

# Supply Chain And Warehouse Operator Apprenticeship Level 2

## Apprenticeship Standard

**THE ROLE:** Managing the movement of goods across all sectors and distances for a range of customers from private individuals and sole traders through to large global organisations.

## Apprenticeship overview

This is an entry-level apprenticeship which provides the foundation knowledge, skills and experience for the role of Supply Chain Operator within occupational areas in the supply chain industry.

Duties of a Warehouse Operative include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records, documentation and cleaning.

This apprenticeship also involves understanding how to use basic IT, including barcoding, data capture, radio and warehousing management software and systems. Apprentices will gain an understanding of how to communicate effectively with colleagues, customers, third party carriers and other organisations.

Your employee will learn how to use warehouse equipment, machinery and vehicles, including mechanical racking systems and materials handling equipment, such as forklifts and pallet trucks.



## ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above.a

## ASSESSMENT

An assessor will visit your workplace and will assess your apprentice through observation, discussion, product evidence, assignments and witness statements. Assessors will require access to observe your apprentices skills, attributes and competencies in the workplace. This will be necessary and used to assess their competence in the job role.

## Why choose Kirklees College?

We are one of the region's largest established apprenticeship providers with over 1,000 apprentices in approximately 1,000 businesses. Our Apprenticeship Recruitment Team will help you find your ideal candidate. The college has a proven track record of a high number of apprentices being offered permanent positions at the end of their training programme.

An apprenticeship offers employees an opportunity to enhance their skills and gain knowledge whilst undertaking training. This is cost effective for the employer as it helps to lower recruitment costs, increases productivity and supports future growth.

Studying for an apprenticeship can help to motivate individuals and create a satisfied workforce which helps businesses to compete in the modern marketplace. Kirklees College will help you recruit the right apprentice who will bring enthusiasm and new ideas to the business ending in loyal post completion.

## What are the benefits of apprenticeships?

### Employer benefits include:

- Apprenticeships are a tried and tested way to recruit new staff or retrain and upskill existing staff
- Apprenticeships are a great way to attract enthusiastic talent with fresh ideas
- Funding – potentially up to 100% funding and incentives could be available to support apprenticeships
- Apprenticeships can help you tackle skills shortages and provide skilled workers to futureproof a business
- Apprenticeships offer excellent staff development routes for your existing workforce by progressing them to a higher-level role
- Learning can be done in your workplace to minimise disruption and maximise impact
- A flexible training option – apprenticeships give you the power to tailor the training your apprentices receive and to play an active role in ensuring the skills they acquire complement your existing workforce and business needs.
- Reduce staff turnover by increasing employee satisfaction and loyalty
- Apprentices are eager, motivated and loyal to the company that invests in them and can boost productivity in a cost-effective way



## Recruitment

Our dedicated Apprenticeship Recruitment Team will work with you from the start to the end of the recruitment process. They are here to make sure the process is as simple and smooth as possible.

They can:

- Advertise and promote your vacancy
- Screen and select suitable candidates for interviews
- Arrange and co-ordinate interviews
- Enrol – leave all the paperwork to us
- Assign a dedicated Trainer/Assessor for the duration of the apprenticeship



## Contact our dedicated team

Tell us what your needs are and we'll find the right solution for you. We can discuss costs and how to make use of any funding available.

**Contact the Employer Engagement Team on 0800 781 3020.**