

Addressee  
Addressee  
Addressee  
Addressee

Date

Dear Parent/Carer,

At Kirklees College, we are encouraging staff and students to be kind and think of others now that we have returned to face to face learning. Whilst restrictions have been lifted, Covid-19 infection rates in Kirklees remain high and we must do all that we can to reduce the risk of transmission to keep our college community safe.

We are taking a number of measures to help prevent the spread of coronavirus, including:

- Encouraging all staff to test twice-weekly to minimise the risk of our tutors giving students Covid-19
- Ensuring our staff and students practice good hygiene
- Making sure our spaces are well ventilated
- Encouraging all members of our community to isolate and book a [PCR test](#) should they develop symptoms of the virus
- Encouraging all our students to test twice weekly and to report result using their college email address.

Students are able to collect home test kits from receptions at all centres and take them home with them. Please ask your young person if they have collected these and encourage them to take the test and report their results. Testing is free of charge.

The tests will come with guidance in multiple languages on how to take the test. You can also see this useful video to show you [how to take the test](#). Tests usually take a few minutes to do and you get the results in 30 minutes. Students then need to report the result using their college email address to NHS Test and Trace:  
<https://www.gov.uk/report-covid19-result>

Encouraging all our staff and students to test twice-weekly will help us to reduce transmission of coronavirus, keep students in college and minimise disruption to

their education and to you and your household.

Thank you for your support,



Palvinder Singh

Principal and Chief Executive at Kirklees College

