

APPLY NOW

www.kirkleescollege.ac.uk

Kirklees College has heavily invested in higher education and higher skills with its range of courses and facilities, including the Pioneer Higher Skills Centre in Dewsbury.

Whether you are considering your next steps, or returning to education after a break, we offer degree level courses on your doorstep, with access to state-of-the-art facilities and teaching that has been designed with your family and other commitments in mind.

With lower course fees, our higher education courses provide an affordable and flexible alternative to university study.

To view our complete range of higher education and higher skills courses, please see our Higher Skills Course Guide 2023/24 which is available to download on our website.



APPRENTICESHIPS



Kirklees College offers the widest range of apprenticeships in Kirklees and Calderdale and trains approximately 1,000 apprentices in over 30 occupational areas who are employed at over 1,000 companies in West Yorkshire.

An apprenticeship offers you the opportunity to learn while you earn and provides you with a solid grounding in your chosen career.

You will gain experience in a real working environment and be trained by industry professionals to gain the skills that are in demand by employers.

We have a range of apprenticeships available, including AAT, Art and Design, Business, Computing, Construction, Engineering, Hospitality and Catering, Marketing, Motor Vehicle, Process Manufacturing and Science.



E info@kirkleescollege.ac.uk

T **01484 437070**

W www.kirkleescollege.ac.uk/apprenticeships



"I really enjoy my apprenticeship at Accu. I get lots of support from my employers and in college where there is a real sense of community. I can't recommend an apprenticeship enough, I learn so much on the job and I'm getting paid."

**Ethan, Customer Service
Apprentice at Accu**

KIRKLEES COLLEGE CENTRES

HU



HUDDERSFIELD CENTRE

Waterfront Quarter, Manchester
Road, Huddersfield, HD1 3LD
01484 437000

PI



PIONEER HIGHER SKILLS CENTRE

Halifax Road,
Dewsbury, WF13 1BD
01484 437000

EN



ENGINEERING CENTRE

Turnbridge Road (Off St Andrew's
Road), Huddersfield, HD1 6AG
01484 437026

BR



BRUNEL CONSTRUCTION CENTRE

Old Fieldhouse Lane (Off Leeds
Road), Huddersfield, HD2 1AG
01484 437141

TH



TAYLOR HILL ANIMAL CENTRE

Close Hill Lane, Taylor Hill,
Huddersfield, HD4 6LE
01484 437184

GA



GLOBE ARTS STUDIO

Carr Lane, Slaithwaite,
Huddersfield, HD7 5AG
01484 842887

HOW TO JOIN A COURSE

Have you seen a course you're interested in?

Contact us to find out when the next course is running. There are three different ways you can join one of our adult courses:



ONLINE:

- 1 Visit **kirkleescollege.ac.uk/adult-learners**
- 2 Click Adult Courses and use the filters to search for your chosen course
- 3 Click on your chosen course and click the **ENROL NOW** button
- 4 Complete our online form and submit it to us



TELEPHONE: **01484 437070**



EMAIL:
info@kirkleescollege.ac.uk

Advanced Learner Loans (19+)

An Advanced Learner Loan provides financial help for those studying Level 3-6 courses. If you are aged 19-23 and already have a Level 3 qualification (e.g. A-levels) or are aged 24+, you can apply for an Advanced Learner Loan to fund your studies.

For more information and to find out if you are eligible, please email **customerservices@kirkleescollege.ac.uk**

OPEN DAYS

We run Open Days at our Huddersfield and Dewsbury centres throughout the year. Open Days provide you with an opportunity to see what college life has to offer. You can find out more about our courses, chat to our tutors and take a tour of our industry-leading facilities.

For more information how to book your place, please visit our website. Doors are also open to everyone on the day.

ALL HUDDERSFIELD CENTRES

WEDNESDAY 28 JUNE 2023

5.00PM – 7.00PM (LAST ENTRY 6.30PM)

ALL DEWSBURY CENTRES

TUESDAY 27 JUNE 2023

5.00PM – 7.00PM (LAST ENTRY 6.30PM)





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