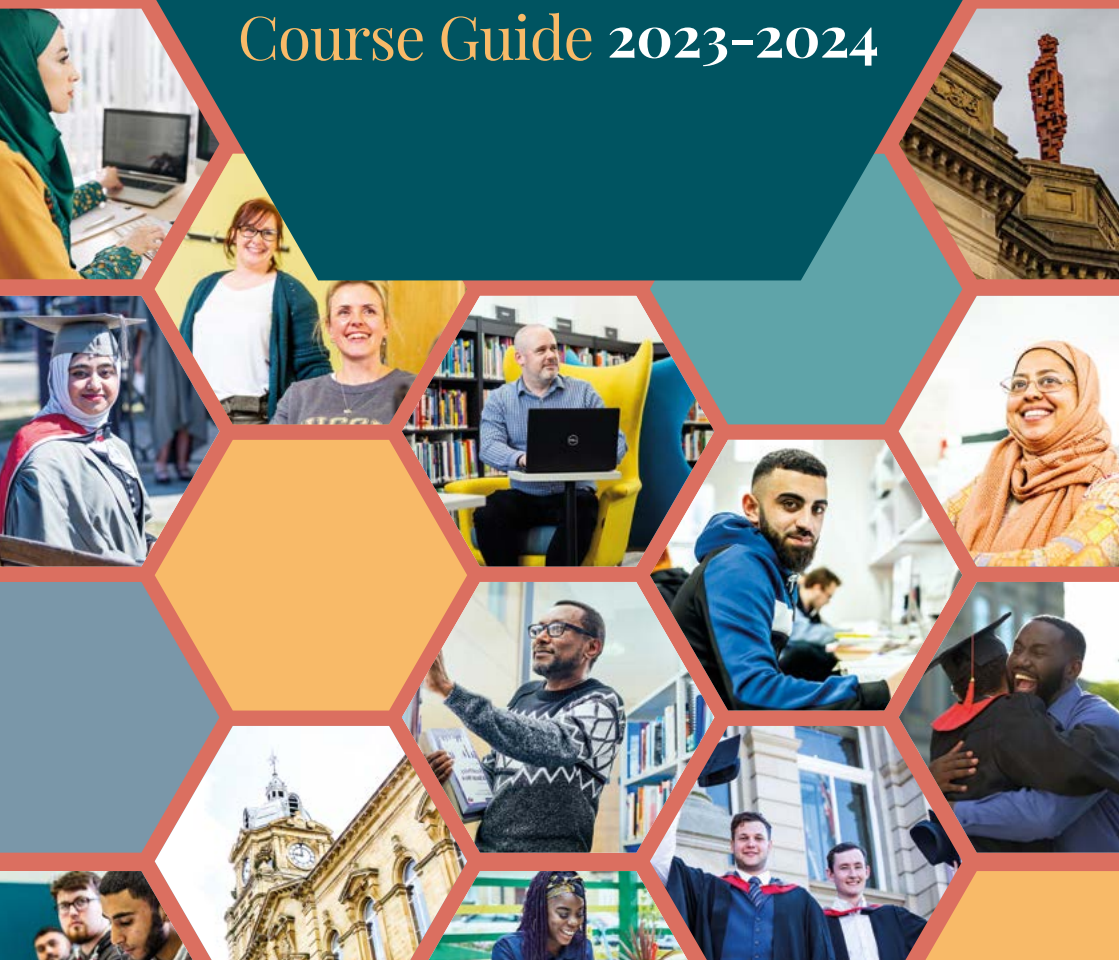




Higher Skills & Higher Education

Course Guide 2023-2024



Higher Skills & Higher Education Courses at **Kirklees College**

Specialist courses at Level 4 and above (university level)

- FLEXIBLE HNC/HND PROGRAMMES
- HIGHER APPRENTICESHIPS
- PROFESSIONAL COURSES



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Disclaimer: every effort is made to ensure the information in this prospectus is as accurate as possible at the time of production. However, course particulars may alter due to circumstances beyond our control. If there are insufficient numbers enrolled on a course, this means we may be unable to offer the programme. Kirklees College reserves the right to make changes at any time.

Welcome to Higher Skills & Higher Education at Kirklees College

- Flexible learning around your lifestyle – study full-time or part-time
- Newly refurbished Higher Education centre with state-of-the-art facilities
- Expert tutors with industry experience
- Degree level courses on your doorstep
- Lower tuition fees than universities
- Smaller class sizes and great student support
- Study skills sessions to support assessment
- Work experience and placement opportunities to get you work-ready

Welcome

The Higher Skills and Higher Education programme at Kirklees College is dedicated to providing local people with the opportunity to gain qualifications, work skills and enhanced career prospects.

Our vocational programme encompasses HNC/ HND courses, Access to Higher Education courses and higher apprenticeships which are taught by industry experienced tutors to provide you with hands-on experience in your chosen career path.

The Higher Skills provision offers degree level courses on your doorstep designed with your family and other commitments in mind. With lower course fees and small class sizes offering specialist academic support, our programmes provide an affordable and flexible alternative to university study.

The opening of the new £14m Pioneer Higher Skills Centre in Dewsbury places us at the forefront of delivering Higher Skills and Higher Education in the local area and allows us to offer our learners progression routes and employment opportunities both locally and nationally.

Pioneer Higher Skills Centre



PIONEER HIGHER SKILLS CENTRE

You can learn in a newly renovated building in Dewsbury following the opening of Pioneer Higher Skills Centre in 2020.

Dedicated to higher skills and higher education, this new learning facility continues to drive the improvement of education and increase the skills of local people.

Located in a Victorian Grade II listed building, this specialist centre will help you gain qualifications, work skills and enhance your career prospects.

The historic building has been transformed into a state-of-the-art facility as part of a £14million restoration project. The centre boasts modern facilities whilst maintaining many original heritage features of this unique building to provide an ideal study environment.

PIONEERING LEARNER

"I've been studying business right from high school up to uni level now. I want to become an accountant so will be progressing onto the AAT course."

My tutors are very supportive and have helped me from start to finish, including the big transition from Level 3 to Level 4. College even helped me set up my student finances.

The new Pioneer Higher Skills Centre is very welcoming. You want to be here to achieve.

I really enjoy being in the building."

Rahaan Kesler, HNC in Business

Pioneering Higher Education in West Yorkshire

SPECIALIST FACILITIES

Pioneer Higher Skills Centre covers 4,500 square metres over three floors.

The centre boasts twenty classrooms, six IT suites and an extensive Learning Resource Centre as well as meeting rooms, a conference space and a print room. Students can take advantage of a CISCO suite, IT hardware build room, art workshops, fashion and textiles studio, Mac suite, science laboratory and hair and beauty salon.

Facilities also include a café, Starbucks coffee shop and social spaces throughout the building that act as study hubs to continue working and socialising.

ANTONY GORMLEY SCULPTURE - WORK

Kirklees College is very proud to have a sculpture by world-renowned sculptor, Antony Gormley, sited at the Pioneer Higher Skills Centre.

The sculpture, titled WORK, proudly stands six feet tall on the rooftop of the Victorian building, formerly known as Pioneer House.

ACCESSIBLE LOCATION

Bradford is only 8 miles to the North and Wakefield is only 6 miles to the East. The M1 and M62 motorways are also close by for easy access.

Conveniently located opposite Dewsbury train station, the centre is just an 8 minute journey from Huddersfield and only 10 minutes from Leeds by train.



Other Learning Centres



HUDDERSFIELD CENTRE

This £70m modern centre offers outstanding facilities, including music, media and performing arts facilities, industry standard training kitchens and Landings 72 restaurant, high-spec salons, advanced science labs, mock air cabin and multiple Learning Resource Centres. There is also a well-equipped gym, cash machine and Starbucks coffee shop.



ENGINEERING CENTRE

This £7.5m employer-led centre boasts state-of-the-art equipment and workshops for CNC, manufacturing, maintenance, mechanical, fabrication and welding, as well as student recreation and breakout areas. There is also a dedicated automotive workshop complete with spray booth designed to replicate a real-life motor vehicle workshop.



BRUNEL CONSTRUCTION CENTRE

This dedicated centre for skilled construction trades, such as brickwork, electrical, joinery, plastering and plumbing is equipped with industry-standard workshops provide the right tools to support the practical and hands-on learning required in the construction sector.

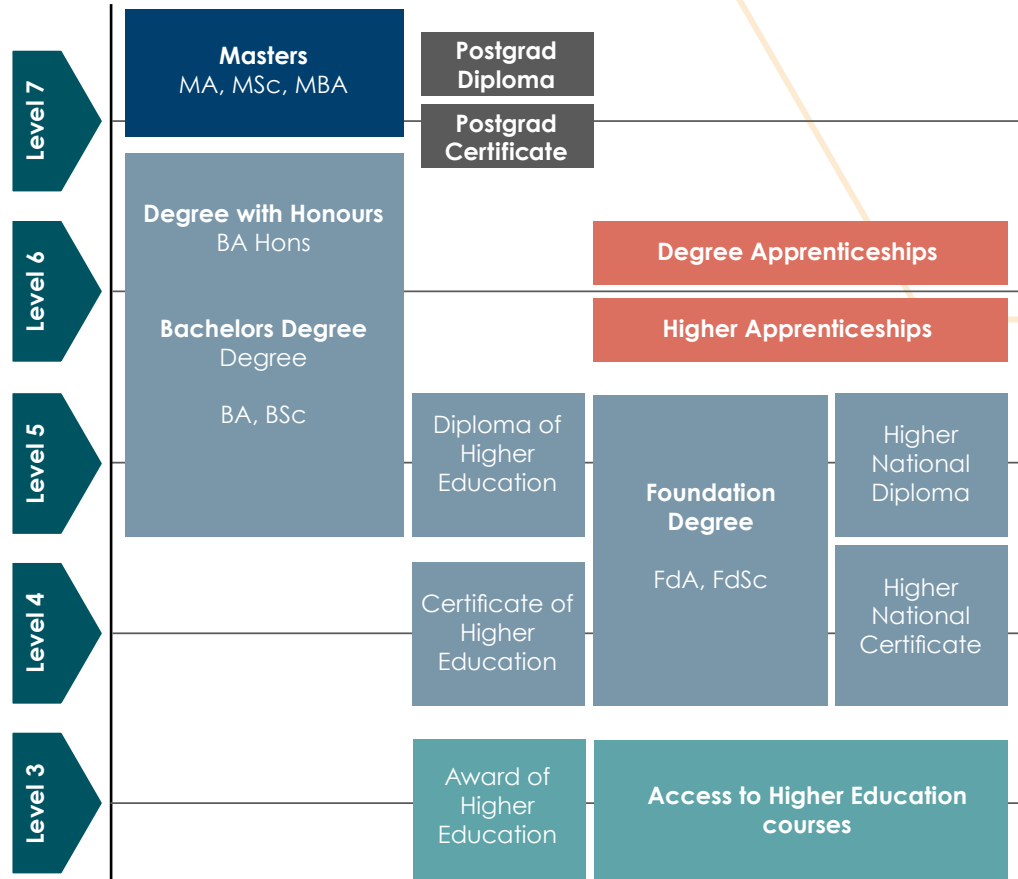


TAYLOR HILL ANIMAL CENTRE

This specialist eco-friendly centre houses a wide range of animals with an aviary, aquarium, small mammal house, reptile unit and grooming studio. Committed to sustainability, the centre boasts a turf roof, wind turbine and solar wall. The centre also includes a small farm with extensive outdoor facilities and wildlife environments.



Higher Qualifications Explained



What are Higher Skills and Higher Education?

Higher skills is studied at Level 4 and above. The routes we offer our learners are flexible, whether this is through our HNC, HND or higher apprenticeship routes or one of our professional courses at Level 4 and above. This also includes our STEM subjects. STEM covers the areas of Science, Technology, Engineering and Mathematics.

Attaining a higher-level qualification will provide you with a specialist route to employment. Employment is not only about securing your first job, it is about the capacity to build a career or for some to start their own business. Studying at Level 4 and above will equip you with the necessary skills and knowledge to progress in your chosen career.

The benefits of higher skills are:

- Develop intellectual, practical and digital skills
- Gain hands-on experience
- Capable of critical thinking
- Solve problems and reach creative solutions
- Ability to analyse and research
- Effective communication
- Develop confidence and resilience

What are Higher Apprenticeships?

Kirklees College is one of the leading apprenticeship providers in the UK. We train approximately 1,000 apprentices over 30 occupational areas. Our apprentices are employed at over 1,000 companies throughout West Yorkshire.

A higher apprenticeship will provide you with an opportunity to gain a qualification at Level 4 and above whilst being employed and earning a wage throughout the course. As an apprentice, you will also gain a head start in your chosen profession by learning the skills that employers want.

As training costs are co-funded by the government and the employer, an apprenticeship can also be a more cost-effective progression route without any debt.

Working in partnership with local and national employers, our specialist teaching team will train you to excel in the industry and equip you with specific skills and knowledge to perform your job role to the highest level.

For current vacancies, visit
<https://www.kirkleescollege.ac.uk/apprenticeships>.



APPRENTICE CASE STUDIES

"I chose an apprenticeship so I could experience how a business operates rather than just learning how it operates out of a textbook. The hands-on training has allowed me to put the skills that I have learnt into practice which has made it easier to develop my confidence and expertise in the field."

Elliot Ramsay, AAT Diploma in Accounting



"I think that apprenticeships are a great way to learn as they provide an immersive environment where you are able to put what you learn into practice. There are now a wide range of apprenticeships available that offer accredited qualifications in a variety of sectors which can help you to achieve your career goals."

Maria Perrins, HNC in Mechanical Engineering



EMPLOYER CASE STUDIES

"We have reaped the benefits of hiring apprentices as they have learnt the specialist skills needed to produce high-quality and accurate work. The programme has allowed us to sustain our business and plan for future growth, both of which have only been possible through the apprenticeship scheme."

Robert Farrell, Training School Team Leader at Reliance Precision Limited



What is Access to Higher Education?

An Access to Higher Education course is designed for adults who wish to change career, study at degree level or improve their job prospects.

If you don't have any previous qualifications, have been out of education for a while or if you're an adult looking to change career direction, then an access course is perfect for you.

These courses can be seen as an educational stepping stone. A nationally recognised qualification can also help you progress to university or other higher education or higher skills programmes.

We offer a range of access courses in many different subject areas.

90% of Access to HE students at Kirklees College progressed to university or employment.

97% of Access to HE students would recommend Kirklees College.

**↑ ACCESS TO
HE COURSES**



Access to Higher Education

STUDENT PROFILE

Alaina

Access to
HE Social Sciences

(Currently studying MSc
Psychology at Huddersfield
University)



"Kirklees College helped me expand my love for learning.

The tutors were friendly and knowledgeable in their topic areas.

They were very supportive with any challenges I faced and would provide the time to help support with academic achievement.

My Progress Tutor was also brilliant at helping me to manage my time effectively.

The college has been very supportive when I was unsure which route to take. The college provided me with career advice that resulted in me progressing to university."

Progression to Access to FE and Employment Level 1

Level: 1

Centre: Pioneer Higher Skills Centre and Huddersfield Centre

Duration: 1 year
Full-time

Typical entry requirements

A minimum of 3 GCSEs with the following grades: English and maths at grade E/2 or above and 1 other GCSEs at grade E/2 or above. Applicants must be 19+.

Course content

This course builds skills and behaviours to enable you to get back into employment or education.

You may have had time out due to having children, illness or would now like a change in career. This course also allows you to progress to Level 2 and 3 access courses if your desired destination is university.

This course will support you to achieve your GCSE English and maths qualifications. Sessions will be taught by a range of subject specialists who can guide and support you throughout the course.

You will study a range of modules designed to develop your interpersonal skills and behaviours in preparation for further study or employment, including communication, confidence building, employability, teamwork, managing conflict, equality and diversity and study skills.

It is suitable for those over the age of 19 who wish to work towards an Access to Higher Education diploma or to build skills to return to employment.

Progression

Level 2 Diploma – Progression to Access to HE. Level 3 Access to HE courses (dependent on achievement of GCSE English and/or maths). Other college courses, apprenticeships and employment.

For students not planning to progress to HE, this course equips students with range of employability skills and behaviours suitable for any workplace courses, apprenticeships and employment.

For students not planning to progress to HE, this course equips students with a range of employability skills and behaviours suitable for any workplace.

Career pathways

Nursing, Midwifery, Operating Department Practice, Radiography, Clinical Sciences (Health Science Professions pathway), Social Practice, Criminology, Teaching, Law, Business, Probation, History, English (Social Sciences/Humanities pathways). For students not planning to progress to HE, this course equips students with a range of employability skills and behaviours suitable for any workplace.

Progression to Access to HE Level 2

Level: 2

Centre: Huddersfield Centre

Duration: 1 year
Full-time

Typical entry requirements

A minimum of 4 GCSEs with the following grades: English or maths at grade 4 (C) or above and 3 other GCSEs at 4 (C) or above. Applicants must be 19+.

Course content

This course provides the first step towards a new career through learning the academic skills and vocational subject knowledge needed for further study.

This course is ideal if you want to change career or need a path to university after time away from education and prepares you for a Level 3 access course. You will study relevant units across humanities, health sciences and social sciences at Level 2 to prepare you for your chosen Level 3 access course. We will also support you to complete GCSE English or maths if required.

The course also covers vocational subjects to improve your overall understanding in a variety of areas, including nutrition, performance and healthy eating, physiology and exercise, sociology of health and health psychology, as well as mental health and ethical issues in social policy.

The course comprises of personal and academic units of study to develop your professional skills, including practical presentation, academic writing, IT and research skills, alongside developing a personal portfolio and understanding prejudice, discrimination and diversity within society.

Progression

Level 3 Access to HE Diplomas (science/health science professions/social sciences/humanities/art and design/business/computing/childhood studies).

Career pathways

Nursing, Midwifery, Operating Department Practice, Radiography, Clinical Sciences (Health Science Professions pathway), Social Practice, Criminology, Teaching, Law, Business, Probation, History, English (Social Sciences/Humanities pathways). For students not planning to progress to HE, this course equips students with a range of employability skills and behaviours suitable for any workplace.

Access to HE Art and Design Level 3

Level: 3
Centre: Pioneer Higher Skills Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English and maths grade 4 (C) or above. Applicants must be 19+. Applicants need to demonstrate an art portfolio.

Course content

This fast-paced course will prepare you to study art and design at higher education or at higher skills level.

This course will introduce you to a broad range of art and design practices to help develop the required skills needed for degree study and gain the experience to increase your confidence. You will also learn digital and technical skills and improve your portfolio of work.

Our experienced lecturers and industry practitioners will give fantastic support and guidance throughout the course.

You will develop your academic writing and organisation skills to support your application to HE. You can access information on higher education providers and assistance is provided to help students apply through the UCAS process.

As well as developing your practical skills, you will also develop your understanding of artwork across the broad spectrum of art and design. These skills will support you in progressing to the next stage of your studies.

To help you develop your art practice, this course includes trips to a range of art galleries and exhibitions to allow students to further develop their understanding of different artists, styles and techniques. All students will display work in the end of year show.

Progression

HNC Art Practice or art and design related higher education courses.

Career pathways

The access course will support progression onto degree level study. The creative arts industry supports careers in publishing, marketing, graphic design, fashion merchandising, photography or teaching to name a few.

Access to HE Business Level 3

Level: 3
Centre: Pioneer Higher Skills Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English and maths grade 4 (C) or above. Applicants must be 19+.

Course content

This course aims to provide you with a strong foundation to start your career in business. It is a stepping stone to degree level study and ideal if you want to go to university or study a higher apprenticeship in business or finance.

This course is for people returning to education or who have left school with few qualifications but have a good level of understanding in English and maths.

You will learn how to provide administrative services and what your personal responsibilities are when working in a business and marketing environment. You will also understand how best to support business events.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects.

If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you. Industrial experience may also be considered.

This course also covers finance, as well as digital skills, the marketing environment and understanding online business activities. This includes how to create business web pages and how to promote the products and services of a business through various platforms.

Progression

HNC in Business degree level study or other related higher education courses.

Career pathways

This course is a stepping stone to degree level study. A degree in business studies can lead to many different careers including management roles, marketing, retail, banking and teaching.

Access to HE Childhood Studies Level 3

Level: 3
Centre: Pioneer Higher Skills Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of English and maths grade 4 (C) or above. Applicants must be 19+.

Course content

This course will develop your higher study skills to enable you to progress to a range of degree level programmes with a focus on education, learning and development.

This programme is for individuals aged 19+ who don't have the right qualifications or grades for university but want to pursue a career in early years or teaching. It offers an ideal route to progress to degree/higher level study at Kirklees College or other universities regardless of previous grades or qualifications.

Taught by an experienced teaching team through workshops, seminars, lectures and guest speakers, you will learn how to conduct a research project and the role of play in child development. You will study a range of ages, including a unit focused on adolescence.

The course will build your core knowledge to support you in progressing on to the next stage of your studies. You will have an introduction to childhood studies, including social policy and practice and health and wellbeing.

This qualification includes a requirement of 250 hours of placement or experience in an early years or school setting. A minimum of two different settings is required with an age range of your choice, including birth to one year, two to four years, five to seven years or seven to 11 years.

Progression

HNC in Early Childhood Education and Care. Degree course in a related subject.

Career pathways

This course is designed to support students progressing onto degree level study.

Access to HE Computing Level 3

Level: 3
Centre: Pioneer Higher Skills Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English and maths grade 4 (C) or above. Applicants must be 19+.

Course content

This course is designed to provide you with a strong foundation in the knowledge and skills required to study computing at higher education level.

The course is widely recognised by universities across the country and is designed for people who have been out of education for some time or those who left school with too few qualifications to be able to go straight to university to study.

The course covers the essential knowledge and skills needed to work in the computing sector. It offers an introduction to ICT essentials including programming, networking, database developments and website development.

You will study a varied range of subjects alongside developing your academic and study skills to prepare you for studying at HE level on our HNC Computing programme.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

Progression

HNC in Computing or a degree course in a related subject.

Career pathways

On completion of a computing qualification you can access a wide range of careers.

Access to HE Health Science Professions Level 3

Level: 3

Centre: Pioneer Higher Skills Centre
Huddersfield Centre

Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English and maths grade 4 (C) or above and ideally science grade 4 (C) or above. All applicants must be aged 19+.

Course content

This is the perfect course for you if you would like to study midwifery, nursing, paramedic science, radiography or other disciplines related to health science at university.

This course is designed to support you on your path to a higher education course in the health science professions. You will develop your skills and self-confidence to progress to university with unrivalled levels of support from experienced and skilled tutors.

You will also further develop your wider understanding through studying psychology and sociology, as well as study skills designed to support you in realising your potential on the programme.

The course will build your core knowledge to support you in progressing to the next stage of your studies. You will learn about body structure and function and co-ordination and control. You will also have a broad introduction to nutrition and digestion, as well as pathogens and disease.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

Progression

This course is designed to support students progressing onto degree level study.

Career pathways

This course leads to further study at degree level and can open up many career opportunities such as nursing, midwifery, physiotherapy, paramedic, ODP and other health science related careers.

Access to HE Humanities Level 3

Level: 3

Centre: Huddersfield Centre

Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English grade 4 (C) or above and ideally maths grade 4 (C) or above. All applicants must be aged 19+.

Course content

This is the perfect course if you would like to study history, teaching (primary and secondary) or English/creative writing plus many other disciplines related to humanities at university.

This course will enable you to work towards a career in humanities and develop the skills and self-confidence you will need to progress.

You will also further develop your wider understanding through studying sociology, as well as study skills designed to support you in realising your potential on the programme.

The course will build your core knowledge to support you in progressing to the next stage of your studies.

You will have a broad introduction to history and English literature and language to broaden your understanding of humanities subjects.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

Progression

This course is designed to support students progressing onto degree level study.

Career pathways

This course leads to further study at degree level. A humanities degree can open up many career opportunities including teaching, research, history, media, management roles, journalism, and marketing.

Access to HE Social Sciences Level 3

Level: 3
Centre: Huddersfield Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English grade 4 (C) or above and ideally maths and science grade 4 (C) or above. All applicants must be aged 19+.

Course content

This course will prepare you to study social sciences at a higher level. It is designed to support you on your path to further study in areas such as social work and psychology. You will develop your skills and self-confidence with high levels of support from experienced and skilled tutors.

You will also further develop your wider understanding through studying history, as well as study skills designed to support you in reaching your potential on the programme.

The course will build your core knowledge to support you in progressing to the next stage of your studies. You will have a broad introduction to psychology and sociology to prepare you for work within the social sciences.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

Progression

This course is designed to support students progressing onto degree level study.

Career pathways

This course is designed to provide a stepping stone to degree level study. A degree in social sciences can lead to careers in social work, youth work, nursing, management roles, teaching and other careers relating to social science.

Access to HE Science Level 3

Level: 3
Centre: Huddersfield Centre
Duration: 1 year
Full-time

Typical entry requirements

A minimum of GCSE English and maths grade 4 (C) or above and ideally science grade 4 (C) or above. All applicants must be aged 19+.

Course content

This is the perfect course if you would like to study science-related courses at university including core science, radiography, optometry and audiology.

This course is designed to support you on your path to a higher education course in science related disciplines. You will develop your skills and self-confidence to progress to university with unrivalled levels of support from experienced and skilled tutors.

You will also further develop your wider understanding of study skills designed to support you in realising your potential on the programme and to support you studies at university.

The course will build your core science knowledge to support you in progressing to the next stage of your studies. Units will cover core science subjects including chemistry, biology and physics.

An Access to Higher Education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is ideal for you.

Progression

This course is designed to support students progressing onto degree level study.

Career pathways

This course leads to further study at degree level and can open up many career opportunities such as Radiographer, Optometrist, Audiologist, Chemist, Biologist, Scientist and Researcher.

Animal Management

STUDENT PROFILE Joshua Level 1 to HND in Animal Management



"I chose to study at Kirklees College for a number of reasons, including the handy public transport links, the extensive collection of species that is housed within the campus, the high level of teaching that is provided by industry trained tutors and the highly rated status.

The tutors are highly knowledgeable which shines through in their lectures and really supportive. They are all easy to approach if I encounter any problems.

I received one to one support which enabled me to improve on my study skills and focus on aspects that I may have been stuck on, or to provide me with feedback and constructive criticism.

The Taylor Hill facilities are amazing, there are so many different species of animals. The extensive Learning Resource Centre enables more research to be carried out for the higher levels.

The opportunity to carry out practical work within the animal units was an excellent experience as I learnt many aspects in husbandry which aided my assignment work. The once in a life opportunity to go to South Africa was my favourite part of the course."

Animal Management HNC Level 4

Level: 4

Centre: Taylor Hill Animal Centre,
Huddersfield

Duration: 1 year, Full-time
(up to 2 days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

BTEC Extended Diploma at MPP or 64 UCAS points and GCSE English and maths grade 4 (C) or above.

Course content

This course provides the key knowledge and practical skills required in the animal management sector.

This course is ideal for individuals who have a passion for animals and are keen to further develop their knowledge of animal health, welfare and biology.

It provides a comprehensive understanding of animal management and will equip you with the necessary knowledge to assess the welfare needs of animals, enable you to acquire practical animal management skills and master essential study skills and husbandry techniques.

Core Units:

- Animal behaviour
- Animal health and welfare
- Business and the business environment
- Managing a successful project (Pearson set unit)
- Ecological principles
- Exotics
- Management of animal collections
- Anatomy and physiology

Our students enjoy the opportunity to travel and recent trips include visits to Aruba, Greece, and a 12-day field trip to South Africa. This trip takes place in Kruger National Park, game reserves and wildlife rehabilitations centres. Students can also undertake a work experience day with SMJ Falconry. This practical experience allows the students to clean, feed and handle various species of birds of prey.

Progression

From the HNC, you can progress to the HND course, university or employment within the animal sector.

Career pathways

Careers include working within the animal sector, such as a Veterinary Nurse, Conversation Officer, Animal Behaviour Adviser, Zoo Keeper and RSPCA Inspector.

Animal Management HND Level 5

Level: 5

Centre: Taylor Hill Animal Centre,
Huddersfield

Duration: 1 year, Full-time
(up to 2 days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

HNC (90 credits, subject to approval) in a relevant subject or an alternative HNC from another college, on approval of unit choice.

Course content

This specialist programme of study provides the key knowledge and practical opportunities to work within the animal management sector and also offers specialist emphasis through the choice of specialist units.

This course offers excellent practical opportunities with a variety of species in our eco-friendly centre and at other sites. You will learn the skills you need to enter competitive areas such as zoo keeping or specialise further on a related top-up degree.

Core units:

- Sustainable practices
- Evolution and adaptations
- Biological principles
- Work experience
- Anthrozoology
- Wildlife conservation
- Research project

You will study at our eco-friendly Taylor Hill Animal Care Centre in Huddersfield and also off-site during various field trips. These are run alongside the curriculum to offer a more realistic experience. You will have the opportunity to attend a 12-day South African field trip with the HNC students.

Progression

You can go onto a top up degree of your choice at a college or university or go directly into employment within the animal industry.

Career pathways

Careers include working within the animal sector, such as a Veterinary Nurse, Conversation Officer, Animal Behaviour Adviser, Zoo Keeper and RSPCA Inspector.

Business and Professional

STUDENT PROFILE Oluwafemi HNC Business



"When I applied to Kirklees College, I was impressed with the process as it was smooth and straightforward. My tutor, Helen Child, called me to discuss the course and gave me points that led to me choosing Kirklees College.

There has been great support from my lecturers who are very attentive and have industry experience in their fields.

I love their method of teaching which helps me to understand my work better. I get emails advising of new e-books relating to my course and the library is available at all times with a comprehensive list for my course.

The facilities at the Pioneer Higher Skills Centre are up-to-date and have lovely quiet rooms to study in.

I would recommend Kirklees College to anyone because it's a great place to study. I will be moving on to do HND Business as I am enjoying it and gaining a lot from my HNC course. There is extensive support and facilities to improve yourself and I feel privileged to be studying my HNC Business at Kirklees College."

Business HNC Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time
(up to 2 days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

BTEC Extended Diploma at MPP or 64 UCAS points and GCSE English and maths Grade 4 (C) or above. Access qualifications or industrial experience will be considered.

Course content

This course offers a broad introduction to business via a mandatory core of learning, while allowing you to acquire specialist skills and experience through research, self-study, live industrial briefs, professional presentations, report writing, business planning and marketing.

You will gain a wide range of sector knowledge with links to local businesses. Typically, this course provides grounding for entry into a wide range of business management employment opportunities such as operations management, marketing, human resources and finance.

You will be taught by industry-experienced tutors who are highly recommended by existing students for their nurtured, focused and collaborative approach. As class sizes are traditionally smaller than university settings, students benefit from formative and supportive feedback throughout projects.

Core units:

- Business and the business environment
- Marketing essentials
- Human resource management
- Management and operations
- Management accounting
- Managing a successful business project
- Innovation and commercialisation
- Entrepreneurship and small business management

Progression

From the HNC, you can progress to the HND course, university or employment within the industry.

Career pathways

The skills developed on this course can provide graduates with the opportunity to work in many different areas of the business sector. Roles can include Entrepreneur, Sales Executive, Researcher, Account Manager, Marketer, Digital Officer, HR Adviser and Office Manager.

Business HND Level 5

Level: 5

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time
(up to 2 days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

HNC Business (90 credits minimum), GCSE English and maths Grade 4 (C) or above.

Course content

This advanced course offers enhanced knowledge of business via a mandatory core of learning, while allowing you to acquire further specialist skills and experience through research, self-study, live industrial briefs, professional presentations, report writing, business planning and marketing.

You will gain an extensive range of sector knowledge with links to local businesses. Typically, this course provides enhanced opportunity for entry into a wide range of business management employment opportunities such as operations management, marketing, human resources and finance.

On this course you will be taught by industry-experienced tutors who are highly recommended by existing students for their nurtured, focused and collaborative approach.

As class sizes are traditionally smaller than university settings, students benefit from formative and supportive feedback throughout projects.

Core units:

- Organisational behaviour
- Business strategy
- Consumer behaviour and insight
- Developing individuals, teams and organisations
- Pitching and negotiation skills
- Social media and practice
- Research project

Progression

Students can progress to study a top-up degree or enter employment.

Career pathways

The skills offered as part of the HND can provide graduates with the opportunity to work in many different areas of the business sector such as Entrepreneur, Sales Executive, Researcher, Account Manager, Marketer, HR Adviser, Office Manager and Accountant.

Computing

Computing HNC Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time
(up to 2 days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

BTEC Extended Diploma at MPP or 64 UCAS points and GCSE English and maths grade 4 (C) or above.

Course content

The course enables you to further your studies and start to develop a career in computing or information technology.

We live in a digital age and computing plays a vital role in technological advancements that have become part of business processes and everyday life. This means there are exciting opportunities for qualified computing professionals.

This course will provide you with the fundamental knowledge and problem-solving skills required in this fast-moving sector.

This course is delivered by experienced lecturing staff many of whom have industry experience in IT areas such as software engineering, programming, project management, security and technical support. Our dedicated team of specialist tutors will also provide high level support together and expert teaching supported by guest lecturers from the industry.

Core units:

- Programming
- Networking
- Professional Practice
- Database Design and Development Security
- Managing a Successful Computing Project
- Computer Systems Architecture

Optional units:

- Computer Systems Architecture
- Website Design and Development

It provides a broad introduction to the field of computing via a mandatory core of learning, as well as the opportunity to acquire skills and experience within software development, technical support, project management and soft skills.

This course takes place at the Pioneer Higher Skills Centre, which houses the latest high-spec equipment and software available. Our facilities include computer suites, CISCO room, IT build room and high-tech classrooms.

Progression

From the HNC, you can progress to the HND course, university or employment within technical support, software development, network development and maintenance and security fields.

Career pathways

Networks Specialist, IT Manager, Analyst, Telecoms Professional, Systems Engineer, Web Designer, Technical Support Officer, Software Developer.



Computing HND Level 5

Level: 5
Centre: Pioneer Higher Skills Centre
Duration: 1 year, Full-time
(up to two days per week)
2 years, Part-time
(1 day per week)

Typical entry requirements

HNC Computing or other Level 4 qualification with relevant subject knowledge (90 credits, subject to approval).

Course content

This advanced course offers a broad outline to computing whilst allowing for the acquisition of skills and experience across a range of occupational sectors. This builds underpinning core skills, preparing you for subject specialisation at a higher level or entry into industry.

The qualification, whilst building on knowledge gained on the HNC, offers a wide range of sector knowledge tied to practical skills, gained in research, self and directed study.

This course is delivered by experienced lecturing staff, many of whom have industry experience in specialist areas such as software engineering, programming, project management, security and technical support.

Core units:

- Business intelligence
- Research Project (double unit)

Optional units:

- Database Management Systems
- Network Security
- Forensics
- Network Management
- Cloud Computing

This course is designed to develop your knowledge and skills in computing and information technology disciplines which are crucial to organisations in this progressive sector. The course also provides you with key transferable skills which employers are looking for.

This course takes place at the Pioneer Higher Skills Centre, which houses the latest high-spec equipment and software available. Our facilities include computer suites, CISCO room, IT build room and high-tech classrooms.

Progression

Progression can be onto Level 6 study to achieve a full degree, or into an industry within the fields of Technical Support, Software Development, Developing and Maintaining Networks and Security.

Career pathways

Networks Specialist, IT Manager, Analyst, Telecoms Professional, Systems Engineer, Web Designer, Technical Support Officer, Software Developer.



Cyber Security Technologist Apprenticeship Level 4

Level: 4
Centre: Huddersfield Centre
Duration: 24 months
Full-time

Typical entry requirements

Companies will set their own individual entry requirements. However, as this is a Level 4 apprenticeship, students will be expected to have appropriate Level 3 qualifications, either a BTEC Extended Diploma, A-levels or a Level 3 apprenticeship. Ideally the suitable candidate will hold GCSE English and maths grade 4 (C) or above.

Course content

This apprenticeship in cyber security involves working on the front line of responding to information security cyber threats.

As an apprentice, you need to be employed for a minimum of 30 hours per week. The primary role of a Cyber Security Technologist is to apply an understanding of cyber threats, hazards, risks, controls, measures and mitigations to protect an organisation's systems and people. On this apprenticeship, you will develop an understanding of cyber security theory and standards, as well as looking at the legislation around cyber security.

You will identify and follow organisational policies and standards for information and cyber security. You will investigate different views of the future (using more than one external source) and trends in a relevant technology area and describe the implications of this for your organisation with supporting reasoning.

Using logic and creativity, you will keep one step ahead of hackers and cyber criminals. You will research and investigate common attack techniques and recommend how to prevent them, as well as undertake a security risk assessment of a simple system. As you progress through your apprenticeship, you will learn how to configure technology components and devices for layered security.

Throughout your apprenticeship, you will develop an understanding of why cyber security matters in both a business setting and society. You will learn how cyber security concepts are applied to an ICT infrastructure, including the fundamental building blocks and typical architectures required and be able to identify some common vulnerabilities in networks and systems.

Progression

Level 5 apprenticeship in the fields of networks and cyber security, university degrees in related IT field or employment.

Career pathways

Cyber Operations Manager, Security Architect, Security Analyst, Risk Analyst, Cyber Security Specialist, Information Security Analyst, Governance and Compliance Analyst, Information Security Assurance and Threat Analyst.

Software Developer Apprenticeship Level 4

Level: 4
Centre: Huddersfield Centre
Duration: 24 months
Full-time

Typical entry requirements

Companies will set their own individual entry requirements. However, as this is a Level 4 apprenticeship, students will be expected to have appropriate Level 3 qualification and ideally GCSE English and maths at grade 4 (C) or above.

Course content

This apprenticeship involves working on high-quality code across front-end, logic and database layers. You will also work on projects with larger teams to develop systems to meet customer specifications and requirements. This apprenticeship will enable you to develop your design and development skills whilst learning the methodologies used by your employer.

You will follow your employers organisational standards and implement their logic through programming quality code with sound syntax for at least one programming language.

You will work on user interfaces as well as background testing whilst applying recognised design and development methodologies.

You will maintain up-to-date programming principles that are key to developing skills through this apprenticeship.

Whilst using software development methodologies, apprentices must also understand the wider rudimentary skills of project management, understand how team working is applied to design and development of software, maintain standards for all documentation to support any developed software.

Throughout your apprenticeship, you will gain skills and knowledge from specific vendor qualifications to enhance your skills and development working in a project team, as well as working on your own initiative. Key elements of the training will also focus on testing and ensuring algorithms are robust.

Progression

Level 5 apprenticeship in the fields of networks and cyber security, university degrees in related IT field or employment.

Career pathways

Software Developer, Systems Designer, Systems Developer and Web Designer.



Construction

Construction and the Built Environment HNC Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time
2 years, Part-time

Typical entry requirements

BTEC Extended Diploma at MPP and GCSE English and maths grade 4 (C) or above or Level 3 Advanced Apprenticeship or one A-level in a relevant subject (e.g. maths, science). At least two years relevant experience preferably within the construction sector. UCAS points required: 64.

Course content

This course will give you the industry recognised qualification for trainees and practising building professionals in quantity surveying, building surveying, estimating, project planning, design and site management.

The purpose is to develop you as a professional, self-reflecting individual able to meet the demands of employers in the construction and the built environment sector and adapt to a constantly changing world. To achieve this you will be engaged in a dynamic, interactive and reflective learning experience.

Core units:

- Individual project
- Construction technology
- Construction practice and management
- Science and materials
- Legal and statutory responsibilities in construction
- Construction information
- Building information modelling
- Site supervision and operations

You will be required to produce a portfolio of evidence containing written assignments, examinations, presentations and project work.

Progression

HND in construction and project management or a BSC in a construction related discipline, such as civil engineering or seek employment in the industry.

Career pathways

Construction Supervisor, Architect, Project Manager, Quantity Surveyor, Site Manager, Town Planner and Civil Engineer.



Counselling

STUDENT PROFILE

Erica

Diploma In
Therapeutic
Counselling Level 4



"Kirklees College was the closest place for me that offered a Level 4 part-time study option locally. My classmates are a like-minded bunch which makes it easy to open up in discussions.

My tutors are very supportive and quick to respond to any queries I have. They are knowledgeable and try to accommodate everyone's learning styles.

Pioneer Higher Skills Centre is beautiful; the Learning Resource Centre is really useful and the atmosphere is relaxed. It's reassuring to be able to easily take out a laptop too, for free, if needed. Both the Huddersfield and Dewsbury sites feel very safe and secure.

Everyone is really friendly, approachable and knowledgeable I am really enjoying my time at Kirklees College."

Therapeutic Counselling Diploma Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 2 years
Part-time

Typical entry requirements

You must hold a Level 3 Counselling Skills qualification or equivalent, achieved within the last five years. You will also need to complete and submit a pre-interview task along with your application form, two relevant references (one academic and one linked to counselling practice).

Course content

This course is for people wishing to train to become professional counsellors. The course is accredited to the awarding body ABC and gives learners an opportunity to build on their knowledge, skills and understanding of person-centred theory gained at Level 3 and integrate into counselling practice.

It is a practitioner course combining academic and practice-based knowledge in order to prepare learners to work as qualified counsellors.

The course works in line with BACP professional requirements and standards.

Core units:

- Professional and organisational issues for counsellors
- Counselling in a diverse society
- Counselling theory
- Advanced counselling skills
- Self-awareness for counsellors
- Counselling specialisms
- Counselling placement
- Research specialisms

A counselling placement is required to undertake 1-1 client work of 100 hours. This placement requires regular counselling supervision, a minimum of 1.5 hours per month to meet the course requirements. In addition to the course, there is a requirement for each student to undergo personal therapy of a minimum of 6 hours.

A mandatory requirement to attend a two-night residential for each year of the course.

Progression

On successful completion of the course learners will be able to work towards individual accreditation with BACP. Level 5 and degree level qualification.

Career pathways

Counsellor, Bereavement Specialist, Therapist, Group Counsellor, Family Counsellor, Addiction Specialist, Youth Counsellor and Hospice/ Hospital Counsellor.



Creative Industries

STUDENT PROFILE Siobhan Foundation Diploma in Art, Design & Media Practice Level 3/4



"Pioneer Higher Skills Centre has a safe and welcoming environment with a great library and canteen.

I have been so impressed by the resources and the Art and Design department.

I have had the freedom to use a wide variety of art resources and I study in a small group which allows me to have for one on one advice and guidance.

I have received great support from my lecturers who has shown patience when teaching me new techniques and disciplines and reassured me that my age is not a barrier to learning. I am also supported by fellow students and it's a nice environment where everyone encourages each other to succeed.

I highly recommend Kirklees College as it's a safe and welcoming environment, with great people and resources."

Art, Design and Media Practice Foundation Diploma Level 3/4

Level: 3/4
Centre: Pioneer Higher Skills Centre
Duration: 1 year

Typical entry requirements

You should have a minimum of one A-level or equivalent, plus three GCSE passes at grade 4 (C), including English and maths, plus a portfolio of your art work.

Course content

This foundation diploma is an exciting course that prepares you for degree level study in the creative arts.

This is a year-long course that will help you improve your skills and knowledge across a wide range of art and design subjects, preparing you for your chosen degree or helping you decide which course to study.

You will build a strong portfolio of work before you start your degree, so you can hit the ground running and realise your full potential.

On this course you will study at range of disciplines with teaching modules covering six areas of learning.

The qualification is delivered through two main phases: an initial exploratory phase, and a final confirmatory phase.

These will be delivered via a range of lectures, seminars and practical workshop sessions in disciplines such as drawing and painting, photography, 3D, fashion and textiles, digital arts and video. There are no exams and final projects will be presented at the end of year exhibition.

Core units:

- Investigation
- Experimentation
- Evaluation and review
- Realisation
- Communication
- Self-directed practice

Progression

You can progress to our HNC course in Art Practice, university or employment within the industry.

Career pathways

Graphic Designer, Artist, Photographer, Illustrator, Digital Designer, Interior Designer, Camera Operator.

Art and Design (Art Practice) HNC Level 4

Level: 4
Centre: Pioneer Higher Skills Centre
Duration:
1 year, Full-time
2 years, Part-time

Typical entry requirements

BTEC Extended Diploma or Foundation Diploma at MPP or 64 UCAS points and GCSE English and maths grade 4 (C) or above, plus a portfolio of your art work.

Course content

This course provides you with a specialist vocational grounding in fine art and design practice. There is a strong emphasis on the development of both individual creative practice and an understanding of professional and employment-focused skills.

The programme gives you a higher level of contextual awareness of art and design practices. You will learn a wide range of practical in-demand vocational skills in art and design such as studio photography skills including advanced lighting techniques, digital workflow management, colour control, all using state-of-the-art software and hardware.

It will culminate in an end of year exhibition giving you the opportunity to showcase your work in a professional setting to members of the public and industry professionals.

You will have your own dedicated studio space to freely express ideas and concepts and undertake on the spot critical reviews of ideas, works and assessment.

The course also comprises of practical workshops and demonstrations, lectures, guest lecturers, competitions, national and international visits and gallery visits.

Core units:

- Professional development
- Contextual studies
- Individual project
- Techniques and processes
- Media practices
- Material practices
- Study Skills

You will be assessed by a mixture of your art portfolio, work created to a brief, written assignments, presentations and some online exams.

Progression

From the HNC, you can progress to the Art and Design (Art Practice) Level 5 HND course, university or employment within the industry.

Career pathways

Graphic Designer, Artist, Photographer, Illustrator, Textile designer, Interior Designer, Fine Artist, Print Maker and Ceramic Designer.

Art and Design (Art Practice) HND Level 5

Level: 5
Centre: Pioneer Higher Skills Centre
Duration:
1 year, Full-time
2 years, Part-time

Typical entry requirements

A HNC Level 4 or equivalent subject related qualification and GCSE English and maths at grade 4 (C) or above.

Course content

This course provides you with a specialist vocational grounding in fine art and design practice. There is a strong emphasis on the development of both individual creative practice and an understanding of professional and employment-focused skills.

The programme gives you a higher level of contextual awareness of art and design practices. You will learn a wide range of practical in-demand vocational skills in art and design such as studio photography skills including advanced lighting techniques, digital workflow management, colour control, all using state-of-the-art software and hardware.

It will culminate in an end of year exhibition giving you the opportunity to showcase your work in a professional setting to members of the public and industry professionals.

You will have your own dedicated studio space to freely express ideas and concepts and undertake on the spot critical reviews of ideas, works and assessment.

The course also comprises of practical workshops and demonstrations, lectures, guest lecturers, competitions, national and international visits and gallery visits.

Core units:

- Professional development
- Contextual studies
- Individual project
- Techniques and processes
- Media practices
- Material practices
- Study Skills

Progression

You can progress to university or employment within the industry.

Career pathways

Graphic Designer, Artist, Photographer, Illustrator, Textile Designer, Interior Designer, Fine Artist, Print Maker and Ceramic Designer.

Creative Industries Practitioners Level 4

Level: 4
Centre: Pioneer Higher Skills Centre
Duration:
1 year, Full-time

Typical entry requirements

A minimum of 5 GCSEs with the following grades: English or maths at grade 4 (C) or above and 3 A-levels (one must be in a related creative discipline) or Extended Diploma in a related creative discipline. Level 3 Access to HE qualification in related creative discipline.

Course content

This course is aimed at people looking to progress to a higher level of education and unify elements of work within the modern creative industries. This qualification has been designed to encourage the development of skills and self-reflection needed to navigate a unique and varied route through a complex landscape of careers.

This is a practical qualification encompasses a wide range of processes and techniques within the creative sectors to provide you with a broad understanding in various subjects. You can then choose to specialise in your area of interest to build your portfolio of work, including but not limited to graphic design, fashion, photography and 3D design.

You will also develop your cultural awareness and wider understanding of how legal processes, roles of other bodies, economic development and environmental issues are all interlinked with creative industries.

The qualification gives you the opportunity to explore notions of community and society and their impact on individuals or groups and understand your rights and responsibilities.

This qualification provides a fantastic opportunity to enhance your skills, develop new ones and form a career plan which will inspire you to succeed within the creative sector. The flexible modules and assessments can be shaped to suit your individual practice and prepare you for employment or progressing into further training or higher education.

Progression

You can progress to HNC and HND courses in Art and Design related subjects, university or employment in the industry.

Career pathways

Creative Performer/Practitioner, Creative entrepreneur, Sound Technician, Theatre Technician, Artist, Designer, Graphic Designer, Fashion Designer, Ceramicist.

Engineering

STUDENT PROFILE

Leon

BTEC Higher National
Certificate in
Engineering Level 4



"During my time at Kirklees College, my tutor was always helpful and supportive, especially during the national lockdown.

As well as developing my course-related skills and knowledge, I learnt valuable personal lessons in perseverance and to keep going with work to hit deadlines. This has helped with my work as a Reliability Maintenance Technician at a Chemical Manufacturer, especially with meeting deadlines, working towards end goals and getting used to Microsoft Teams meetings.

The Thermodynamics module was a huge bonus as the unit was directly related to the work I carry out on-site, which is always nice to see.

I am still working with my employer on many different projects in the same role. I feel more confident in my work and enjoy applying skills that I learnt at college to my job. I am hoping to start a Mechanical Engineering degree in September 2022, which I feel the HNC has set me up perfectly for."

HNC in Engineering (General Engineering) Higher National Certificate Level 4

Level: 4

Centre: Engineering Centre

Duration: 1 year, Full-time
2 years, Part-time

Typical entry requirements

A minimum of 3 GCSEs with the following grades: English and maths at grade E/2 or above and 1 other GCSEs at grade E/2 or above. Applicants must be 19+.

Course content

This course builds skills and behaviours to enable you to get back into employment or education.

You may have had time out due to having children, illness or would now like a change in career. This course also allows you to progress to level 2 and 3 access courses if your desired destination is university.

This course will support you to achieve your GCSE English and maths qualifications. Sessions will be taught by a range of subject specialists who can guide and support you throughout the course.

You will study a range of modules designed to develop your interpersonal skills and behaviours in preparation for further study or employment, including communication, confidence building, employability, teamwork, managing conflict, equality and diversity and study skills.

It is suitable for those over the age of 19 who wish to work towards an Access to Higher Education diploma or to build skills to return to employment.

Progression

Level 2 Diploma – Progression to Access to HE. Level 3 Access to HE courses (dependent on achievement of GCSE English and/or maths). Other college courses, apprenticeships and employment.

For students not planning to progress to HE, this course equips students with range of employability skills and behaviours suitable for any workplace.

Career pathways

Mechanical Engineer, Civil Engineer, Analyst, Electrical Engineer, Maintenance Engineer, Technical Officer.

HND in Engineering (General Engineering) Higher National Diploma Level 5

Level: 5

Centre: Engineering Centre

Duration: 1 year, Full-time
2 years, Part-time

Typical entry requirements

HNC in General Engineering at Level 4 and GCSE English, maths and science grade 4 (C) or above.

Course content

The HND covers collecting and analysing data from sensors and plant equipment and also modelling systems in a virtual environment. Traditionally, engineers worked in an office driving 3D analysis software and other engineers out in the field collecting data. To support you in accurate assessment of Plant operational viability, our HND encompasses using simulation and analysis software alongside live data collection.

You will also conduct your own research project and study professional engineering management, advanced mechanical principles, virtual engineering, further maths, industrial power, electronics and storage, industrial systems and further electronics and electrical systems.

It develops a skill set in both test and analysis. The course covers industrial sensors, processing data and linking it to simulation of how systems and components operate. This knowledge

and abilities will then enable effective predictive maintenance, condition monitoring and therefore less plant downtime.

As well as excellent pastoral and study support from a dedicated delivery team, the course also focuses much of its delivery on sustainable and renewable engineering.

You will be assessed by a mixture of practical skills-based tests, workplace projects, assignments and online exams.

Progression

Further study or employment in areas such as electrical or communication design, manufacture, maintenance or technical services in the engineering industry.

Career pathways

Mechanical Engineer, Civil Engineer, Analyst, Electrical Engineer, Maintenance Engineer, Technical Officer.

Health & Social Care

Diploma in Adult Care Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time

Typical entry requirements

GCSE grade 4 (C) or above or Level 2 in Maths and English preferred.

Course content

This is a Health and Social Care course for individuals wanting to work towards a management role within the care industry.

This course is ideal for those working in the care sector, wanting to work towards a management or other care professional role.

The course consists of both mandatory and optional units which are achieved through written assignments, reflections and observations from your assessor.

Individuals will learn about the processes of assessing individuals they are caring for, as well as how to manage staff members within their setting.

Completing the course can lead to roles such as care management, social work assistant and physiotherapist assistant.

Progression

You can progress to the Level 5 Leadership for Health and Social Care Services (Adults) course or management roles in the industry.

Career pathways

Social Care Assessor, Social Work Assistant, Physiotherapy Assistant, Social Worker Assistant.



Leadership for Health and Social Care Services (Adults) Level 5

Level: 5

Centre: Online course

Duration:
2 years, Part-time

Typical entry requirements

You must be working in a senior position to achieve this qualification.

Course content

To participate in this course you need employment in a deputy or management role in a social care setting. Completion of a range of mandatory units and a selection of optional units according to your role and responsibilities are required to be achieved in this qualification.

The qualification also includes a research unit relevant to your area of practice in adult social care.

The optional units are designed to meet the requirements to support managers in their work roles.

Study at home at a time to suit you using an online portfolio platform. There are also a range of virtual online lessons via Office 365 teams to support your learning.

You will need electronic device access (e.g. laptop or PC) as the course cannot be completed using a mobile phone.

You will be assessed through assignments and workplace observations by your assessor.

Progression

Degree studies or senior management role in social care.

Career pathways

Social Care Manager, Social Work Assistant, Physiotherapy Assistant, Social Worker Assistant.



Hair & Beauty

Salon Management Level 4

Level: 4

Centre: Pioneer Higher Skills Centre

Duration: 1 year, Full-time

Typical entry requirements

Entry on to this qualification can be via previous attainment of a hair or beauty qualification at Level 3.

Course content

This course is for individuals that wish to progress in the hair and beauty sector as a salon manager. This qualification includes all the required elements to work effectively as a salon manager.

It will allow you to develop both management and technical skills required for the role. Areas of study include management of health, safety and security in the salon, quality management of client care in the hair and beauty sector, sales management and public relations in the sector and salon management.

This course also includes either a unit on laser and light treatments if you a beauty therapist or you could learn how to manage the creation of a hair style collection, if you are a hairdresser or barber.

You will have the opportunity to develop your knowledge, understanding and skills by choosing from a range of subjects to study.

These will include research in the sector, salon design, IT and data handling for the hair and beauty sector, marketing, and human resource management.

Others areas of study available for the media makeup artist include airbrush make-up, permanent lashes, prosthetic makeup.

During this course you will learn and develop a range of interpersonal skills you will need to have to be a successful salon manager. These include, time management, organisational skills, numeracy and literacy skills, and communication and retail skills.

Progression

After this course you could progress into salon management or teaching after relevant industry experience.

Career pathways

Salon Manager or Teacher/Trainer.



Hospitality & Catering



Hospitality Kitchen Management Level 4

Level: 4

Centre: Huddersfield Centre

Duration: 1 year, Full-time

Typical entry requirements

A Level 3 qualification in a related subject. Ideally English and maths at grade 4 (C) or above.

Course content

This course is designed for people looking to progress into hospitality and kitchen management.

This qualification is for those who work or want to work as a hospitality manager, head of department, kitchen manager, head chef, or executive chef in the hospitality and catering sector.

It allows you to learn, develop and practise the skills required for employment and/or career progression in the hospitality and catering sector.

The programme also aims to enable you to develop a wider knowledge of principles and methodology, supported by the development of analytical and research skills through extensive group and individual projects.

The qualification provides a thorough grounding in the key concepts and practical skills required in this sector and the national recognition by employers allows direct progression to employment.

You will be assessed by a mixture of assignments, practical assessments, a set project and online assessments.

Progression

You could continue to study a higher skills or professional qualification or progress into employment in management roles.

Career pathways

Restaurant Manager, Hospitality Manager, Head of Department, Kitchen Manager, Head Chef, Executive Chef.

Professional qualifications

Professional Digital Marketing Certificate Level 4

Level: 4

Centre: Online

Duration: 1 year
Part-time

Typical entry requirements

One or more of the following is required to gain entry onto this qualification:
CIM Level 3 Foundation Certificate in Marketing.

Any relevant Level 3 qualification
A UK Degree or International equivalent
International Baccalaureate (equivalent to NQF Level 3 and above).

Professional practice (suggested one year in a marketing role) and diagnostic assessment onto Level 4

Course content

A CIM qualification at Level 4 builds on your tactical marketing skills enabling you to advance your marketing career and perform professionally at an operational level within your marketing department and consists of three units.

The first unit is Applied Marketing, and is assessed by examination. This covers the role and function of marketing in some depth, as well as what influences the behaviour of your customers.

You will be able to apply and adapt a marketing mix to satisfy customer need. The second unit is Planning Campaigns and is assessed by assignment. This covers The many different ways of communicating with customers, both inside and outside the organisation.

The final unit is Digital Marketing Techniques and is assessed by assignment. This unit focuses on the importance of the ever-evolving, dynamic digital landscape. You will develop skills to improve digital marketing performance and explore the challenges and opportunities within the digital environment. You will also use a range of tools to plan how to enhance an organisation's effectiveness in the digital age.

Progression

You can progress to another CIM course single element module or complete another CIM or marketing qualification.

Career pathways

Marketer, Digital Marketer, Social Media Marketer.



Applied Marketing Level 4

Typical entry requirements

Marketing experience and currently working in a marketing role.

Course content

If you are a professional marketer, this qualification will enhance your knowledge, skills and behaviours.

In this module, you will learn about the role of marketing in the organisation and the key concepts that underpin the activities of the marketer.

You will explore the marketing environment, customer behaviour in the digital age, market research and the marketing planning process. This will include the marketing mix and a tactical planning framework to aid marketing effectiveness.

This award is a single element of the Level 4 Certificate in Professional Digital Marketing. The award can be studied as a standalone qualification or as part of the Certificate programme.

Level: 4
Centre: Online
Duration:
3 months, Part-time

The course is delivered online but you will have full lecturer support throughout the delivery timeframe and preparing for examination. Units within this programme include Marketing Concepts, Analysis and Insight and Marketing Mix.

Progression

Level 6 Diploma in Professional Digital Marketing.

Career pathways

Some typical job titles of those who study our Level 4 qualifications include Marketing Executive, Marketing Officer, Marketing Communications Executive and Communications Specialist.

Professional Accounting or Taxation Apprenticeship Level 4

Level: 4
Centre: Huddersfield Centre
Duration: 24 months
Full-time

Typical entry requirements

A Level 3 Accounting qualification and GCSE English and maths grade 4 (C) or above. Candidates with appropriate experience in the financial industry will be considered on individual merit.

To start your apprenticeship you must have secured employment that the college has agreed is suitable.

Course content

This apprenticeship is designed for individuals in the role of Professional Accounting/Taxation Technician. It is for people already employed in accountancy who will have responsibility for creating and/or verifying and reviewing accurate and timely financial information within the organisation in which they are employed or on behalf of another organisation.

On this course you will look at management accounting, financial statements of limited companies and accounting systems and controls. You will also develop your understanding of business and personal taxation, ethical standards alongside regulation and compliance.

While on this apprenticeship you will look at management accounting, financial statements of limited companies and accounting systems and controls. You will also develop your understanding of business and personal taxation, ethical standards alongside regulation and compliance.

Progression

Higher level qualifications and professional qualifications. Completion of the Professional Accounting/Tax Technician Apprenticeship may lead to the candidate receiving credits toward Chartered Accountancy/Taxation qualifications provided by the relevant professional bodies and may also result in credits being awarded towards relevant undergraduate degree programmes.

Career pathways

On completion of your apprenticeship you will be eligible to be considered by UK Chartered and Certified accountancy bodies: ACCA, ICAEW, CIMA, ICAS and CIPFA.

Association of Accounting Technicians (AAT) Diploma Level 4

Level: 4
Centre: Huddersfield Centre
Duration: 3 months
Part Time

Typical entry requirements

To be eligible for this course you will need to have either achieved the Association of Accounting Technicians Level 3. Applicants who can demonstrate relevant experience will be considered on individual merit.

Course content

This qualification is the final year of the three year AAT course and is designed for those looking for a senior finance role. By completing this qualification you will learn how to draft financial statements for limited companies, how to perform complex management accounting tasks and develop your own management skills.

Upon completion of your AAT Level 4 course you will be awarded with the AAT Level 4 Diploma in Accounting from the Association of Accounting Technicians (AAT). This makes you a professional member of AAT and you may use MAAT after your name to confirm you are officially a Chartered Accountant.

On this course you will study a range of units these will include, management accounting both budgeting and decisions and control. You will learn further principles of financial statements for limited companies and accounting systems and control. Other areas of study include topics such as business and personal tax, external auditing, cash and treasury management and credit management.

Progression

You can progress onto other professional qualifications including ACCA, CIMA and CIPFA.

Career pathways
Senior Accountant roles.

Principles of Leadership and Management Level 5 Diploma

Level: 5
Centre: Huddersfield Centre
Duration: Upto 15 months
Part-time

Typical entry requirements

You are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This course is aimed at current managers who are wishing to expand their leadership and management skills for career progression.

The diploma gives you a fully comprehensive bank of the skills and knowledge required to be a manager as part of an organisation, as well as the ability to apply your learning in the context of another organisation or industry sector.

Key areas: Development of ability to inspire, motivate and lead strategically. Problem solving techniques, structure and management of projects and development of teams to aid strategic objective and achieve results.

The course is designed to help managers and leaders develop their knowledge and skills in areas, for example – planning and managing projects, managing stakeholder relationships and managing performance.

This course is designed for practicing middle managers and those wishing to develop key management skills to secure a higher management position.

Assessment is normally via practical work-based assignments. This ensures you minimise time away from work and that you undertake work study which is relevant to your own organisation's context.

Progression

Progress to other qualifications at the next level.

Career pathways
Enhance your professional status by upgrading your CMI membership
Progress to other qualifications at the same level. Progress to other qualifications at the next level. Apply to become a Chartered Manager.



Principles of Leadership and Management Level 5 Certificate

Level: 5
Centre: Huddersfield Centre
Duration: 1 year
Full-time

Typical entry requirements

Applicants are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This certificate is part of the Principles of Leadership and Management L5 Diploma. The full diploma gives you a fully comprehensive bank of the skills and knowledge required to be a manager as part of an organisation, as well as the ability to apply your learning in the context of another organisation or industry sector.

Key areas: leading and managing teams (remote or multi-disciplinary). Evaluating current and future team capabilities, including role of recruitment, selection and staff development, approaches to motivating, supporting and inspiring teams.

This professional qualification will greatly enhance your CV. This course structure allows you to complete bite-sized management qualifications.

You should already be working towards or in a management role.

Assessment is normally via practical work-based assignments. This ensures you minimise time away from work and that you undertake work study which is relevant to your own organisation's context.

You will need to have access to a PC with internet connection to access online resources and complete assignments.

Progression

Progress to a full Diploma.

Career pathways

Enhance your professional status by upgrading your CMI membership
Progress to other qualifications at the same level. Progress to other qualifications at the next level. Apply to become a Chartered Manager.



Principles of Leadership and Management Level 5 Award

Level: 5
Centre: Huddersfield Centre
Duration: 4 months
Part-time

Typical entry requirements

Applicants are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This course is aimed at current managers who are wishing to expand their leadership and management skills for career progression.

This award is a unit of the Principles of Leadership and Management Diploma. The diploma gives you a fully comprehensive bank of the skills and knowledge required to be a manager as part of an organisation, as well as the ability to apply your learning in the context of another organisation or industry sector.

Key areas: Exploration of leadership styles, study of theoretical models of management and approaches designed to promote a culture of mutual trust, respect and support.

The awards structure allows you to complete bite-sized management qualifications. You should already be working towards or in a management role.

Assessment is normally via practical work-based assignments. This ensures you minimise time away from work and that you undertake work study which is relevant to your own organisation's context.

You will need to have access to a PC with internet connection to access online resources and complete assignments.

Progression

You could complete the full Diploma at Level 5 or progress to other qualifications.

Career pathways

Enhance your professional status by upgrading your CMI membership
Progress to other qualifications at the same level. Progress to other qualifications at the next level. Apply to become a Chartered Manager.

Coaching and Mentoring Award Level 5

Level: 5
Centre: Online
Duration: Up to 4 months

Typical entry requirements

Applicants are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This course is aimed at current managers who are wishing to expand their leadership and management skills for career progression.

This award is a unit of the Principles of Leadership and Management Diploma. The diploma gives you a fully comprehensive bank of the skills and knowledge required to be a manager as part of an organisation, as well as the ability to apply your learning in the context of another organisation or industry sector.

Key areas: Exploration of leadership styles, study of theoretical models of management and approaches designed to promote a culture of mutual trust, respect and support.

The awards structure allows you to complete bite-sized management qualifications. You should already be working towards or in a management role.

Assessment is normally via practical work-based assignments. This ensures you minimise time away from work and that you undertake work study which is relevant to your own organisation's context.

You will need to have access to a PC with internet connection to access online resources and complete assignments.

Progression

The Level 5 Diploma in Coaching and Mentoring or other higher level or professional qualifications.

Career pathways

Your qualification can support you in a variety of roles including management.





Coaching and Mentoring Certificate Level 5

Level: 5
Centre: Huddersfield Centre
Duration: 1 year
Part-time

Typical entry requirements

Applicants are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This certificate is ideal if you are a manager with significant responsibility for coaching and mentoring as part of your everyday role. This certificate is made up of units from the Level 5 Diploma in Coaching and Mentoring.

You will discover the attractive characteristics of a coach and mentor and learn how to provide effective feedback while maintaining the trust. Importantly you will study how to complete the coaching and mentoring cycle and complete the necessary evaluation of the activity.

On this course you will study the purpose of coaching and mentoring and how they differ from each other.

You will learn how to better coach employees to meet desired results and understand how to use the SMART technique to set appropriate goals. During further study you will examine the benefits of fostering good working relationships, and explore the various obstacles that could stop the development and growth of an employee.

This course is taught online with support from a tutor. You will need to have access to a PC with internet connection to access online resources and complete assignments.

Progression

Your qualification can support you in a variety of roles including management.

Career pathways

Your qualification can support you in a variety of roles including management.



Coaching and Mentoring Diploma Level 5

Level: 5
Centre: Huddersfield Centre
Duration: 12 to 15 months
Part-time

Typical entry requirements

Applicants are required to have GCSE English and maths at grade 4 (C) or above and ideally a Level 3 qualification in Management and Leadership.

Course content

This diploma is ideal if you are a manager with significant responsibility for coaching and mentoring as part of your everyday role.

You will discover the attractive characteristics of a coach and mentor and learn how to provide effective feedback while maintaining the trust. Importantly you will study how to complete the coaching and mentoring cycle and complete the necessary evaluation of the activity.

On this course you will study the purpose of coaching and mentoring and how they differ from each other. You will learn how to better coach employees to meet desired results and understand how to use the SMART technique to set appropriate goals.

During further study you will examine the benefits of fostering good working relationships, and explore the various obstacles that could stop the development and growth of an employee.

This course is taught online with support from a tutor. You will need to have access to a PC with internet connection to access online resources and complete assignments.

Progression

Your qualification can support you in a variety of roles including management.

Career pathways

Your qualification can support you in a variety of roles including management.

Professional Marketing Diploma Level 6

Level: 6
Centre: Huddersfield Centre
Duration: 9 months
Part-time

Typical entry requirements

One or more of the following is required to gain entry onto this qualification:
CIM Level 4 Certificate in Professional Marketing.

Any relevant Level 4 qualification
Foundation Degree in Business with Marketing.

Bachelor's or Master's Degree from a recognised university, with at least one third of credits coming from marketing content (i.e. 120 credits in Bachelor's degrees or 60 credits in Master's degrees)
Professional practice (suggested two years marketing in an operational role) and diagnostic assessment onto Level 6.

Course content

This qualification is suitable for Team Leaders, Managers, Heads of Departments and Directors. Successful completion of this course will enable you to perform at management level within the workplace. There are three units that make up this qualification. You can study any of them as 'stand-alone' units and on achievement you will be awarded a Level 6 Award in Professional Marketing.

The final unit is Managing Brands. You will learn how to take a strategic approach to branding at a product/service level so that it is consistent with the corporate brand and impacts reputation positively. You will gain the skills to establish and position brand strategy, and also manage the brand so it continues to deliver the brand promise.

The first unit is marketing and digital strategy. This will enable you to take both a traditional and digital strategic approach to marketing planning, integrating digital strategy, models, frameworks and techniques throughout to achieve competitive advantage. The second is Innovation in Marketing. You will learn how to take a visionary approach and embed innovation to help your organisation deal with the challenges of a fast-moving marketplace. You will be able to understand the relationship between marketing and innovation.

Progression

This course develops your strategic marketing skills enabling you progress your marketing career and perform professionally at a management level.

Career pathways

This course develops your strategic marketing skills enabling you progress your marketing career and perform professionally at a management level.

Managing Brands Level 6

Level: 6
Centre: Online
Duration: 3 months
Part-time

Typical entry requirements

You must be working in a marketing role or have industry experience.

Course content

This module enables you to take a strategic approach to branding at a product/service level so that it is consistent with the corporate brand and impacts reputation positively.

You will also be able to ensure the success of the brand through adequate resourcing and monitor and maintain the brand in the long term. You will also be able to interpret brand metrics and adapt the brand plan for continuous improvement.

You will gain the skills to establish and position brand strategy and also manage the brand so it continues to deliver the brand promise. You will understand the factors that drive brand identity and success and develop a brand plan to deliver the wider strategy.

Progression

Once you have completed this module, you can complete the other two modules to achieve the Level 6 Diploma in Professional Digital Marketing.

Career pathways

This course develops your strategic marketing skills enabling you progress your marketing career and perform professionally at a management level.

Teacher Education

STUDENT PROFILE Michaela Level 5 Diploma in Education & Training



"My favourite part about the course is getting to interact with my tutor and colleagues every day. Everyone has been so supportive and motivational. I have loved learning new ways of teaching through blending face-to-face and online classes. I enjoy improving my knowledge and trying new things that can support my day job."

I am very happy with the facilities in the college and my tutors are very supportive, knowledgeable and motivational.

I would recommend Kirklees College as it has high quality support available, a range of resources as well as blended learning opportunities."

I am completing this qualification as part of my current job role at Kirklees College and have been lucky to have lots of support from my tutor, manager and course colleagues.

Certificate in Education (Cert Ed in Lifelong Learning) Level 5

Level: 5
Centre: Huddersfield Centre
Duration:
2 years, Part-time

Typical entry requirements

You must hold qualifications at a minimum of Level 3 in the subject area you teach and able to demonstrate work appropriate experience in the area you want to teach.

Applicants must normally be in paid employment as a teacher or trainer, with a minimum of 100 hours, with at least 50 in any one year, in a recognised training or educational establishment. Voluntary teaching may be allowed in certain circumstances.

Course content

This is a full teaching qualification for those teaching, or wanting to teach, in the post-14 sector such as further education or sixth form colleges, adult education, or private training providers.

On this course you will have the opportunity to develop skills to play a full teaching role: plan and design learning materials, assess students and study policy and professional issues in education and training.

Core units:

- Research informed teaching, learning and assessment
- Becoming a subject specialist teacher.
- Being a subject specialist teacher (this includes attending a 2-day conference at the University of Huddersfield)
- Policy and Professional issues.

Career pathways
Lecturer in further education.
Sixth form teacher, Adult education tutor, Teacher in a private training organisation.

Diploma in Education and Training Award Level 5

Level: 5
Centre: Huddersfield Centre
Duration:
2 years, Part-time

Typical entry requirements

You should have a Level 3 qualification in the subject you intend to teach or evidence of substantial experience. You will need access to 50 hours of teaching practice per year in a recognised lifelong learning location (14+). You will have an initial assessment to indicate that you are working at Level 2 in English and maths.

Course content

This qualification is ideal for those working as or planning to become a teacher in further, adult or continuing education.

Develop the skills you need to work as a teacher in the lifelong learning sector, designing your own curriculum and teaching a range of levels, subjects and learner types. If you are working as or planning to become a teacher in further, adult or continuing education, this course is for you.

Core units:

- Teaching, learning and assessment in education and training
- Theories, principles and models in education and training
- Inclusive practice
- Understanding and managing behaviours in a learning environment
- Developing teaching, learning and assessment in education and training
- Wider professional practice in education and training
- Developing, using and organising resources within a specialist area
- Teaching in a specialist area

A minimum of 50 hours of teaching is required in both year one and year two of the course.

Progression

Teaching or further study.

Career pathways
Lecturer in further education.
Sixth form teacher, Adult education tutor, Teacher in a private training organisation.

Certificate in English Language Teaching to Adults (CELTA) Level 5

Typical entry requirements

You must be at least 18 years old and have two A-levels and three GCSEs or equivalent, a command of English, both written and spoken, adequate to follow the course and complete the assignments.

Course content

CELTA is one of the world's foremost initial qualifications for people who want to become professional teachers of English language in the UK or abroad.

The benefit of the programme is that it gives candidates a good base from which to enter employment either in the UK or abroad.

The course will enable you to acquire essential subject knowledge and familiarity with the principles of effective teaching, as well as gain a range of practical skills for teaching English to adult learners, and applying your learning in a real context. You will have six hours' teaching practice as part of the course.

Core units:

- Language awareness
- The learner
- The teacher and the teaching/learning context
- Planning for effective teaching of adult learners of English
- Classroom management and teaching skills for teaching English to adults

Level: 5

Centre: Pioneer Higher Skills Centre

Duration:
6 months, Part-time

- Resources/materials for teaching English to adults
- Professional development for teachers of English to adults

This qualification is awarded by Cambridge University.

Progression

The CELTA provides the required subject specialism to teach ESOL in the UK in the Lifelong Learning sector. To become a fully qualified teacher in the UK you can progress onto the lifelong learning PGCE.

After two years' of full-time teaching you can study for a DELTA qualification, enabling you to progress to more specialist and/or managerial roles.

Career pathways

ESOL Teacher in a further education college, adult education, private training provider, higher education in the UK. English language teacher worldwide.

Postgraduate Certificate in Education (PGCE in Lifelong Learning)

Typical entry requirements

A UK first degree at 2:2 or above and relevant work experience in the subject field. You must also hold qualifications at a minimum of Level 3 in the subject area you teach, if this is different from your degree.

Applicants must normally be in paid employment as a teacher or trainer, with a minimum of 100 hours experience with at least 50 in any one year, in a recognised training or educational establishment. Voluntary teaching may be allowed in certain circumstances.

Course content

This is a full teaching qualification for those teaching, or wanting to teach, in the post-14 sector such as further education or sixth form colleges, adult education, or private training providers.

On this course you will have the opportunity to develop skills to play a full teaching role. The course allows you to focus on your subject specialism, alongside general teaching in the lifelong learning sector and a significant amount of learning happens in your workplace, allowing you to put theory into practice

Core units:

- Research informed teaching, learning and assessment
- Becoming a subject specialist teacher.

Level: Level 5 in Year 1 and Level 7 in Year 2

Centre: Huddersfield Centre

Duration:
2 years, Part-time

- Being a subject specialist teacher (this includes attending a 2-day conference at the University of Huddersfield)
- Policy and Professional issues.

This course will enable you to develop your teaching skills, reflect on current ideas about education and training and creatively explore professional opportunities open to you.

This qualification is awarded by the University of Huddersfield.

Progression

Upon completion of the course, graduates of the PGCE can apply for Qualified Teaching and Learning Status (QTLS) which for those teaching in schools and academies gives them parity with Qualified Teacher Status (QTS).

Career pathways

Lecturer in further education. Sixth Form Teacher, Adult Education Tutor, Teacher in a private training organisation.

Postgraduate Diploma in Education (Lifelong Learning) Level 7

Level: 7
Centre: Huddersfield Centre
Duration:
2 years, Part-time

Typical entry requirements

A UK first degree at 2:2 or above and relevant work experience in the subject field. You must also hold qualifications at a minimum of Level 3 in the subject area you teach, if this is different from your degree.

Applicants must normally be in paid employment as a teacher or trainer, with a minimum of 100 hours experience with at least 50 in any one year, in a recognised training or educational establishment. Voluntary teaching may be allowed in certain circumstances.

Course content

This is a full teaching qualification for those teaching, or wanting to teach, in the post-14 sector such as further education or sixth form colleges, adult education, or private training providers.

On this course you will have the opportunity to develop skills to play a full teaching role. The course allows you to focus on your subject specialism, alongside general teaching in the lifelong learning sector and a significant amount of learning happens in your workplace, allowing you to put theory into practice

Core units:

- Research informed teaching, learning and assessment
- Becoming a subject specialist teacher.
- Being a subject specialist teacher (this includes attending a 2-day conference at the University of Huddersfield)
- Policy and Professional issues.

Career pathways
Lecturer in further education.
Sixth Form Teacher, Adult
Education Tutor, Teacher in a
private training organisation.

Professional Graduate Certificate in Education (PGCE in Lifelong Learning)

Level: Level 5 in Year 1 and
Level 6 in Year 2
Centre: Huddersfield Centre
Duration:
2 years, Part-time

Typical entry requirements

A UK first degree or equivalent (normally 2:2 or above) and relevant work experience in the subject area. You must also hold a Level 3 in the subject area you teach if this is different to your degree.

Applicants must normally be in paid employment as a teacher or trainer, with a minimum of 100 hours, with at least 50 in any one year, in a recognised training or educational establishment. Voluntary teaching may be allowed in certain circumstances.

Course content

This is a full teaching qualification for those teaching, or wanting to teach, in the post-14 sector such as further education or sixth form colleges, adult education, or private training providers.

On this course you will have the opportunity to develop skills to play a full teaching role. The course allows you to focus on your subject specialism, alongside general teaching in the lifelong learning sector and a significant amount of learning happens in your workplace, allowing you to put theory into practice.

Core units:

- Research informed teaching, learning and assessment; module
- Becoming a subject specialist teacher.

Career pathways
Lecturer in further education.
Sixth Form Teacher, Adult
Education Tutor, Teacher in a
private training organisation.

- Being a subject specialist teacher (this includes attending a 2-day conference at the University of Huddersfield)
- Policy and Professional issues.

This course will enable you to develop your teaching skills, reflect on current ideas about education and training and creatively explore professional opportunities open to you.

This qualification is awarded by the University of Huddersfield.

Progression

Upon completion of the course, graduates of the PGCE can apply for Qualified Teaching and Learning Status (QTLS) which for those teaching in schools and academies gives them parity with Qualified Teacher Status (QTS).

Internal Quality Assurance of Assessment Process and Practice Level 4

Level: 4
Centre: Huddersfield Centre
Duration:
6 months, Part-time

Typical entry requirements

You must be at least 18 years old and have two A-levels and three GCSEs or equivalent, a command of English, both written and spoken, adequate to follow the course and complete the assignments.

Course content

This part-time qualification provides professional recognition for those working in training assessment and quality assurance.

It will further develop your skills and knowledge if you're working in, or hoping to work in assessment and internal quality assurance in accredited and non-accredited learning, the NQF and the QCF.

Successful learners will understand the principles of assessment and internal quality assurance (IQA) and have the knowledge to develop and improve systems.

The qualification consists of a mixture of units, with some competence-based and some knowledge-based.

If you are studying the Level 4 Award in IQA, you will study two units. If you are studying Level 4 Certificate in Leading IQA, you will study three units with a requirement that you already hold the Level 4 award in IQA.

Core units:

- Understanding the principles and practices of internally assuring the quality of assessment
- Internally assure the quality of assessment
- Plan, allocate and monitor work in own area of responsibility

Progression

This qualification provides professional recognition for those working in training assessment and quality assurance.

Career pathways
Education professional, Teacher and Quality Assurance role in education.

Learning and Skills Teaching Apprenticeship Level 5

Level: 5
Centre: Huddersfield Centre
Duration: 1 year
Full-time

Typical entry requirements

You should have a Level 3 qualification in the subject you intend to teach or evidence of substantial experience. You'll need access to 100 hours of teaching practice in a recognised lifelong learning location (14+).

Course content

For those trainee teachers who do not already hold a degree, this is an opportunity to progress onto a degree course. This is an apprenticeship course for teacher training at Level 5.

The apprenticeship standard consists of the following qualifications:

- Level 5 Diploma in Education and Training
- Level 2 Safeguarding, Prevent and British Values
- Trainees should also hold or study for maths and English at Level 2 (this would be outside of the 20% off the job training)

These should be achieved before End-Point Assessment (EPA)

The learning and skills tutor is pivotal to the success of traineeship and apprenticeship programmes in the delivery of effective vocational evaluation and training that meets both the learners and employer's needs.

The apprentice must have an employer to support them through the apprenticeship. The employer will need to allow time away from the job role to complete the coursework.

The apprentice will need to demonstrate that they have had 20% off-the-job study time. They will require a minimum of 100 hours of teaching (ages 14+). The course is aimed at those who are new to teaching and in employment.

The course is ideal for existing members of staff who hold relevant vocational qualifications e.g. technicians who are wanting to progress into teaching. Anyone needing to study for maths and/or English will need to do this outside of the day of attendance. The EPA is awarded by TQUK and will consist of two teaching observations, a presentation and professional discussion.

Progression

Trainee teachers, upon completion of the course, can apply for Qualified Teacher Learning and Skills (QTLS) which for those teaching in schools and academies gives them parity with Qualified Teacher Status (QTS).

Career pathways
Secondary Teacher, College Tutor, Education Technician and Education professional.

Observation of Teaching and Learning Certificate Level 5

Level: 5
Centre: Huddersfield Centre
Duration:
10 weeks, Part-time

Typical entry requirements

Teaching experience and good English language skills.

Course content

This certificate has been developed for qualified and experienced teachers who undertake formal observations of colleagues delivering teaching or training sessions, particularly those who manage a team of observers. The qualification will develop skills and knowledge in undertaking teaching, training and learning session observations and post observation feedback processes.

You must be a qualified and experienced teacher. It is essential that you have good English language skills and are expected to have good written and verbal English, as well as a good understanding of teaching and learning skills and how learning takes place. It is also essential that you have a good understanding of learning activity planning, formative assessment, teaching and training delivery methods.

You will still benefit considerably from completion of this course and the achievement of the qualification if you already have observation experience.

Progression

This qualification provides a formal qualification for teaching professionals who work as part of teaching qualitative processes.

Career pathways
Observe colleagues in a classroom setting and manage a team of observers.



Travel & Tourism

International Travel and Tourism Management Level 4

Level: 4

Centre: Huddersfield Centre

Duration:
1 year, Full-time

Typical entry requirements

A BTEC Level 3 qualification in Travel and Tourism and GCSE grade C (4) in English and maths. Students with relevant industry experience will also be considered.

Course content

This qualification is for those who work or wants to progress onto university or work as a travel and tourism manager or operations manager, in the travel and tourism sector. It allows you to learn, develop and practise the skills required for education, employment and/or career progression within the sector.

The programme will enable you to develop a wider knowledge of principles and methodology, supported by the development of analytical and research skills through extensive group and individual projects.

It provides a thorough grounding in the key concepts and skills required in this sector and the national recognition by employers allows direct progression to employment or university.

You will learn the knowledge and skills needed to succeed in the workplace including the latest in professional standards. You will also get the opportunity to develop behaviours for work, for example by undertaking a group project, or responding to a client brief.

You can also develop a range of skills, techniques and attributes essential for successful performance in working life.

Progression

You can progress to a Level 5 course, university or employment in the industry in areas such as hotels, travel agencies, tour operations, cruise lines, airports, resort representatives and tourist attractions.

Career pathways

Travel Manager and Tourism Manager.



Funding your Studies

With the cost of university degrees rising, you may think higher education is out of your reach financially but university is not your only option.

Studying a higher education course could be the best investment you ever make.

Save around £17,500 by studying at Kirklees College rather than at university.

For more information on funding your studies email finsupp@kirkleescollege.ac.uk or call freephone 0800 804 6134.



Lower Tuition Fees

Tuition fees cover the cost of your tuition, registration and exams. At Kirklees College, our fees are significantly lower than universities and other colleges in the area. With lower tuition fees, the chance to live at home, work part-time and reduce travel costs, studying a higher education course at Kirklees College is a fantastic way to gain high-quality qualifications. Our Financial Support team is happy to provide information, advice and guidance on any aspect of student finance and budgeting.

Tuition Fee Loan for Full-Time and Part-Time Students

This covers the fees you're charged each year for your course and is paid directly to college. To qualify, your part-time course needs to be at least 25 percent of an equivalent full-time course each year, for example four years instead of one year full-time.

Maintenance Loan to Pay Living Costs for Full-Time Students

The loan is paid into your bank account at the start of each term. The exact amount full-time students can borrow depends on family income, where you live, what year of study you are in, and what help you get through the Maintenance Grant.

Funding your Studies Continued

Bursaries

If you receive a full HE maintenance or student support grant, you may be eligible for a bursary.

Progression Bursaries

Students progressing within college from Level 3 to HE can receive a phased cash payment of £500 in the first year of study.

Local Student Bursaries

For students with a permanent West Yorkshire postcode accepted on to a HE programme at college, a phased cash payment of £500 can be made in the first year of study.

STEM Bursaries

For Engineering or Process Manufacturing courses, a phased cash payment of £500 can be made during each year of study (excluding any repeat year). This award will be available to home students in receipt of the full HE maintenance grant or student support grant. Students receiving this are not eligible for any other bursary.

Care Leaver Bursary

For students who have left local authority care in the last two years, a phased cash payment of £1,000 can be made during each year of study. Attendance must be 85 percent or above in the first three months (other than mitigating circumstances).

Full-Time Carer Bursary

For applicants with full-time carer responsibilities, a phased cash payment of £1,000 can be made during each year of study.

Access to HE Diploma Bursary

For students who have successfully completed an Access to HE Diploma programme and progressed to HE at Kirklees College, a phased cash payment of £1,000 can be made in the first year. For information about bursaries, please email highereducation@kirkleescollege.ac.uk.

Advanced Learner Loans

An Advanced Learner Loan can help you pay the fees charged by approved colleges and training organisations in England. Most learners aged 19+ studying at Level 3, 4 (which includes Access, Diplomas and Certificates), 5, 6 and 7 qualify for these loans from the UK government.

How much can I get?

You can take out the maximum amount to cover your fee or you can pay all or part of the fee yourself. For example, you may be eligible to apply to the college's Loan Bursary scheme for support with travel expenses. Whilst the loan is not means tested, the Advanced Learner Bursary scheme is.

Am I eligible?

To be eligible you must:

- Be aged 19 or over at the start of your course
- Be undertaking an eligible course at Level 3, 4, 5 or 6 qualification
- Have been living in the UK for three years before starting your course
- Be a UK national or have 'settled status'

Advanced Learner Loan Bursary

If you successfully applied for the Advanced Learner Loan, you may be eligible to receive support with course related expenses such as travel, childcare, etc. depending on your household income. Please contact the Financial Support Team for further information.

I already have a Level 3 qualification

Prior attainment is not considered for your first Advanced Learner Loan.

You can take out up to a maximum of four Advanced Learner loans in total. You can only take out one loan at a time. You must complete a separate application for each loan. You are unable to take out two loans for the same qualification even if the qualifications are in a different area.

FOR MORE INFORMATION

Visit

www.gov.uk/advanced-learner-loan
or telephone **0300 100 0619**

Contact Kirklees College Financial Support Team on **0800 804 6134** or email finsupp@kirkleescollege.ac.uk



Graduation

PIONEER HIGHER SKILLS CENTRE

Graduation is the culmination of years of learning, endeavour and personal development to reach a point where you have demonstrated the higher level skills you, employers and indeed the economy of our country need.

A higher level qualification says a great deal about you and the skills and abilities you have developed. It sets you apart as someone who can make a significant contribution to your community, to the lives of others, to society and to the economy.

Every year, higher education students from Kirklees College graduate in a ceremony at the majestic Dewsbury Town Hall. Students wear traditional caps and gowns to receive their awards. On this very special day, graduates are able to celebrate their hard work and achievements with family and friends.

It is a day of joy but it is not the end of your journey, rather another important destination on a journey that can extend as far as you decide through your ambition, passion and commitment to be the best that you can be.



Additional Information

Open Days

The best way to decide if Higher Skills and Higher Education at Kirklees College is the right decision for you is to come and visit us. We hold regular open days at all our centres where you can find out more about the courses, tour the centres and talk to our tutors. Talking to our tutors and students will give you an idea of what to expect and ask any questions.

For the latest information about open days, visit www.kirkleescollege.ac.uk

Take a Virtual Tour

If you can't visit us in person, you can still get an insight into the Higher Skills and Higher Education experience with a virtual tour. For more information please visit our website www.kirkleescollege.ac.uk.

HNC/HND Progression

A Higher National Certificate (HNC) qualification is the equivalent to the first year at university. After completing your one-year course, you have the option to study for a second year to achieve a Higher National Diploma (HND) qualification.

HNC/HND qualifications are also accepted for entry to many university degrees. Some universities will let you progress directly into the second or third year of a degree course if your HNC/HND is related to the subject.

Student Recruitment Team

Our Student Recruitment team is available to offer support and advice on choosing the right course for you. They also attend careers and higher education fairs and visit local schools and colleges. Where possible, they can also arrange an individual visit for you at any of the college centres.

Student Recruitment Team:
01484 437092
sturec@kirkleescollege.ac.uk

Careers Service

Our Careers team aim to provide you with the skills to be competitive in today's economy and help you to choose the right course and the right career for you. The team can provide unbiased support with course guidance, CVs and covering letters, interview techniques, job search and application advice. You can also access a wide range of resources via the Careers team in all centre libraries and on the college VLE.

Careers Team:
01484 437000 ext. 7406
careersguidance@kirkleescollege.ac.uk

Assessment

Assessment forms an important part of your higher education programme at Kirklees College. We regularly review and update our assessment procedures and regulations in line with our awarding bodies to maintain the highest standards of quality in assessment.

Our HE and Higher Skills Assessment Policy can be found on our website: www.kirkleescollege.ac.uk/higher-skills/

UCAS POINTS EQUIVALENT

A-levels		AS Levels	
A*	56 points	A	20 points
A	48 points	B	16 points
B	40 points	C	12 points
C	32 points	D	10 points
D	24 points	E	6 points
E	16 points		

UCAS POINTS EQUIVALENT

BTEC

D*D*D*	168
DDD	144
DMM	112
C	96
D	64
E	48

Pearson BTEC Level 3 Extended National Diploma (a range of grades are given above)

If your qualification/grade isn't listed, visit <https://www.ucas.com/ucas/tariff-calculator> to find out how many UCAS points your grade is equivalent to.

How to Apply

Once you have found a course you are interested in, it is easy to apply using our online application.

You can use our online application to apply for your chosen course – you just need to look for the 'apply' button on the course page. This can be found below the course overview. If there is no 'apply' button, please email info@kirkleescollege.ac.uk to find out how you join the course.

If the course is available at different centres, you will need to choose the centre you want to study at when you click 'Apply'. To do this, you will need to click on the relevant box.

Once you have done this, you will be directed to our online application where you will need to follow the instructions on screen.

HOW TO USE OUR ONLINE APPLICATION

You will need to complete the online application in one go and have the following information:

- Full address, including postcode
- An email address we can use to communicate with you
- A contact telephone number
- You will be asked about any additional learning support you may need

- Your predicted or actual qualifications, subjects and grades
- Someone that you can put down as a reference and their contact details. Please note we don't accept references from family members

Please ensure you complete all sections of the application form. If information is missing or incomplete, it may delay your application. Once you have completed the application, you will be directed to a screen that shows you have completed. Once our Applications team has received it, you will receive an email acknowledgement.

NEED SOME HELP?

If you are having any problems with the online application, please contact our college Information team. If you would prefer a paper application, the team can post one to you.

Telephone: **01484 437070**
Email: **info@kirkleescollege.ac.uk**

If you have any questions about your application, please contact the Applications team.

Telephone: **01484 437033**
Email: **applications@kirkleescollege.ac.uk**



£500 Guarantee

PROGRESS TO A HNC AND RECEIVE A PAYMENT OF £500 IN YOUR FIRST YEAR!*

If you currently study on a full-time Level 3 programme with Kirklees College and meet the conditions outlined below, we will guarantee you entry to an HNC course in a similar subject area.

To take advantage of this opportunity to progress, you have to:

- Have completed and achieved your main qualification (Merit, Pass, Pass grade for Extended Diplomas)
- Attended all exams required for your programme of study, including GCSE maths and English and achieve required grade
- Submitted ALL of your coursework on time
- Met the college's standards in relation to performance, attendance and behaviour

To find out more, speak to your Progress Coach.

**Offer subject to minimum student numbers on course.*

