

# COLLEGE CAREERS

Contact the team **01484 437000 ext 7321**  
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KIRKLEES  
COLLEGE



Are you following us on social media?

If not, you could be missing out! @KCCareersTeam

JANUARY 2021

PART TIME JOB  
SEARCH



CAREER  
PLANNING



UCAS  
APPLICATIONS



INTERVIEW  
SKILLS



CV  
WRITING



APPRENTICESHIP AND  
JOB APPLICATIONS



## AN INTRODUCTION TO UNIVERSITY

Thinking about going to university? Use the resources below to help you decide on your next steps.

- **Virtual Open Days** – visit <https://www.opendays.com/> to see what universities are running open days. Although they're virtual, they'll give you an idea of what to expect
- **Sheffield University** – watch short videos about transitioning to university, including how to write your personal statement. <https://www.sheffield.ac.uk/schools/transition>
- **Loughborough University** – hosting its 'Inspiring Minds' events from 18 January. These taster events offer post-16 students to learn more about the options available at university, focusing around different subject areas. <https://www.lboro.ac.uk/study/school-college-liaison/events/inspiringminds/>
- **Keep up to date** with the latest job news, career advice and postgraduate study opportunities with Prospects' range of publications. <https://www.prospects.ac.uk/prospects-publications>
- **Falmouth University** – hosting virtual events about a range of creative degree courses, including Architecture, Film Studies, Fine Art, Animation, Computer Games Design. <https://falmouth.ac.uk/experience/virtual-experience>

## REMINDER!

If you're applying for university, you need to complete and send your applications by the 6.00pm on 29 January. If you need support, please contact the Careers Team. You can book an appointment either over the phone or face to face through the careers section on the VLE.



## UPCOMING EVENTS

NATIONAL APPRENTICESHIP  
WEEK

**8 – 14 February**

A selection of resources including videos will be available on how to write a CV, preparing for interviews and assessment tools that employers use.

EMPLOYABILITY WEEK  
**1 – 5 March**

Sign up to listen to presentations from different employers on what their organisation does, roles and what they look for in future employees. You can also participate in a questions and answer session. More details to follow.

HE WEEK  
**10 – 14 May**

A selection of talks and presentations from universities on how to choose a degree and what university to attend. There will be also an opportunity to ask universities questions in the live Q&A.

Please contact the Careers team for more details [careersguidance@kirkleescollage.ac.uk](mailto:careersguidance@kirkleescollage.ac.uk)

## JOB OPPORTUNITIES IN THE LOCAL AREA

Check out some useful resources on the Amazing Apprenticeships website:  
<https://amazingapprenticeships.com/live-broadcasts/>

C&K Careers also share vacancies on their Facebook page:  
<https://www.facebook.com/ckcrecruitline/>

### USEFUL JOB SEARCH WEBSITES:

- [www.getmyfirstjob.co.uk](http://www.getmyfirstjob.co.uk)
- [www.indeed.co.uk](http://www.indeed.co.uk)
- <https://ckcareersonline.org.uk/recruitline>
- [www.kirklees.gov.uk](http://www.kirklees.gov.uk)
- [www.fish4.co.uk](http://www.fish4.co.uk)
- **Apprenticeships** – [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship)
- **Volunteering** – [www.do-it.org](http://www.do-it.org)
- **Kirklees Libraries are recruiting.** Visit [www.kirkleeslibraries.co.uk](http://www.kirkleeslibraries.co.uk) or email [frontline.services@kirklees.gov.uk](mailto:frontline.services@kirklees.gov.uk)

### WHERE TO START LOOKING FOR AN APPRENTICESHIP

**Mott Macdonald Construction—advanced and degree apprenticeships in project management, infrastructure systems, transport planning, business admin, building services, environmental engineering and more:**  
<https://www.mottmac.com/careers/search?searchTerm=apprenticeship>

**Department for Transport – apprenticeships available in Leeds, Birmingham and London**  
<https://www.civilservice-careers.gov.uk/departments/working-for-the-department-for-transport/>

**Network Rail – engineering, business and finance apprenticeships**  
<https://www.networkrail.co.uk/careers/early-careers/apprenticeships/>

**PwC – financial services company. Degree apprenticeships in accounting and technology**  
[www.pwc.co.uk/careers/student-careers/school-careers.html](http://www.pwc.co.uk/careers/student-careers/school-careers.html)

**GCHQ Cyberfirst Degree Apprenticeship & Software Engineering Apprenticeship**  
<https://www.gchqcareers.co.uk/early-careers/apprenticeships.html>

**Morrisons—Retail Degree Apprenticeship & Food Technical Degree Apprenticeship**  
<https://www.morrisons.jobs/early-careers/degree-apprenticeships>

**Atkins Ltd – Degree Apprenticeship as a Mechanical Engineer**  
[www.findapprenticeship.service.gov.uk/apprenticeship/-558927](http://www.findapprenticeship.service.gov.uk/apprenticeship/-558927)

## LAY THE FOUNDATIONS FOR YOUR CONSTRUCTION CAREER

Construction is a major sector of the UK economy and employs around 3 million people. The built environment affects all our lives – could you be part of it?

There are lots of different roles in the industry, including:

- Skilled manual workers
- Urban designers
- Structural engineers
- Landscape architects
- Building services engineers
- Environmental consultants
- Waste management officers
- Building control surveyors
- Town Planners
- Archaeologists
- Accountants Asset Managers
- Building information modelling

Want to know more? Visit <https://www.goconstruct.org/construction-careers/browse-all-job-roles/> to view job profiles, salaries and prospects.

### Labour Market Information

The Labour Market keeps you up to date on job vacancies, helps you prepare for the skills and qualifications you will need and gives you an idea of which regions job vacancies are in.

## USEFUL WEBSITES

- <https://icould.com/>
- <https://www.indeed.co.uk/>
- <https://www.fish4.co.uk/>
- <http://wheretheworkis.org>
- [www.nationalcareers.service.gov.uk](http://www.nationalcareers.service.gov.uk)