

# Apprenticeship Service Funding

## Additional Government support for employers who hire apprentices

From the 1st April 2021, apprenticeship incentives will become more generous with a **£3,000** payment per hire, regardless of the apprentices age.

This is on top of the **£1,000** payment provided to employers who hire apprentices aged 16-18 and those under 25 with an Education, Health and Care Plan (EHCP).

This means that employers hiring new apprentices can claim:

**£4,000** for new apprentices starting at the business aged 16-18 or 25 and under with an EHCP.

**£3,000** for new apprentices starting at the business aged 19 or above.

## How does it work?

Employers looking to take advantage of the additional incentives available need to register for an employer's Online Apprenticeship Service account, if they do not already have one.

If you are unsure what this is, please see the box to the right – **Apprenticeship Service Account**.

**We can also offer appointments with our Business Development team to provide further advice and guidance on funding and how to take on an apprentice.**

The additional **£1,000** available to employers who hire apprentices aged 16-18 and those under 25 with an EHCP, claim this money through their training provider (Kirklees College).

Payment for the **£3,000** incentive will be made into your online Apprenticeship Service account in two equal instalments. The first is paid after the apprentice has completed 90 days in learning, the second is paid after 365 days in learning.

Payment for the additional **£1,000** incentive is made via bank transfer in in two equal instalments. The first is paid after the apprentice has completed 90 days in learning, the second is paid after 365 days in learning.

UKPRN number: Kirklees College's number is 10003189

## Apprenticeship Service Account

All employers need to create an apprenticeship service account to get funding for apprenticeship training. Further info can be found at:

[Apprenticeship service account – Apprenticeship Service Support \(education.gov.uk\)](https://www.education.gov.uk)

For support on how to register and use the apprenticeship service as an employer, you can find useful info at:

[How to register and use the apprenticeship service as an employer - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

You can also contact the Education and Skills Funding Agency (ESFA) for further guidance as below:

Email: [helpdesk@manageapprenticeships.service.gov.uk](mailto:helpdesk@manageapprenticeships.service.gov.uk)

Call **08000 150 600**

**Opening times** 8am - 8pm Monday to Friday.  
During their opening times you should receive a reply within four hours.

## Eligibility

You must apply for the incentive directly to the ESFA when registering to reserve your funding (this is through the employer online account mentioned above).

Claims can be made by any employer that hires an apprentice between 1 April 2021 and 30 September 2021

Eligibility for the cash, requires that the apprentice must:

- Not have been employed by the employer within the 6 months prior to their start date
- Be a new employee to the business
- Have a contract of employment start date between 01/04/21 – 30/09/21 (inclusive)

