

Kirklees College Corporation

SEARCH & GOVERNANCE COMMITTEE

Minutes of a meeting held from 16.00 to 17.00 on 19 January 2021 via Microsoft Teams

Present: Gerard Hetherington Member (Chair)
 Cristina George Member
 Marie Gilluley Member (Executive)
 John Williams Member

Attendance: 4/5 = 80% KPI 80% Quorum: 3

In attendance: Ms J Green Clerk to the Corporation

Item	Action/ Report Item
PRELIMINARY ITEMS	
1 WELCOME AND INTRODUCTIONS	
i The Chair welcomed everyone and declared the meeting open. No introductions were necessary.	
2 NOTICE AND QUORUM	
i The Clerk confirmed that due notice of the meeting had been given, that the requirement for all persons participating to be able to communicate with one another was satisfied and that the meeting was quorate.	
3 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST	
i Apologies were received from Committee member Mr J Royle.	
ii The Chair invited disclosures of interests. All confirmed that, except as previously disclosed, they had no direct or indirect interest in any way in the business to be transacted which should be disclosed.	
BUSINESS OF THE MEETING	
4 APPROVAL OF ARRANGEMENTS FOR SELECTION	
i It was noted that the meeting had convened for the purpose of considering for appointment a prospective Governor who satisfied the minimum criteria for appointment to the Corporation.	
ii Draft interview questions had been prepared and circulated; from these the Committee selected the questions it felt were most relevant. Reference was made to the Person Specification for the role and the current Corporation Skills Matrix.	
5 ADJOURNMENT FOR PROSPECTIVE GOVERNOR INTERVIEW	
The meeting adjourned at 16.15 to allow the interview to take place.	
6 RECOMMENDATIONS TO THE CORPORATION FOLLOWING INTERVIEW	
i <i>This matter was considered confidential and therefore the discussion is recorded in a confidential annex marked Annex 1.</i>	

MATTERS TO NOTE AND ADMINISTRATION	
7	PUBLICATION OF AGENDA PAPERS
i	<u>RESOLVED:</u> (i) The papers from this meeting contain personal data and will not be published.