

QUALITY, PERFORMANCE & STANDARDS - TERMS OF REFERENCE

(Reference should also be made to the Standing Orders)

1. Constitution

- 1.1. The Committee shall have at least 5 members, to include:
 - 1.1.1. The College Principal;
 - 1.1.2. The Academic Staff Governor, unless he or she declines to act;
 - 1.1.3. The Student Governors, unless they decline to act;
 - 1.1.4. At least 3 and up to 8 other Governors, subject always that no more than 50% of appointed Governors shall be members of the Committee at any time; and
 - 1.1.5. up to 2 co-opted members with relevant experience.

2. Chair

- 1.2. At the first meeting of each academic year, the Committee shall appoint a Chair from among its membership. The Chair must be an Independent Governor.

3. Quorum

- 3.1 The quorum for a meeting shall be 3 members.

4. Frequency of Meetings

- 4.1 The Committee will normally meet twice in terms 1 and 2 and once in term 3.

5. Terms of Reference

- 5.1 To have oversight of academic standards and receive regular reports on the performance of curriculum areas and relevant data dashboards.
- 5.2 To recommend and, on behalf of the Corporation, monitor, progress against relevant key performance indicators and student targets.
- 5.3 To monitor, on behalf of the Corporation, the College's overall curriculum framework, its relevance and intent and the quality of its delivery.
- 5.4 To monitor the overall learner experience, the effectiveness of the learning support and safeguarding functions and their impact on learners' progress and success.
- 5.5 To be responsible for assessing on an annual basis its own effectiveness in carrying out its remit.
- 5.6 To act as the appointing body for the College Self-Assessment Review ("SAR") Panel with the expectation that the SAR Panel shall not involve more than 50% of Governors and should ideally be made up of a combination of Committee members and non-Committee members.
- 5.7 To receive reports on the College's self-assessment review and monitor, on behalf of the Corporation, progress against the Quality Improvement Plan.
- 5.8 To oversee the work of the Equality, Diversity and Inclusion Strategic Group and report to the Corporation on its effectiveness.
- 5.9 To update the Corporation on the impact of its financial plans on the learner experience.