



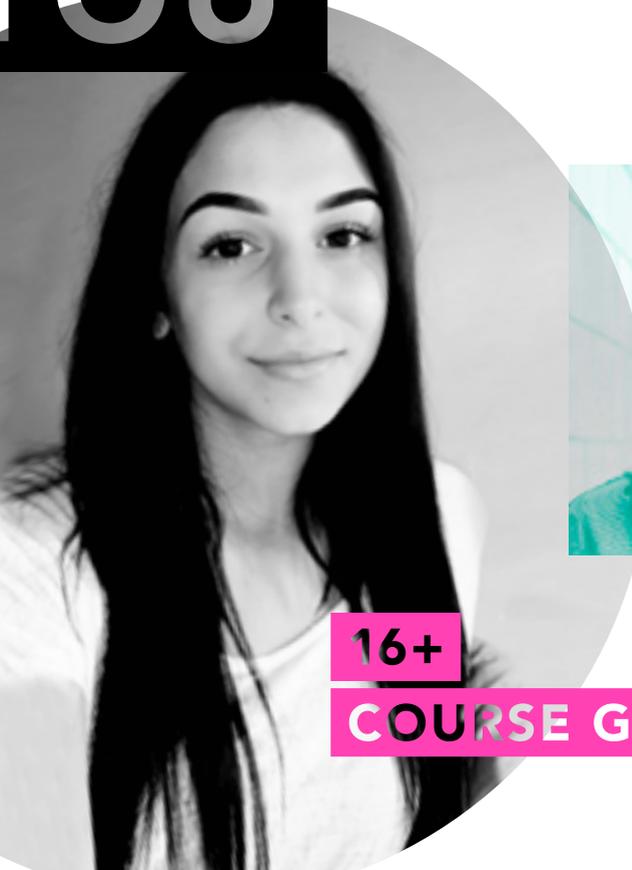
**IT**

**STARTS**

**WITH**

**YOU**

CREATING OPPORTUNITY - CHANGING LIVES



**16+**

**COURSE GUIDE**

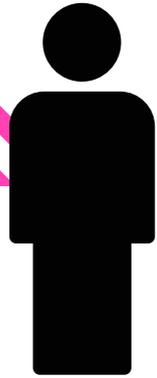
**20**  
**21**  
**22**



Your KC community

#KCcommunity

**IT  
STARTS  
WITH  
YOU**



# HELLO FROM THE PRINCIPAL

**CREATING OPPORTUNITY  
CHANGING LIVES**

Welcome to Kirklees College. Our mission is to create opportunity and change lives by providing high quality teaching and supporting your personal development to allow you to successfully progress into further training, employment or higher education.

We provide a wide range of options for young people aged 16+, through our full-time study programmes and apprenticeships, to ensure you reach your full potential and achieve your next steps towards your dream career.

Our industry experienced teaching and support staff prioritise your success and aim to provide an engaging and rewarding experience.

This course guide will allow you to explore our subject areas and apprenticeship options, as well as see some of the fantastic facilities available in our centres, to help you make the right decision for you and your future.

Your college experience starts with you and we look forward to guiding you through the next chapter of your educational journey.

**Marie Gilluley**  
Principal & Chief Executive, Kirklees College



## OUR VALUES



# CONTENTS

Hello from the Principal	03
Contents Page	04
Virtual Open Days / Open Days	07
Our Centres	08
Facilities	12
Work Placements	14
Apprenticeships	16
Applying for an Apprenticeship	18
Entry Requirements	20

## ANIMAL CARE, EQUINE AND LAND-BASED 22

Animal and Land-Based Studies L1	24
Animal Care L2	25
Horse Care L2	26
Horse Management L3	27
Landscaping and Horticulture L2	28
Agriculture L2	29
Agriculture L3	30
Animal Management L3	31
Conservation and Countryside Management L2	32

## BUSINESS AND ENTERPRISE 34

Introduction to Business L1	36
Business L2	37
Business Workskills L2	38
Business Employability and Enterprise Workskills L2	39
Business (Leadership or Finance Pathways) L3	40
Accountancy Apprenticeship L2	41
Assistant Accountant Apprenticeship L3	42
Business Administration Apprenticeship L3	43
Customer Service Practitioner Apprenticeship L2	44
Customer Service Specialist Apprenticeship L3	45
HR Support Apprenticeship L3	46
Team Leader/Supervisor Apprenticeship L3	47

## CHILDREN AND FAMILIES 48

Caring for Children L1	50
Certificate in Working with Children in Early Years and Primary Settings L2	51
Childcare and Education L3	52

## COMPUTING AND ICT 54

Introduction to Computing L1	56
Information and Creative Technology L2	57
Information Technology L3	58
IT (incorporating Cloud Storage & Animation) L3	59
Infrastructure Technician Apprenticeship L3	60
Digital Marketer Apprenticeship L3	61

## CONSTRUCTION 62

Bricklaying L1	64
Bricklaying L2	65

My Study Programme	222
KC Futures	224
Supporting You	226
Parents' Guide	228
Students' Union	230
Sports Academy	232
Taster Sessions	234
How to Apply	235

Bricklaying L3	66
Plastering L1	67
Plastering L2	68
Plastering L3	69
Construction and the Built Environment L3	70
Carpentry and Joinery L1	71
Bench Joinery L2	72
Bench Joinery L3	73
Electrical Installation L1	74
Electrical Installation L2	75
Plumbing L1	76
Plumbing and Heating L2	77
Bricklaying Apprenticeship L2	78
Plastering Apprenticeship L2	79
Architectural Joinery Apprenticeship L2	80
Architectural Joinery Apprenticeship L3	81
Site Carpentry Apprenticeship L2	82
Site Joinery Apprenticeship L3	83
Property Maintenance Operative Apprenticeship L2	84

## CREATIVE INDUSTRIES 86

Art and Design L1	88
Art and Design Skills L2	89
Art and Design L3	90
Art, Design and Media Practice L3/4	91
Junior Content Producer L3	92
Creative Media Skills L2	93
Creative Media Practice L3	94
Music Practitioner Rock School L2	95
Music Practitioner Rock School L3	96
Performing Arts L2	97
Performing Arts L3	98

## ENGINEERING 100

Engineering and Manufacturing L1	102
Engineering and Manufacturing L2	103
Engineering and Manufacturing L3	104
Fabrication and Welding Apprenticeship L3	105
Engineering Technician - Toolmaker & Tool Die Maintenance Apprenticeship L3	106

Engineering Technician - Product Design and Development Apprenticeship L3	107
Engineering Technician - Mechatronics Maintenance Apprenticeship L3	108
Engineering Technician - Machinist Apprenticeship L3	109

## ESOL 110

English for Speakers of Other Languages	112
---	-----

## FOUNDATION LEARNING 114

Life Skills	116
Practical Skills	117
Adult Skills	118
Personal Skills EL	119
Vocational Skills EL3	120
Work Focus/Stepping Up EL3/L1	121
Horticulture L1	122
Retail Knowledge L1	123
Project Search	124
Work Skills L1	125
New Horizons L2	126
Xplorer	127
Preparation for Supported Internship	128

## HAIR AND BEAUTY 130

Hair and Beauty Skills L1	132
Hairdressing L1	133
Hairdressing L2	134
Women's Hairdressing L3	135
Beauty Therapy L2	136
Beauty Therapy General Route L3	137
Beauty Therapy Massage Route L3	138
Barbering L2	139
Barbering L3	140
Theatrical, Special Effects, Hair & Media Make-Up L3	141
Make-Up Artistry L3	142
Hair Professional (Barbering) Apprenticeship L2	143
Hair Professionals (Hairdressing) Apprenticeship L2	144
Hair and Media Make-Up L2	145

## HEALTH AND SOCIAL CARE 146

Introduction to Health, Social Care and Children and Young People's Settings L1	148
Health and Social Care L2	149
Health and Social Care NCFE L2	150
Health and Social Care L3	151
Health Studies L3	152

## HOSPITALITY AND CATERING 154

Introduction to Culinary Skills L1	156
Professional Cookery L1	157
Professional Cookery L2	158
Professional Patisserie, Confectionery & Café Culture L2	159
Professional Cookery - Kitchen and Larder or Pastry and Confectionery L3	160

Commis Chef Apprenticeship L2	161
Chef de Partie Apprenticeship L3	162
Hospitality Team Member Apprenticeship L2	163

## MOTOR VEHICLE 164

Transport Maintenance L1	166
Transport Maintenance (Cert) L1	167
Light Vehicle Maintenance and Repair Principles L2	168
Vehicle Component Fitting L2	169
Motorsport Vehicle Maintenance and Repair L2	170
Light Vehicle Maintenance and Repair Principles L3	172
Autocare Technician Apprenticeship L2	173
Light Vehicle Service and Maintenance Technician L3	174
Heavy Vehicle Service and Maintenance Technician L3	175

## PROCESS MANUFACTURING 176

Food and Drink Maintenance Apprenticeship L3	178
Supply Chain & Warehouse Operative Apprenticeship L2	179
Supply Chain Practitioner Apprenticeship L3	180
Engineering Operator Apprenticeship L2	181

## PUBLIC AND UNIFORMED SERVICES 182

Public Services L1	184
Public Services L2	185
Public Services (Armed Forces) L3	186
Protective Services L3	187

## SCIENCE 188

Applied Science L1	190
Applied Science L2	191
Applied Science L3	192
Biomedical Science L3	193
Forensic and Criminal Investigations L3	194
Laboratory Technician L3	195

## SPORT 196

Sport and Leisure L1	198
Sport (Exercise and Fitness) L2	199
Sport (Sports Coaching or Sports Therapy) L3	200

## TRAVEL AND TOURISM 202

Introduction to Travel and Tourism L1	204
Travel and Tourism L2	205
Air Cabin Crew L2	206
Travel and Tourism with Aviation L3	207
Travel and Tourism L3	208

## ACCESS COURSES 210

Access to HE Art and Design L3	212
Access to HE Humanities L3	213
Access to HE Health Science Professionals L3	214
Access to HE Social Sciences L3	215
Access to HE Childhood Studies L3	216
Access to HE Business L3	217
Access to HE Computing L3	218
Progression to Access Higher Education L2	219
Progression to Access FE and Employment L1	220

# HELLO FROM THE STUDENTS

Welcome to Kirklees College! With so many options available to you, from full-time courses to apprenticeships, it can be hard to know what the best route is to achieve your goals.

Choosing to study at Kirklees College is one of the best decisions you can make. Not only is there a wide choice of vocational courses available but you are also given the tools to prepare you for the world of work and progress in your career.

The college experience provides you with the opportunity to learn new skills, build your confidence and meet lots of new people. The facilities are fantastic and the teaching staff work hard to help you succeed in making your ambitions a reality.

What are you waiting for? It starts with you, so come and see what's possible at Kirklees College.



“

Deciding to come to Kirklees College was one of the best choices I have ever made. From the moment I enrolled I have been treated fairly and with respect. I have been given the opportunity to experience things I would not have been able to elsewhere. The facilities are fantastic and the staff only want to help you succeed.”

**Ben Blank,**  
Students' Union President



“

One reason why I love Kirklees College is because it is welcoming to people of any age or race. It is a friendly environment which enables us to learn and develop new skills from.”

**Mehwish Jakhrani,**  
Student Governor



**ATTEND A VIRTUAL OPEN DAY**

See our website for full details

## WANT TO VISIT OUR CENTRES AND FIND OUT MORE?

**OPEN DAYS FOR ALL OUR CENTRES ARE TAKING PLACE IN:  
NOVEMBER 2020  
JANUARY 2021  
MARCH 2021  
JUNE/JULY 2021**

Check out Virtual Tours and Live Webinars and book your place online at [www.kirkleescollege.ac.uk](http://www.kirkleescollege.ac.uk)

**TAKE A VIRTUAL TOUR AND VIEW OUR FACILITES TODAY**

[www.kirkleescollege.ac.uk](http://www.kirkleescollege.ac.uk)

# OPEN DAYS

# OUR CENTRES



## HUDDERSFIELD CENTRE

Waterfront Quarter, Manchester Road, Huddersfield, HD1 3LD

**Subject Areas:** access to HE, art and design, business and enterprise, childhood studies, computing and ICT, ESOL, foundation learning, hair and beauty, health and social care, horse management, hospitality and catering, media, music, performing arts, public and uniformed services, science, sport and travel and tourism.

This £70m modern centre offers world-class facilities over nine floors. This site boasts music, media and performing arts facilities, industry standard training kitchens and restaurant, high-spec salons, advanced science labs and mock air cabin, providing the chance to train in a real-life environment. Outside of the study areas, there is a well-equipped gym, cash machine and Starbucks coffee shop.

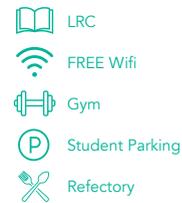


## SPRINGFIELD SIXTH FORM CENTRE

Bradford Road, Dewsbury, WF13 2NP

**Subject Areas:** art and design, business and enterprise, childhood studies, computing and ICT, ESOL, foundation learning, health and social care, motor vehicle, public and uniformed services and sport.

Opened in September 2018, this award-winning centre offers modern facilities including a fully equipped art and design studio and motor vehicle workshop. There is a Learning Resource Centre dedicated to the late Jo Cox MP stocked with the latest IT, digital media equipment and resources to support your studies.



## PIONEER HIGHER SKILLS CENTRE

Halifax Rd, Dewsbury, WF13 1AP

**Subject Areas:** art and design, business, computing and ICT, counselling, ESOL, English and maths, hair and beauty, access to HE and teaching.

This iconic building in the heart of Dewsbury has undergone a £14m renovation and caters for creative and digital industries, higher level qualifications, apprenticeships, work skills and adult learning. This specialist centre offers people the opportunity to access further qualifications once they have completed their initial programme of study. This site also includes new classrooms, workshops, IT suites, Learning Resource Centre, café and break out areas.



# NEW

## PIONEER HIGHER SKILLS CENTRE

Kirklees College will open its newest centre, Pioneer Higher Skills Centre.

The specialist higher education centre caters for creative and digital industries, higher level qualifications, apprenticeships, work skills and adult learning as part of the initiative to improve local education and create a skilled workforce. Designed with future career prospects in mind, this centre allows people to access further qualifications once they have completed their initial programme of study.

Pioneer House is a Victorian Grade II listed building in the centre of Dewsbury. It opened in 1880 and originally housed the Dewsbury Pioneers' Industrial Society Ltd, later known as the Dewsbury Co-operative Society Ltd. Conveniently located opposite Dewsbury train station, the centre is just an 8 minute journey from Huddersfield and only 16 minutes from Leeds by train. The centre combines a perfect mix of modern facilities set in a unique building, maintaining many original heritage features, to provide an ideal study environment. In addition to new workshops, classrooms, Learning Resource Centre and IT suites, the centre also includes a hair and beauty salon, bistro, Starbucks coffee shop and social spaces.



### TAYLOR HILL ANIMAL CENTRE

Close Hill Lane, Taylor Hill, Huddersfield, HD4 6LE

**Subject Areas:** agriculture, countryside and animal care.

This specialist eco-friendly centre housing a wide range of animals with an aviary, aquarium, small mammal house, reptile unit and grooming studio. The site also includes a small farm with extensive outdoor facilities and wildlife environments.



### BRUNEL CONSTRUCTION CENTRE

Old Fieldhouse Lane, Off Leeds Road, Huddersfield, HD2 1AG

**Subject Areas:** brickwork, joinery, plumbing, electrical and plastering.

This dedicated centre for skilled construction trades is equipped with industry standard workshops provide the right tools to support the practical and hands-on learning required in the construction sector.



### ENGINEERING CENTRE

Turnbridge Road, Off St Andrew's Road, Huddersfield, HD1 6AG

**Subject Areas:** engineering, fabrication, welding and motor vehicle

This £7.5m specialist centre boasts state-of-the-art equipment and workshops for CNC, manufacturing, maintenance, mechanical, fabrication and welding, as well as student recreation and breakout areas. There is also a dedicated automotive workshop complete with spray booth designed to replicate a real-life motor vehicle workshop.



### PROCESS MANUFACTURING CENTRE

Turnbridge Road, Off St Andrew's Road, Huddersfield, HD1 6AG

**Subject Areas:** apprenticeships in process manufacturing, supply chain, warehousing and logistics.

This £5m employer-led centre offers industry standard facilities, including a processing plant with automated production line and chemistry lab. Combined with expert tuition, this centre provides the perfect platform to develop the practical skills required to work in the manufacturing sector.



### HARGATE HILL EQUESTRIAN CENTRE

Hargate Hill, Glossop, Derbyshire, SK13 6JL

**Subject Areas:** animal care, horse management and horse care.

This extensive modern equine centre is situated on the edge of the High Peak National Park with a working livery housing over 100 horses and a variety of other animals. The centre also boasts an indoor riding school, outdoor arena, cross-country course and animal centre.



- LRC
- FREE Wifi
- Gym
- Student Parking
- Refectory





£7.5m specialist facilities at our Engineering Centre



Grade 1 'Excellent' rated Learning Resource Centres



Train in mock aircraft cabin



Specialist motor vehicle workshop



Specialist art workshop



Industry leading Process Manufacturing Centre



'Break out' areas across all centres



Well-equipped gym at Huddersfield Centre



Refectories at all centres



Specialist facilities for equine students at Hargate Hill Centre



Specialists facilities for animal care



Fully-equipped science labs



Real work experience for students in our Landings 72 restaurant



Starbucks coffee shop at Huddersfield Centre



Training in modern salons at Pioneer and Huddersfield Centres



£1.3m industry standard kitchens



Dedicated centre for skilled trades at Brunel Construction Centre



# OUR FACILITIES



At Kirklees College, we are dedicated to providing the best educational experience available.

In addition to supporting and challenging you to develop skills and knowledge in the classroom, we want to give you the opportunity to put these skills into practice and gain valuable experience in the workplace.

If you are on a study programme, you will complete a placement. Placements range in length and some courses require a fixed number of placements hours to be completed to achieve the qualification. Placement requirements will be discussed during the application and enrolment process.

# WORK PLACEMENTS



**Work Placements** are 30+ hours in a role relevant to the qualification you are studying to give you an insight into working in that industry and contribute to your qualification.

**Industry Placements** are an elite programme offering selected students 315+ hours of extensive, relevant experience. You will receive additional support to develop your employability skills including finding and applying for roles, interview preparation and CV writing.

Dedicated Placement Officers are allocated to each curriculum area to help you find and plan placements and maximise the opportunities available to you.

## BENEFITS OF A PLACEMENT:

- Gain real-life work experience in an industry you are interested in
- Relevant experience can improve your CV or UCAS application and help you to stand out from the crowd
- Provides valuable employer feedback to support with future job applications
- Builds skills valued by employers such as teamwork, communication and adaptability
- Potential to be offered part-time work on completion of placement



## REASONS TO JOIN US

**94%** OF OUR STUDENTS WOULD RECOMMEND KIRKLEES COLLEGE

**96%** OF OUR STUDENTS BELIEVE THEY ARE TREATED FAIRLY AND EQUALLY

**94%** OF OUR STUDENTS HAVE CLEAR TARGETS WHICH WILL HELP THEM BE SUCCESSFUL

**96%** OF OUR STUDENTS SAY TEACHING IS OF A GOOD STANDARD

**96%** OF OUR STUDENTS ARE HAPPY AT COLLEGE

**99%** OF OUR STUDENTS FEEL SAFE AT COLLEGE

**Ofsted**  
Good  
Provider

THE  
TES WINNER  
FOR  
**BEST**  
SUPPORT  
FOR LEARNERS

# APPRENTICESHIPS

## WHAT IS AN APPRENTICESHIP?

An apprenticeship is a real job that combines practical training with study. You will work alongside experienced staff, gain job-specific skills and earn a wage. Apprenticeships can take from one to five years depending on what you choose and are open to anyone living in England over the age of 16.

## WHY CHOOSE THE APPRENTICESHIP ROUTE?

An apprenticeship offers you the opportunity to learn while you earn and provides you with a solid grounding in your chosen career. You will gain experience in a real working environment and be trained by industry professionals in the skills that employers want.

An apprenticeship will kickstart your career and allow you to set yourself up for the future as you can enjoy a marked salary increase when you receive your qualification.

## LEARN AND EARN

Kirklees College is one of the UK's leading provider of apprenticeships. We train over 2,000 apprentices each year, who are employed at over 1,000 companies throughout West Yorkshire.

*We offer apprenticeships in the following subject areas:*

- Art and Design
- Business
- Computing and ICT
- Construction
- Engineering
- Fabrication and Welding
- Hair and Beauty
- Hospitality and Catering
- Motor Vehicle
- Process Manufacturing
- Science

Please see individual course pages for further details on specific apprenticeships.



“

I've always had a passion for fixing, repairing and modifying cars. An apprenticeship has allowed me to fast-track into the job I want to do and I get to learn while I earn. I chose to study at Kirklees College because it's more flexible compared to a school environment. The tutors are supportive and help you to achieve your goals in life.”

**Tyler Roberts,**  
Level Three Motor Vehicle Apprentice  
at Arrow Self-Drive Ltd



17



“

From my first introduction to Kirklees College to 3 years later I have been supported through my courses. I completed Marketing Level 2 then progressed and completed Digital Marketing and Social Media Level 3 which I have been able to implement greatly in the workplace.”

**Holly Bintcliffe,**  
Digital Marketing Apprentice at Myers

“

I've always been a hands-on person and engineering has allowed me to pursue a career suited to my skill set. At work I am very multi-skilled and can complete lots of different tasks in a day, from building to testing and actuating. The facilities available at the college are outstanding and all of the tutors are really supportive and easy to get along with.”

**William Davies,**  
Mechanical Engineering Apprentice  
at Trillium Flow Technologies



# APPLYING

An apprenticeship is a real job that combines practical training with study. You will work alongside experienced staff, gain job-specific roles and earn a wage. Apprenticeships can take from one to five years depending on what you choose and are open to anyone living in England over the age of 16.

## THE MAIN WAYS ARE:

1

### APPLY FOR AN APPRENTICESHIP THROUGH COLLEGE

- If you know the employment area you want to complete an apprenticeship in (e.g. plumbing) then you can apply direct using our online application, or using Get Into if you attend a Kirklees school
- The college will then invite you for an interview to discuss the apprenticeship and help you find a suitable role. When you are matched with an employer, you are then invited to an interview with the company

2

### APPLYING FOR A SPECIFIC APPRENTICESHIP VACANCY THROUGH COLLEGE

- Look on our website for the latest vacancies  
[www.kirkleescollege.ac.uk/apprenticeships](http://www.kirkleescollege.ac.uk/apprenticeships)

If you find one you are interested in, you can apply for that job by following the link on the website

- You will come to college for an interview and if successful you will have an interview with the company

When you apply for an apprenticeship with us, where possible you will have the offer of a place on a full-time course as a backup. If you do not find an employer before enrolment, you can start on the full-time course.

3

### APPLYING DIRECTLY TO THE COMPANY

- You can look and apply for vacancies through the local press, at the national apprenticeship service website  
[www.findapprenticeship.service.gov.uk/apprenticeship](http://www.findapprenticeship.service.gov.uk/apprenticeship) or send your CV directly to local companies



SIEMENS

 University of  
**HUDDERSFIELD**  
 Inspiring global professionals


HOVIS


**MYERS**  
 Group

**OLYMPUS**  
 Technologies Ltd

buyitdirect &gt;

**Fox's**  
 Food Group

 T + R  
 Thornton & Ross

 Score (Europe) Limited  
 Managed Value Management™  
[www.score-europe.com](http://www.score-europe.com)


Polyseam.


**HURCO**

 Calderdale and Huddersfield **NHS**  
 NHS Foundation Trust


"

As an employer, we certainly reap the rewards of the apprenticeship scheme by developing our team from within to move the business in the right direction. I can definitely see the value in training apprentices as they are able to expand their skills and experience to become a real asset to the business."

**Josh Mortimer, UK Training and Development Manager at Trillium Flow Technologies**

# ENTRY REQUIREMENTS



This is a guide to help you understand the minimum grades required for entry to courses at each level.

However, please make sure you check the listings for the individual courses, as some may require different grades to the advertised minimum or specific subjects.

We also expect the following from applicants:

- A positive reference from current school/college (or employer if not in education)
- Demonstrate an interest in their chosen area and the career paths available
- Basic understanding of the subject area applied for and enthusiasm to succeed in this area
- Some courses may require a Disclosure and Barring Service (DBS) check – formerly Criminal Record Bureau (CRB)

If you're aged 19 or over on 31 August 2021, then you may be required to pay fees for your chosen course. Please double check with the Information Team if you are unsure.

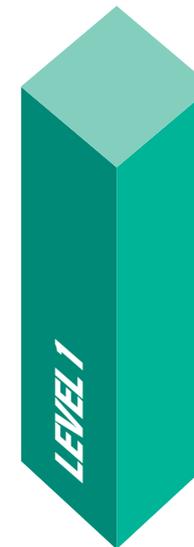
If you need any more information, please refer to our application policy and course listings on our website [www.kirkleescollege.ac.uk](http://www.kirkleescollege.ac.uk) or contact the college on 01484 437070.



## ENTRY LEVEL QUALIFICATIONS

No formal entry requirements or grade U/1 in English and maths.

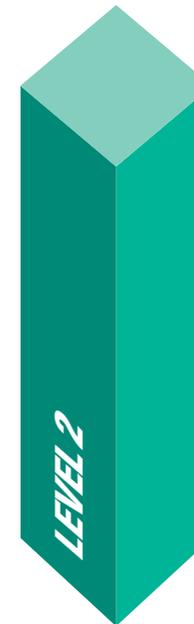
Must be working above milestone level. An initial assessment to determine the appropriate level / type of course and any additional support needs for students not in education.



## BTEC DIPLOMA CACHE DIPLOMA NVQ / VRQ

A minimum of 4 GCSEs with the following grades:

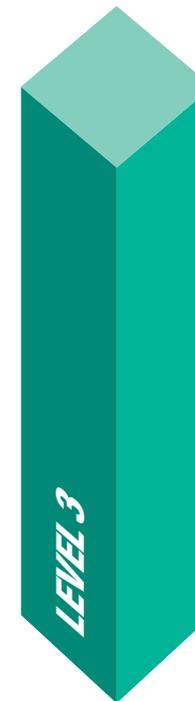
English at grade 2 and maths at grade 1 or above, and 2 other GCSEs grade 2 or above.



## BTEC DIPLOMA GCSE NVQ/VRQ INTERMEDIATE APPRENTICESHIPS

A minimum of 4 GCSEs with the following grades:

English at grade 3 and maths at grade 2 or above, and 2 other GCSEs grade 3 or above.



## BTEC DIPLOMA EXTENDED DIPLOMA NVQ / VRQ ADVANCED APPRENTICESHIPS

A minimum of 5 GCSEs with the following grades:

English at grade 4 and maths at grade 3 or above, and 3 other GCSEs grade 4 or above.

## GCSE GRADES

GCSEs are now graded 1 to 9 rather A\* to G. We have amended our entry criteria to reflect this new grade system. This is a guide to how the two sets of grades compare.

9	8	7	6	5	4	3	2	1				
					A*	A	B	C	D	E	F	G

**4=C** The new grade 4 will be broadly equivalent to an existing grade C

Criminal convictions: We want to ensure applicants and students are given every opportunity to benefit from the courses the college offers, whilst maintaining our duty of care to provide a safe and secure environment for all students, staff and visitors. Please see our applications policy for more information regarding this.

# ANIMAL CARE, EQUINE AND LAND-BASED



“

This course helped me boost my confidence and taught me how to fully care for the needs of the animals. I've been really lucky to be able to go on some great field trips too. Visiting Africa was amazing as I got to see the animals in their natural habitats and it was a fantastic experience for me.”

Loxie, studying towards his Level 3 Extended Diploma in Animal Management and hoping to progress onto the HNC Animal Management course.

99%

PASS  
RATE

AVERAGE SALARIES:

**£25K-70K**

VETERINARIANS

**£18K-46K**

ENVIRONMENTAL PROFESSIONALS

**£16K-£45K**

HORTICULTURE AND FORESTRY  
PROFESSIONALS

## ANIMAL AND LAND-BASED STUDIES LEVEL 1

Qualification: City & Guilds Diploma  
Level: 1  
Duration: 1 year  
Centre: Taylor Hill Centre

### OVERVIEW

This course offers an introduction into animal and land-based studies for those interested in working with animals or outdoors.

Take your first step towards a career working with animals by gaining the knowledge and practical skills needed for a job role within the animal care industry or to progress on to a higher level course.

Students will interact and work with a range of animals in different enclosures consisting of an aviary, reptile house, aquarium and small farm. You will learn about plant propagation which is the process of growing new plants from a variety of sources: seeds, cuttings, and other plant parts.

### COURSE PROGRESSION

- BTEC Diploma in Agriculture Level 2
- BTEC Diploma in Animal Care Level 2
- BTEC Diploma in Countryside and Environment Level 2
- BTEC Diploma in Horse Care Level 2
- BTEC Diploma in Landscaping and Horticulture Level 2

### ASSESSMENT METHODS

- Assessment is continuous with tutorials, presentations, written assignments and practical work.

### ADDITIONAL INFORMATION

- It is recommended that you wear warm and sensible clothes and sturdy shoes for elements of this course. The tutor will discuss this at interview with you.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

There are a number of specialist units that you will cover whilst studying this course, including handling and taking care of all the different types of animals on site, from feeding and watering to learning about animal health and wellbeing.

You will study at our specialist eco-friendly Taylor Hill Animal Care Centre, which is fully equipped with everything you will need to be able to study both effectively and successfully. There are also several trips that students will have the opportunity to attend, such as trips to zoos and wildlife centres.

## ANIMAL CARE LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Taylor Hill and Hargate Hill Equestrian Centre

### OVERVIEW

Take your first step towards a career working with animals by gaining the knowledge and practical skills for a job role within the animal care industry.

This course will help to develop your knowledge and skills of general animal care, which is vital for anyone wishing to work within the animal care sector.

You will learn about the design and requirements of animal accommodation and undertake practical sessions such as cleaning, health checks and feeding to ensure the animals are safe and healthy.

The animal collection at Taylor Hill is varied and you will develop skills in handling, welfare and health of the different types of animals, for example, reptiles, birds and small mammals.

### COURSE PROGRESSION

- City & Guilds Level 3 Animal Management
- City & Guilds Level 3 Agriculture
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments, presentations and practical work.

### ADDITIONAL INFORMATION

- The practical content of the course will require you to wear suitable protective clothing and equipment where required. This will be discussed with you before you start.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

The course also involves a unit which allows you to develop your knowledge and skills in animal grooming. You will focus on grooming dogs and skills in bathing, health checks and grooming.

You will learn about different jobs and how to search for specific jobs in animal care. Work experience forms part of this course and many students work at kennels, catteries, animal grooming parlours, pet shops, veterinary practices and stables.



## HORSE CARE LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Hargate Hill Equestrian Centre

### OVERVIEW

The excellent facilities at our Hargate Hill Equestrian Centre will give you all the riding and practical skills you need to take care of horses.

Our Hargate Hill Equestrian Centre is situated on the outskirts of Glossop in Derbyshire and free transport is provided from the Huddersfield Centre to the stables. The course includes a combination of theory work at college and practical work at the stables to help you gain the theory and practical skills to carry out and understand the principles of working directly with the horses.

The centre caters for 150 horses and has a large indoor and three outdoor arenas, a walker, wash down and solarium, as well as a full range of show jumps. The horses are well schooled and suitable for a wide range of abilities. During your time at the stables, you will begin to develop your skills in basic horse husbandry, feeding, housing and looking after the horses.

### COURSE PROGRESSION

- Level 3 Horse Management

### ASSESSMENT METHODS

- You will be assessed through written assignments and presentations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above. You will also need to demonstrate an appropriate level of riding at your course induction.

You will undertake routine stable duties and regular handling of the horses which is an important part of horse care. A horse's behaviour can be improved and managed by using the correct handling techniques and equipment.

During the course, you will be encouraged to take part in work experience to support your studies, either in a local yard or anywhere in the UK. Work experience supports learning by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience.



## HORSE MANAGEMENT LEVEL 3

Qualification: City & Guilds  
Level: 3  
Duration: 2 years  
Centre: Huddersfield and  
Hargate Hill Equestrian Centre

### OVERVIEW

Our Hargate Hill Equestrian Centre is situated on the outskirts of Glossop in Derbyshire and free transport is provided from the Huddersfield centre to the stables. You will study a combination of theory and practical work and gain a good grounding in the principles and practices of equestrianism and horse husbandry, including riding a variety of horses, learning about horse anatomy and all aspects of horse care and management.

The excellent facilities support your learning by giving you all the riding and practical skills you need to take care of horses. The centre has a large indoor and three outdoor arenas, a walker, washdown and solarium, as well as a full-range of show jumps. You will select, fit and evaluate horse track equipment and undertake stable and yard management duties.

### COURSE PROGRESSION

- HNC Animal Management
- Degree level course
- Employment within the animal care sector.

### ASSESSMENT METHODS

- You will be assessed through written assignments, exams, presentations and practical work.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above. You will also need to demonstrate an appropriate level of riding at your course induction.

You will develop your understanding of horse health, behaviour and welfare and the principles of horse biology, anatomy and physiology. You will investigate preparation and presentation for competition disciplines, as well as research pre-competition requirements, post-competition care and preparing horses for presentation.

During the course, you will be encouraged to take part in a work placement in order to support your studies. Work placements support learning by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience. Trips are offered to Newmarket and Ireland and to livery yards.

## LANDSCAPING AND HORTICULTURE LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Taylor Hill Centre

### OVERVIEW

This course is ideal if you want a hands-on career working outdoors building and maintaining outdoor spaces and gardens.

This course offers you variety throughout the year in the tasks that will be carried out from building patios and fences to using landscape machinery and plantsmanship. You will gain skills in both hard and soft landscaping from paving to planting and develop your knowledge of machinery including strimmers, mowers and rotavators.

You will learn how to establish and maintain plants outdoors through ground preparation, planting, plant maintenance and health. You will develop an understanding in turf maintenance and learn about the basics of plant and soil science. Using a landscape plan, you will set out and construct foundations and surfaces.

### COURSE PROGRESSION

- Level 3 course
- Employment in the landscape industry

### ASSESSMENT METHODS

- You will be assessed through written assignments and practical work.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

During the course, you will be encouraged to take part in a work placement in order to support your learning at college. Work placements support learning by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience.

You will study at our specialist eco-friendly Taylor Hill Animal Care Centre, which is fully equipped with everything you will need to be able to study both effectively and successfully.



## AGRICULTURE LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Taylor Hill Centre

### OVERVIEW

This course is perfect for those looking to pursue a rewarding career in agriculture.

There is a demand within the agricultural industry for trained, skilled and motivated young people. You will gain experience in a range of agricultural skills through theory and practical sessions, including working with livestock, carrying out soil investigations and cultivation, as well as being given an opportunity to select, prepare and show animals and visit shows and exhibitions.

You will learn about all aspects of crop establishment and will develop your knowledge of crop physiology, ground conditions and preparation, crop planting and nutrient supply. You will develop your sheep husbandry skills and look at the health and welfare requirements of farm animals.

### COURSE PROGRESSION

- City & Guilds Level 3 Animal Management
- City & Guilds Level 3 Agriculture
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments, presentations and practical work.

### ADDITIONAL INFORMATION

- The course will involve visiting farms to support the development of your skills and knowledge.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

The course will introduce you to livestock production methods and techniques which are involved in modern farming systems, concentrating on the species traditionally farmed in the UK and you participate in providing estate maintenance.

During the course, you will be encouraged to take part in a work placement in order to support your learning. Work placements support your learning by providing opportunities for you to apply knowledge to practice, receive feedback and reflect on your own experience.

## AGRICULTURE LEVEL 3

Qualification: City & Guilds  
Level: 3  
Duration: 2 years  
Centre: Taylor Hill Centre

### OVERVIEW

This course is ideal if you are looking to pursue a rewarding career in agriculture.

This course combines both practical and theory sessions and is designed to provide you with a broad base of agricultural knowledge in greater depth than level 2, incorporating plant and soil science, farm livestock husbandry and practical skills required by the industry today. You will gain an understanding of professional working responsibilities which are required to work safely and effectively in the land-based sectors.

Estate skills are essential and you will develop the knowledge needed to plan, implement and reflect on maintenance tasks, carried out by yourself and others. You will learn about managing agricultural environments and explore land-based machinery that is relevant to your particular sector of the industry carrying out pre-start checks and maintenance on these machines.

### COURSE PROGRESSION

- HNC Animal Management
- Degree Level Course
- Employment within the animal and agriculture sector

### ASSESSMENT METHODS

- You will be assessed through written assignments, presentations and practical work.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

You will work explore a range of farming systems including farmed livestock handling, nutrition and feed systems and anatomy and physiology. You will also deepen your understanding of crop production and harvesting skills, crop physiology, ground conditions and preparations required for the cultivation, this will include recognising weeds, pests, diseases and deficiency symptoms.

During the course, you will be encouraged to take part in a work placement in order to support your learning. Work placements support learning by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience. You will go on a variety of trips to farms and industry related businesses.



## ANIMAL MANAGEMENT LEVEL 3

Qualification: City & Guilds Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Taylor Hill and Hargate Hill Equestrian Centre

### OVERVIEW

If you are looking for a rewarding career working with animals, then this extended diploma is the perfect course for you.

Take the steps into a fulfilling and exciting career within animal management. This course has a combination of both theory and practical sessions based at our specialist eco-friendly animal care centre, which is fully equipped with everything you need to be able to study both effectively and successfully. The course will develop your knowledge in animal health and disease, biology, physiology, and feeding and handling.

On site, there is a range of animals which are housed in different enclosures consisting of an aviary, reptile house, aquarium, mammal units and a small livestock area. Through practical interactions with these animals, you will have the opportunity to further develop your knowledge in animal behaviour patterns and the way animals communicate. You will learn about welfare and husbandry, regulations, and animal accommodation. You will also learn about animal breeding and genetics.

### COURSE PROGRESSION

- HNC Animal Management
- Degree Level Course
- Employment within the animal care sector

### ASSESSMENT METHODS

- You will be assessed through written assignments, exams, presentations and practical work.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

You will explore the promotion of animal health and nutrition to learn how different animals require different kinds of care. There will also be an opportunity to observe the differing animal behaviours and habits. You will investigate, research and identify a project and then present your findings, reflect and improve your analytical and presentations skills.

The course presents opportunities for a range of trips to zoos, sanctuaries and wildlife centres and you will be encouraged to take part in a work placement in order to support your learning within college. Work placements help to develop communication and employability skills by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience.

## CONSERVATION AND COUNTRYSIDE MANAGEMENT LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Taylor Hill Centre

### OVERVIEW

This course offers an introduction to the study of British natural habitats, their maintenance and conservation.

The course will introduce you to British habitats such as heathlands, coastal zones and grasslands. You will study woodlands and their ecology, for example the different animals, trees and woodland floor plants. You will also study the ecology of urban habitats and the different animals and plants within the urban environment.

During the course, you will gain an understanding of conservation for our British habitats and wildlife. You will develop practical skills in footpath and fence maintenance, as well as the maintenance of natural boundaries, such as mixed and formal hedges.

### COURSE PROGRESSION

- Level 3 related course
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments and practical work.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

Based at our specialist eco-friendly centre, which is fully equipped with everything you need, you will develop skills and knowledge in the use of land-based machinery, such as mowers, strimmers and hedge clippers.

You will look at how business and organisations fit into the land-based industry and how the current trends and issues can have an impact on the industry. You will be encouraged to take part in a work placement in order to support the theory you are learning within college. Work placements support learning by providing opportunities for you to apply knowledge to practice, receive feedback, and reflect on your own experience.



# BUSINESS AND ENTERPRISE



## DID YOU KNOW?

In Leeds City Region jobs in this sector are forecast to rise by 13,000 between 2014-2024

Source: Careers Yorkshire & Humber

“

I chose to come to Kirklees College as I had heard that they had really good facilities. Before coming to college I didn't know anybody, and the course has helped me make a lot of new friends who are a great support network. I've managed to achieve distinctions in all my assignments and this is down to the tutors.

**Shanaz.**

Studying Level 3 BTEC Diploma in Business. Would like to progress onto an apprenticeship in accounting.

AVERAGE SALARIES:

**£26K-£45K**

FINANCE MANAGER

**£19K-£47K**

PR PROFESSIONAL

**£28K-£78K**

BUSINESS AND FINANCIAL PROJECT MANAGEMENT PROFESSIONAL

**£21K-£56K**

CHARTERED AND CERTIFIED ACCOUNTANTS

# INTRODUCTION TO BUSINESS LEVEL 1

Qualification: BTEC Introductory Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course is ideal if you want to take your first steps towards a career in business, by developing a range of skills across different areas of the workplace.

This course will allow you to develop the fundamental skills required within the Business sector. You will learn about business finance, promotion and market research and carry out practical projects that will develop your business skills. The course is designed to be taken over one year, giving you the opportunity to develop a range of skills in the business sector and support your progression on to further study.

You will study a variety of units that will develop your knowledge and practical skills. The skills you develop will be transferable and sector-specific to provide you with the understanding of how a business works and awareness of how to progress within a business. You will carry out numerous practical projects that will develop your business skills.

## COURSE PROGRESSION

- BTEC First Certificate in Business Level 2
- Business BTEC Extended Certificate in Work Skills Level 2
- Business Employability and Enterprise Workskills Level 2
- Apprenticeship in Customer Service Level 2

## ASSESSMENT METHODS

- You will be assessed by discussions, observations, group presentations, written assessments and group activities. Coursework will be set to reflect the practical skills learnt within class.

# BUSINESS LEVEL 2

Qualification: BTEC Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course is ideal if you are wanting to succeed in the world of business, gain a deeper understanding of the way businesses work and develop practical skills to take into the workplace.

On this practical, work-related course, you will be taught by leading experts in the industry. You will complete projects and assignments that are based on realistic workplace situations, activities and demands to give you an enhanced understanding of how business works, ensuring you are employable or ready to go onto the next step of your career.

You will learn how trends and the current business environment may impact on a business and then you will plan an idea for a new business, which will help you to develop a better understanding of the costs involved in a business and how they can make a profit. You will also explore the role of marketing and consider how businesses use market research to make marketing decisions.

## COURSE PROGRESSION

- Level 3 BTEC National in Business
- Apprenticeship

## ASSESSMENT METHODS

- You will continually work towards your final grade by completing projects and assignments that will include practical demonstrations, observations, online exams and written assessments.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

Developing techniques that help organise your work and manage your time is key in business and is one of the attributes you will learn about, alongside promotions, market research, communication, budgeting, underpinning business values and what makes a business. You will also have the opportunity to research a topic, link it to a group topic and then present your findings.

To help build your business skills, students have the opportunity to be involved in enterprise activities and projects. To contribute to your learning, you will have the chance to participate in discussions with outside agencies as part of our developed guest speaker programme.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English and maths at 3 or above and 2 other GCSEs at 3 or above.

This course will provide you with the necessary skills to develop a good understanding of the business environment and the different functions that operate within a business. In addition, you will undertake a programme to prepare you for your next level of study.

There will be an opportunity to participate in activities on and off campus, including listening and taking part in workshops by external companies, such as Lloyds Banking Group, National Market Trade Federation and Kirklees Council.

# BUSINESS WORKSKILLS LEVEL 2

Qualification: BTEC Extended Certificate  
Level: 2  
Duration: 1 year  
Centre: Springfield Sixth Form Centre

## OVERVIEW

This course has been designed to offer you a programme of study to improve your understanding of employability skills with a focus on business.

This is a flexible course that will give you the knowledge, skills and understanding that are relevant and useful for both you and potential employers. You will learn how to search and apply for jobs and prepare for interviews, as well as managing your own money and being responsible for other people's money. WorkSkills are BTEC qualifications that are designed to develop your employability skills.

You will be taught the essential skills that employers look for, including effective teamwork, enhancing your communication skills and using your initiative, which will help in developing your employability skills and building up your confidence. The course will also cover exciting topics, such as interviewing skills, leadership skills and forming professional working relationships.

## COURSE PROGRESSION

- BTEC National in Business Level 2
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed through discussions, observations, group activities and presentations and written assessments.

# BUSINESS EMPLOYABILITY AND ENTERPRISE WORKSKILLS LEVEL 2

Qualification: BTEC Extended Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course has been designed to develop your employability and enterprise skills through understanding key business principles.

This BTEC level 2 qualification offers a variety of units designed for students who respond well to a practical approach to learning. WorkSkills qualifications are designed to develop your employability skills.

You will be undertaking practical projects each term that focus on employability and enterprise. Within these projects you will be taught the essential skills that employers look for, including effective teamwork, enhancing your communication skills, decision making and using your initiative.

The course will also cover topics, such as interviewing techniques, leadership skills and forming professional working relationships.

## COURSE PROGRESSION

- Level 3 business course
- Business-related apprenticeship
- Employment

## ASSESSMENT METHODS

- You will be assessed through practical activities, professional discussions, observations, group activities, presentations and written assessments.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

To help build your understanding of the world of business, you will have the opportunity to be involved in enterprise activities and projects and participate in open discussions with outside agencies as part of a developed guest speaker programme.

You will take part in our work placement programme and will be supported in finding the right placement for you to ensure you can develop all skills and knowledge learnt within the classroom. You will be expected to put theory into practice on your placement.

## ENTRY REQUIREMENTS

A minimum of 4 GCSE's with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSE's at 3 or above.

To help build your understanding of the world of business, you will have the opportunity to be involved in enterprise activities and projects and participate in open discussions with outside agencies as part of a developed guest speaker programme.

You will take part in our work placement programme and will be supported in finding the right placement for you to ensure you can develop all skills and knowledge learnt within the classroom. You will be expected to put theory into practice on your placement.

## BUSINESS (LEADERSHIP OR FINANCE) LEVEL 3

Qualification: BTEC National Diploma  
Level: 3

Duration: 1 or 2 years

Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This programme will allow you to develop your knowledge and skills within a range of business disciplines, preparing you for the dynamic world of business.

Depending on your pathway, you will have the opportunity to specialise in either leadership or finance.

This is a fast-paced and exciting course covering a wide range of topics. It will provide you with the advanced skills that are required within the business sector. You will work on live case studies that are set by employers and industry experts and develop a strong understanding about the business environment. There will also be fantastic opportunities to network with external companies, organisations and established businesses.

Our expert tutors will teach you how to analyse what makes a business successful and investigate how businesses are organised. You will gain the skills and understanding into how a marketing campaign is developed, as well as looking at

### COURSE PROGRESSION

- HNC in Business at Kirklees College
- Higher Education
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed by having external assessments, observations, group presentations, practical work, written assessments and group activities.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above.

how political, legal and social factors affect a business. You will look at how human resources are managed and how to interpret financial statements.

In addition, the course will also focus on your end project which involves planning, coordinating and managing a market stall. You will work in teams to come up with an innovative idea to sell a product within a successful market, allowing you to keep the profits made. You will work closely with the National Market Traders Federation on a designed syllabus to enhance your skills.

You will take part in our work experience programme to enhance your skills. Staff will help you secure a work placement of choice and complete the necessary hours for the course. Work placements can vary and can include multiple roles to provide you with a well-rounded experience within the business sector.



## ACCOUNTANCY APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2

Duration: 12 months

Centre: Huddersfield Centre

### OVERVIEW

This apprenticeship provides you with the essential knowledge, skills and behaviours you will need to be a successful Accounts or Finance Assistant.

An Accounts or Finance Assistant is an integral part of the team responsible for maintaining an efficient and accurate finance function within a business. The Accounts or Finance Assistant is responsible for assisting the team of Accountants with junior accounting duties.

On the apprenticeship, you will work towards an AAT qualification that will lay down a foundation of knowledge needed to thrive in an accounting role.

During this apprenticeship, you will progress through five key areas of this qualification, including book keeping transactions, book keeping controls, using accounting software, elements of costing and working effectively in finance.

### COURSE PROGRESSION

- Higher level apprenticeship
- Other apprenticeship or progression into an appropriate job role

### ASSESSMENT METHODS

- You will be assessed on your knowledge, skills and behaviour outcomes throughout the course. Apprentices will be required to pass the AAT Foundation Certificate in Accounting (Level 2) as part of the apprenticeship standard prior to the end point assessment.

### ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a suitable employer.

You will also have the opportunity to put these skills into practise with at least 12 months of workplace experience in the industry, taking on tasks such as basic costing, controlling accounts and journals and gaining an insight into the banking system.

# ASSISTANT ACCOUNTANT APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 months  
Centre: Huddersfield Centre

## ENTRY REQUIREMENTS

An appropriate Level 2 apprenticeship.

## OVERVIEW

This course will give you provide you with professionally recognised certification in accountancy.

Assistant Accountants provide support to internal and external customers either within an accountancy practice or for the finance department of an organisation. This apprenticeship will allow you to get involved with a wide range of tasks including raising purchase orders, coding and filing invoices, as well as giving you a taste of what a career in accounting might involve.

The apprenticeship comprises of the Level 3 Diploma in Accounting, which offers a professional certification within the accountancy industry. The course will provide you with specialist knowledge and skills required for progressing your career. Suitable for learners of all ages, this apprenticeship is a perfect model for full-time work and study.

During the apprenticeship, you will work towards an AAT qualification that will enhance your knowledge. The formal AAT qualification supports the apprenticeship, which includes complex accounting disciplines including financial processes, advanced bookkeeping, final accounts and ethical practices for accountants.

Exam dates are set by AAT and classes are timetabled for apprentices in order to provide you with the best opportunity to succeed.

## COURSE PROGRESSION

- Apprenticeship Level 4

## ASSESSMENT METHODS

- You will be assessed using exams, synoptic assessment and a portfolio of evidence and end point assessment, including professional discussion.

## ADDITIONAL INFORMATION

- You will have to purchase the course books.

# BUSINESS ADMINISTRATION APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 15 - 18 months  
Centre: Huddersfield Centre

## ENTRY REQUIREMENTS

GCSE English and maths Grade 4 / C or above and a suitable employer.

## OVERVIEW

This course is perfect for administrators who handle day-to-day tasks in an office and make sure businesses can run smoothly.

As a Business and Administration apprentice, your duties will depend on your employer. You could be working with a team or member of staff to handle various tasks. Your role will involve developing, implementing and improving administrative services. Business Administrators develop key skills and behaviours to support their own progression towards management responsibilities.

As an apprentice, you will support and engage with different parts of the organisation and interact with internal and external customers. You will develop your IT skills, using multiple packages and systems to produce accurate records and documents.

Your planning and organisation skills will be excellent and you will be competent in project management and presentation skills. You will have developed excellent communication skills and be competent in decision making.

By the end of your apprenticeship, you will demonstrate an understanding of appropriate laws, regulations and process and how they are applicable to your organisation. Our apprentices will understand quality assurance and how to apply it to their work. Other units covered include business and finance and managing change. You will continue to study English and maths at level 2.

One of the positive aspects of business and administration is that you can work almost anywhere. With your transferable skills, you could be working in a record company or a charity. Administration roles are also an excellent starting point to move into management once you have gained more experience.

## COURSE PROGRESSION

- Higher level apprenticeship
- Leadership and management qualification
- Employment

## ASSESSMENT METHODS

- The end point assessment for this apprenticeship involves a professional discussion and workplace observation. You will be required to complete a portfolio of work, online assessments and pass your English and maths qualifications.

## ADDITIONAL INFORMATION

- To be an apprentice you need to be employed for a minimum of 30 hours and will attend college one day a week.

# CUSTOMER SERVICE PRACTITIONER APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Huddersfield Centre

## OVERVIEW

This apprenticeship develops your skills to ensure you deliver high levels of customer service in any business setting.

As a Customer Service apprentice, you need to be employed for at least 30 hours a week and will attend college for one day a week. Good customer service is key to the successful of any business or organisation. As a customer service apprentice, you will probably work front of house in an employer's business activities and regularly assist customers.

Duties will vary between sectors but your main role will be making sure that customers are dealt with in a positive, reliable and pleasant way whether that is by offering advice, answering questions or handling complaints. To properly assist customers, you will need clear and up-to-date knowledge of your organisation's products and services. You will also need to communicate with a variety of people.

## COURSE PROGRESSION

- Level 3 Customer Service apprenticeship or another business administration area
- Employment

## ASSESSMENT METHODS

- You will need to complete a portfolio of work, take part in a workplace observation and a professional discussion. You will also be required to complete a synoptic test. You must pass English and maths at level 1 as part of this course.

## ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

Your apprenticeship comprises of numerous units, including employee rights and responsibilities. Within the Customer Service Practitioner qualification, you will cover business areas such as meeting regulations and legislation systems and resources. You will be expected to demonstrate your organisational skills and how you would deal with customers' conflict and challenge.

You will be expected to provide evidence of how you have developed and completed a portfolio of work. You will be expected to show how you work as part of a team and how you receive feedback. As part of your apprenticeship, you will also study English and maths at level 1 (if not achieved already.)

# CUSTOMER SERVICE SPECIALIST APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 15 months  
Centre: Huddersfield Centre

## OVERVIEW

This Customer Service apprenticeship teaches you the all the skills required to provide excellent customer service.

This apprenticeship is designed for people in customer-facing or public-facing job roles and provides the ideal route to develop an advanced set of skills, knowledge and behaviors that can be applied in any sector or organisation.

You will develop the skills to be able to confidently analyse data and customer information to influence change and improvements in service. You will understand the complexities of the customer journey and become expert in your organisation's products and services. You will share your knowledge with colleagues for the benefit of the wider team and your organisation's future success.

## COURSE PROGRESSION

- Higher level apprenticeship
- Apprenticeship relevant to progression into an appropriate job role

## ASSESSMENT METHODS

- Assessment of knowledge, skills and behaviour outcomes throughout the duration of the course. The end point assessment consists of practical observation with Q&As, a work-based project supported by an interview and professional discussion supported by portfolio evidence.

## ENTRY REQUIREMENTS

An appropriate Level 2 apprenticeship.

This apprenticeship will also develop your skills in many areas including, customer insights and customer service culture. You will develop your skills and behaviours in terms of taking ownership and responsibility, team working and presentation skills.

The course is ideal if you are already operating in a role with a high level of responsibility in the workplace. You may have staff reporting to you or be responsible for delivering high quality customer service within your organisation.



## HUMAN RESOURCES SUPPORT APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 15 months  
Centre: Huddersfield Centre

### ENTRY REQUIREMENTS

GCSE English and maths 4/C and a suitable employer.

### OVERVIEW

This apprenticeship will be useful to those who are new to working in Human Resources (HR). It will allow you to develop your HR skills to support employees and managers in your workplace.

This Level 3 apprenticeship course is available to all HR professionals who wish to gain a formal qualification in HR.

Upon successful completion of the course, you can apply for membership of the Chartered Institute of Professional Development. You will gain robust technical knowledge of Human Resources systems, processes, procedures and legalities.

HR Support includes a range of knowledge skills and behaviours and these elements are assessed throughout the programme finishing in an end point assessment and professional discussion. The course programme includes employment law, organisational structures, HR tools, business understanding, policies and HR function.

Classroom sessions are delivered by our industry experienced tutors. You will also be supported through progress reviews in the workplace by the assigned Trainer Assessor.

### COURSE PROGRESSION

- HR at level 5

### ASSESSMENT METHODS

- During the course of the apprenticeship, you will be assessed using witness testimonies, project work, written reports and assessment, reviews and online portfolio. The final end point assessment completes the apprenticeship with professional discussion and a project.

## TEAM LEADER / SUPERVISOR APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 - 15 Months  
Centre: Huddersfield Centre

### ENTRY REQUIREMENTS

GCSE English and maths 4 / C and a suitable employer.

### OVERVIEW

This apprenticeship is ideal if you are in a first line management role, managing a team, or managing projects with a clearly defined outcome.

This apprenticeship is suitable for team leaders in a first line management role with responsibilities for operational matters, a given project, or managing a team to deliver a clearly defined outcome. You will provide direction, instructions and guidance to ensure the set goals are achieved.

During this apprenticeship programme, you will be introduced to a variety of management styles. This will assist you to effectively build relationships and motivate staff and colleagues. You will understand the tools to develop and mentor teams, allowing them to reach their full potential. You will be equipped with the ability to solve problems, manage resources, achieve goals and build stakeholder relationships.

It will typically take up to 15 months to complete the apprenticeship with a minimum of 20% off-the-job training. Exact duration will depend on your previous experience.

You will already be in employment and in a position to support, manage and develop team members, manage projects, plan and monitor workloads and resources.

### COURSE PROGRESSION

- Register as a Associate member with the Chartered Management Institute and/or the Institute of Leadership & Management to support your professional career development and progression.

### ASSESSMENT METHODS

- You will be assessed on your knowledge, skills and behaviour outcomes throughout the duration of the course with the final synoptic end point assessment.



# CHILDREN AND FAMILIES

96%  
PASS  
RATE

“

I chose Kirklees College because I've always wanted to work with children and this course really stood out to me. Whilst studying here I have completed a work placement at a nursery which I enjoyed and it allowed me to find out what working in this field is really like. The tutors are very friendly and the learning environment is relaxed.’

**Jessica**

Studying childcare and would like to go to Manchester Metropolitan University.

AVERAGE SALARIES:

**£20K - £35K**

CHILD OR EARLY YEARS OFFICER

**£15K - £24K**

NURSERY NURSE AND ASSISTANTS

**£19K - £35K**

YOUTH OR COMMUNITY WORKER

**£28K - £55K**

PRIMARY AND NURSERY EDUCATION TEACHING PROFESSIONALS

# CARING FOR CHILDREN LEVEL 1

Qualification: CACHE Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This introductory level course is designed for those interested in working with children and is an excellent choice for anyone keen to develop a career in the early years industry. The topics covered will prepare you to support children's learning and development.

You will increase your knowledge and begin to look at the skills that are required to care for young children, whilst gaining an insight into providing a safe and supportive environment for children, identifying how children grow and develop and how providing healthy food for children is essential.

## COURSE PROGRESSION

- Level 2 Certificate in Working with Children in Early Years and Primary Settings

## ASSESSMENT METHODS

- You will be assessed through written assignments, satisfactory reports from work placement, practical tasks and presentations.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above. You will also need to have a DBS check.

You will be at for college three days and take part in lots of practical activities. There will be opportunities to spend time working with children to give you some valuable work experience, giving you time to put theory into practice.

Whilst developing skills in employment, you will be able to plan your next steps successfully and reflect on your time at placement allowing you to successfully complete a portfolio of evidence.



# CERTIFICATE IN WORKING WITH CHILDREN IN EARLY YEARS AND PRIMARY SETTINGS LEVEL 2

Qualification: CACHE Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course will provide you with an excellent understanding of how children develop and learn.

Childcare settings are always changing and this course is perfect for anyone wanting to understand the sector. You will cover a wide range of units and modules in our dedicated childcare space within the college, with access to valuable resources that will help inform your development. Our dedicated tutors will be on hand to provide a comprehensive and detailed approach to learning.

This course will provide you with the knowledge, understanding and skills to support children's physical care as part of a healthy lifestyle. You will be introduced to the role of the Childcare Practitioner in supporting children's development within school settings, as well as learning about legislation and guidelines for the safeguarding, protection and welfare of children.

## COURSE PROGRESSION

- Level 3 Childcare and Education

## ASSESSMENT METHODS

- You will be continually assessed through written assignments, an external exam, group work and successful work placement portfolio.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above. You will also need to have a DBS check.

Outside of the classroom, you will have significant opportunities to experience a range of different childcare settings for your work placement. Our dedicated Work Placement Team can ensure you get the placement beneficial to your career choice.

You will be able to successfully put theory into practice which will enable you to successfully reflect upon practice within the workplace. You will be assessed in the work place and undertake a minimum of 130 hours work placement in a childcare setting.

# CHILDCARE AND EDUCATION LEVEL 3

Qualification: CACHE Certificate & Diploma  
Level: 3

Duration: 1 or 2 years

Centre: Huddersfield and  
Springfield Sixth Form Centre

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above. You will also need to have a DBS check.

## OVERVIEW

This course will enable you to gain the knowledge and experience to work with children from birth to five years unsupervised throughout the early years sector and will grant you 'Early Years Educator' Status when combined with a level 2 qualification in English and maths. You will also gain knowledge of children up to seven years old.

You will study a varied curriculum from understanding the theories of child development to play and learning. You will also investigate speech, language and communication and study children's health and wellbeing to ensure you are providing safe environments for children. This will help you understand how to put professional practice in place.

You will have the opportunity to put your learning into practice by completing a significant programme of work experience in a range of childcare settings and schools.

There will also be an opportunity to choose a placement based on a specific area of interest, for example supporting children with additional needs.

You will create a professional portfolio to reflect on your time at your work placement and enhance your learning in other units studied. There will be opportunities to participate in trips to further support your learning for the course, which could potentially include an amazing international work placement in forest schools in Germany.

## COURSE PROGRESSION

- HNC Early Childhood Education and Care
- Foundation or Higher Education course
- Employment
- FDA Childhood Studies Level 4/5
- FDA Teaching Assistants and BA (Hons.) Degree in Early Childhood Studies

## ASSESSMENT METHODS

- You will be continually assessed through written assignments, satisfactory performance on placement and an external exam.



# COMPUTING AND ICT

“

Kirklees College has helped me develop my computing skills and gain the necessary qualifications to go to university. The tutors helped me a lot and the class was very friendly. I would definitely recommend this course if you are interested in a career in the IT industry.’

**Sherish**

Studying Level 3 Diploma in IT and looking to study further in web programming and cyber security.

AVERAGE SALARIES:

**£23K - £63K**

TELECOMMUNICATIONS PROFESSIONAL

**£26K - £68K**

IT BUSINESS ANALYST

**£22K - £59K**

WEB DESIGN

**£19K - £47K**

IT OPERATIONS TECHNICIANS

**DID YOU KNOW?**

**The demand for tech specialists is expected to grow by 30% between 2014-2024 in Yorkshire and the Humber**

Source: Careers Yorkshire & Humber

# INTRODUCTION TO COMPUTING LEVEL 1

Qualification: BTEC Introductory Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

The Introduction to computing course will allow you to develop a strong foundation of specialist skills required within the IT sector.

This course is a great introduction into the IT industry. It will enable you to develop your generic and sector-specific skills to work within the fast-paced computing industry.

On this course, you will learn about the importance of organising and prioritising workload within the industry, as well as developing your communication, teamwork and problem-solving skills.

## COURSE PROGRESSION

- Level 2 in Information and Creative Technology Certificate

## ASSESSMENT METHODS

- You will be assessed through projects, practical demonstrations, observations, written assessments and report writing.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

During this course you will also begin to gain knowledge on more sector-specific skills, such as creating and developing a website, learning and using multiple computer programs, applications and software to solve technical issues.



# INFORMATION AND CREATIVE TECHNOLOGY LEVEL 2

Qualification: BTEC Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course is ideal if you are looking to develop specialist computing skills within the fast-paced IT industry.

This course provides you with the first steps into an exciting career within the IT industry. You will be taught by passionate IT practitioners who bring a wealth of experience and knowledge to the course.

You will gain an understanding of the online world through learning about the main technologies and processes behind the Internet and how they come together to let you view websites and send information worldwide.

You will also have the opportunity to develop an online digital portfolio as an exciting onscreen way to showcase your achievements and work to potential employers or when applying for a further course.

## COURSE PROGRESSION

- Level 3 IT course
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed through online exams, practical demonstrations, presentations, observations, written assessments and report writing.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English and maths at 3 or above and 2 other GCSEs at 3 or above.

There will be a number of specialist guest speakers from the industry that will provide you with a detailed insight of the sector.

## INFORMATION TECHNOLOGY LEVEL 3

Qualification: National Foundation Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course is ideal if you are passionate about designing and developing IT solutions and are interested in specialising in web design, cyber security, programming or advanced ICT applications.

This fast track course has been designed to allow you to complete the National Diploma at level 3 in one year. Successful completion of the course will be the equivalent of one and a half A-Levels.

There will be a number of specialist guest speakers from the industry that will provide you with a detailed insight of the sector.

### COURSE PROGRESSION

- HNC Computing course
- Degree level computing courses
- Employment

### ASSESSMENT METHODS

- Students will be assessed through written exams (externally set), controlled assessments (externally set), observations, group presentations, practical's, written assignments and group activities.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above.

You will delve into the world of IT by gaining an understanding of website development, how businesses utilise social media and how the rise of mobile apps are supporting the IT industry.

There will be work-related activities to help you gain experience through realistic working environments. You will have access to resources relating to your course through the college Virtual Learning Environment.



## INFORMATION TECHNOLOGY (INCORPORATING CLOUD STORAGE AND ANIMATION) LEVEL 3

Qualification: BTEC National Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course is ideal if you are passionate about designing and developing IT solutions and are interested in specialising in web design, cyber security, programming or advanced ICT applications.

This course is designed to allow you to develop your skills and knowledge to work within the continually evolving world of IT. You will develop complex sector-specific skills throughout the course to aid you in your next steps.

You will be gain knowledge and skills to specialise in web development, cyber security, animations, games design and development.

You will also develop skills into how the use of mobile apps and games are utilising digital 2D and 3D graphics, animation and effects to continually further the industry standards in what is a rapidly evolving industry.

### COURSE PROGRESSION

- HNC Computing course
- Degree level computing courses
- Employment

### ASSESSMENT METHODS

- Students will be assessed through written exams (externally set), controlled assessments (externally set), observations, group presentations, practical/written assignments and group activities.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above.

You will be involved in work-related activities to help you gain experience through realistic working environments. You will have access to resources relating to your course through the college Virtual Learning Environment.

## INFRASTRUCTURE TECHNICIAN APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 months  
Centre: Huddersfield Centre

### OVERVIEW

This apprenticeship is suitable for those who are interested in Information Technology systems, solving problems and helping organisations run smoothly.

As an IT Infrastructure Technician, you will provide support to internal and external customers and help them to be productive when using technology in their own jobs, by using tools to solve problems and trouble shoot non-routine problems.

The Infrastructure Technician sets people up on systems and provides support when they need it and rectifies any issues to maintain the organisations productivity. You should be able to work both independently and as part of a team in line with organisational standards.

### COURSE PROGRESSION

- Further apprenticeship
- Higher Education
- Employment

### ASSESSMENT METHODS

- You will be assessed through practical demonstrations, work-based projects, written assessments, portfolio, observations, online exams and end point assessment.

### ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a computing / ICT qualification grade 4 or above or equivalent and a suitable employer.

This apprenticeship will give you the experience and skills needed for network administration, setting up servers, help desk management, security patching and provide opportunities for you to acquire professional IT vendor qualification within the field, such as CCNA.

You will be employed by an established company/ organisation, work with seasoned professionals and be supported to learn the skills and knowledge that you need.

## DIGITAL MARKETER APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 – 15 months  
Centre: Huddersfield Centre

### OVERVIEW

This course will provide you with a range of digital professional skills for use in marketing and social media.

This apprenticeship covers a range of knowledge and skills in the use of digital technology in marketing. Traditional marketing skills enhance the digital components of the course.

Various vendor qualifications can be studied such as Google Squared or Chartered Institute of Marketing Award in Digital Marketing Techniques. Principles of coding and HTML 5 development are also key elements of the course.

### COURSE PROGRESSION

- Apprenticeship at level 4
- Higher Education

### ASSESSMENT METHODS

- During the course of the apprenticeship, you will be assessed using witness testimonies, project work, written reports and assessment, reviews and online portfolio. The final end point assessment completes the apprenticeship with professional discussion and a project.

### ENTRY REQUIREMENTS

English and maths grade 4 and a suitable employer.

You will learn the principles of coding, application of basic marketing techniques and managing customer relations. You will also gain the skills required to effectively deliver digital marketing campaigns, implementing digital and social marketing strategies.

This apprenticeship also helps you to understand the business environment and resolve business issues, whilst managing customer needs. You will also learn web analytics, pay-per-click and search engine optimisation which are key elements of the technical knowledge and understanding gained on this course.





# CONSTRUCTION

“

I'm most proud of gaining an apprenticeship and doing well in my practical and theory classes. I've learnt how to fit and install bathrooms and maintain central heating systems. The apprenticeship provides a lot of variety and you learn a lot through a mixture of theory and practical.”

## Callum

Studying Level 2 apprenticeship in Plumbing. Hopes to continue working with his current company and then progressing to owning his own business.

## AVERAGE SALARIES:

**£20K-£37K**

PLASTERER

**£19K-£42K**

ELECTRICIANS / ELECTRICAL FITTERS

**£21K-£75K**

PRODUCTION MANAGERS/DIRECTORS  
IN CONSTRUCTION

**£21K-£56K**

CONSTRUCTION PROJECT MANAGERS  
AND RELATED PROFESSIONALS

## DID YOU KNOW?

In Leeds City Region, building the HS2 railway is expected to generate 13,300-23,000 construction related jobs

Source: Careers Yorkshire & Humber

# BRICKLAYING LEVEL 1

Qualification: Diploma  
Level: 1  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

If you are looking to work in the bricklaying or masonry industry, this course will provide you with the foundations for a successful career in brickwork.

This course is a mix of practical and theory lessons. Practical classes take place in our bespoke workshops where you will get hands-on to learn the skills you require to work in the Bricklaying industry. In the classroom, theory will support your practical learning.

Workshop lessons with our skilled lecturers will support you in learning the basics of the bricklaying trade. This will include learning how to complete basic block laying and brick laying. You will learn about the different materials involved including, different types of bricks and blocks, how to make mortar and use wall ties. You will learn how to use the important tools of the trade and equipment.

## COURSE PROGRESSION

- Level 2 Bricklaying
- Brickwork apprenticeship

## ASSESSMENT METHODS

- Assessment on this course take place via practical sessions where you will be expected to complete set tasks under exam conditions. It also involves online tests that involve multiple choice questions.

## ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 1 or above.

Throughout the course, you will also begin to gain an understanding into the health, safety and welfare aspects in the construction and associated industries. This is an important element of the course and all students must complete this. Theory lessons will also look at different techniques you learn in the workshops and how to develop these.

All of our bricklaying courses involve working with employers and visiting, where possible, building sites. You will have the opportunity to compete in the regional Skill Build competition.

If you are interested in this course, then you need to be happy to get your hands dirty, have a strong work ethic and work in all weathers.

# BRICKLAYING LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

This course is ideal if you are wanting to build a career or improve your skills in bricklaying or masonry work.

Our bespoke workshops support the practical delivery of this course allowing you to develop your bricklaying skills and learn more complex techniques. Theory lessons play an important part in developing your understanding of the industry and how to succeed safely in it.

You will learn the practical skills relating to different structures in the bricklaying industry. You will learn to develop drawings and the calculations involved in creating your designs. You will look at more complex bricklaying bonds and patterns and will also learn how to design and create basic brick arches.

## COURSE PROGRESSION

- Level 3 Bricklaying
- Brickwork apprenticeship

## ASSESSMENT METHODS

- You will be assessed via continuous assessments, multiple choice online exams and practical assessments.

## ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 4 or above, or a Level 1 relevant vocational qualification.

On this course, it is important that you have a good understanding of health and safety and how it relates to the industry. In your theory lessons, you will also look at the different properties in the materials you will be using, the types of bricks you use and why and how to calculate your quantities to ensure your work is of a high quality.

On this course, you will have an opportunity to compete in the regional Skill Build competition in bricklaying. Previous students have gone on to represent the college in the national competition. Previous industry linked visits have included visiting the redevelopment of Halifax's Piece Hall to see the specialist skills involved there, as well as visits to brick factories and building sites.



## BRICKLAYING LEVEL 3

Qualification: Technical Diploma  
Level: 3  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This technical diploma is for those who are interested in developing the specific technical and professional skills that will lead to meaningful employment in the construction industry.

This course combines practical sessions working in our bricklaying workshop, with theory lessons to help develop your underpinning knowledge of the skills required to be a successful bricklayer and to develop your understanding of the construction industry.

In our workshops, you will develop your skills using a range of decorative bricklaying features. You will continue to develop the skills you have learnt in level 2, as well as look at more complex practices such as repairing and maintaining masonry structures, constructing radial and battered brickwork, building decorative and re-enforced brickwork.

### COURSE PROGRESSION

- Level 3 Extended Diploma in Construction
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will sit the externally set and marked examination that will consist of short answer questions, multiple choice and detailed answer questions. During the course, your practical skills will be assessed to ensure competency and prepare you for the final synoptic assessment.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

Level 2 relevant vocational qualification.

In theory lessons, your understanding of health and safety in the workplace will be developed as you look at the various industry related regulations. You will be taught about construction technology and how to interpret drawing and work out quantities for pricing work. While in the workshops, you will learn to build decorative fireplaces and chimneys using complex bricklaying bonds.

As part of your course, you will get to spend time with employers including Kirklees Neighbourhood Housing and Travis Perkins. You will have the opportunity to apply to complete in the Skill Build competition with previous students competing at in the national final.



## PLASTERING LEVEL 1

Qualification: Diploma  
Level: 1  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This course will teach you the basic principles of plastering and provide you with an insight into the plastering trade.

The plastering industry continues to grow, and so does interest in our plastering course. This course has practical lessons based in our workshops and plastering bays and theory lessons to provide you with the skills required to learn your chosen trade.

Working in our plastering bays, you will learn how to prepare a background, apply plaster to various backgrounds and produce components from moulds. Getting your plaster mix right is key and you will be taught the calculations required to get your mix just right for different materials.

### COURSE PROGRESSION

- Plastering Level 2 course
- Apprenticeship in plastering

### ASSESSMENT METHODS

- This course is assessed by a mixture of practical assessments and exams. Two of the exams are online multiple-choice questions and there are also paper-based assessments to complete.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 1 or above.

Theory lessons will cover the health and safety regulations in the workplace and how you need to apply them to your workstations and the wider building environment. To be successful in the building trade, you need to understand the importance of planning and communicating across teams, which you will be taught in theory lessons.

This course is supported by strong employer links, with British Gypsum and Webber providing supplies for the course and talks to our students. You will have the opportunity to apply to compete in the regional Skill Build competition with previous students competing at national level.

## PLASTERING LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This hands-on course will provide you with the skills required to become a plasterer.

This course combines practical sessions working in our plastering bays with theory lessons to help develop your underpinning knowledge of the skills required to be a successful plasterer and to develop your understanding of the construction industry.

In our plastering bays, you will develop your skills using a range of materials, as well as continuing to develop basic skills such as plastering on to stud partitions and applying render materials to external surfaces. You will also start to work on more complex forms of plastering skills including patching, cornice work and mouldings and fibrous plaster components.

### COURSE PROGRESSION

- Level 3 plastering course
- Level 3 apprenticeship
- Employment

### ASSESSMENT METHODS

- This course has both practical assessment and exams. You will be set projects to complete as a practical assessment. Exams are a mixture of online multiple-choice questions and paper based written assessments.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 4 or above, or a Level 1 relevant vocational qualification.

In theory lessons, your understanding of health and safety in the workplace will be developed. You will be taught about construction technology and the importance of communication on a site. While in the workshops, you will learn to form different types of screed and plaster materials. Your theory classes will help to understand how to calculate mixtures for different materials.

Our Plastering Team maintain strong links with the various employers and work closely with British Gypsum and Weber who supply materials and site visits. You will have the opportunity to compete in regional Skill Build competition with previous students going on to compete at national level.



## PLASTERING LEVEL 3

Qualification: Technical Diploma  
Level: 3  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This technical diploma is for those people with some previous experience who would like to gain further plastering skills at a higher level.

This course combines practical sessions working in our plastering bays, with theory lessons to help develop your underpinning knowledge of the skills required to be a successful plasterer and to develop your understanding of the construction industry.

In our plastering bays, you will develop your skills using a range of materials. You will continue to develop the skills you have learnt in level 2, as well as look at more complex practices such as running in-situ moulds, applying plastering materials to detailed interiors, applying plastering materials to detailed exteriors, producing reverse moulds for detailed fibrous plaster and cement casting, producing and fixing detailed fibrous plaster and cement casts.

### COURSE PROGRESSION

- Level 3 Extended Diploma
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will sit the externally set and marked examination that will consist of short answer questions, multiple choice and detailed answer questions. During the course, your practical skills will be assessed to ensure competency and prepare you for the final synoptic assessment.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

Level 2 relevant vocational qualification.

In theory lessons, you will develop your understanding of health and safety in the workplace as you look at the various industry related regulations. You will be taught about construction technology and how to interpret drawing and work out quantities for pricing work. While in the workshops, you will learn to apply different external finishes, including pebble dashing and plastering curved surfaces.

Our Plastering Team maintain strong links with the various employers and work closely with British Gypsum and Weber who supply materials and site visits. You will have the opportunity to compete in regional Skill Build competition with previous students going on to compete at national level.

## CONSTRUCTION AND THE BUILT ENVIRONMENT LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 year  
Centre: Brunel Construction Centre

### OVERVIEW

This course gives you an overview of the construction industry as a whole. Rather than focusing on a specific trade, you will gain a wider understanding of the sector including essential employability skills.

This BTEC Level 3 National Extended Diploma in Construction is a great starting point for someone wanting to become a professional within the construction industry. The content of this qualification has been developed in consultation with employers and professional bodies to support progression opportunities both direct into the sector or into higher education.

On this course, you will learn about construction principles and how they are applied to the design, construction and refurbishments of buildings and infrastructure. You will develop the skills needed to solve a variety of practical construction problems by applying scientific knowledge and carrying out mathematical and statistical techniques. In construction design, you will learn the principle and practice of design and construction for low and medium rise buildings and structure.

### COURSE PROGRESSION

- Level 4 qualification, such as architecture, civil engineering, construction management, highways and environmental
- Employment

### ASSESSMENT METHODS

- On this course, you will be assessed by a mixture of set assignments and tasks, and completion of exams for some units.

### ADDITIONAL INFORMATION

- While this course does involve some practical work, it is more about learning the theory of the construction industry.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths grade 4 or above and 3 other GCSEs at 4 or above including a science subject.

The tendering and estimating unit will teach you how to carry out estimating procedures to produce an estimated project cost and then consider external factors and risks to develop a firm tender offer. Health and safety is crucial in the construction industry and you will learn how to carry out a safe system of work and investigate the significance of safety system reviews, understanding the responsibilities of employees and employers.

Other units covered on this course include surveying where you will develop the skills to carry out linear, levelling and land surveys, understanding the methods and technologies needed for this work. You will also develop knowledge and apply skills to produce graphical information by manual and computer-aided design (CAD) methods. You will study building regulations and control in construction and the management of a construction project.

## CARPENTRY AND JOINERY LEVEL 1

Qualification: Diploma  
Level: 1  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This course will teach you how to work with wood and acquire the skills required to be a professional carpenter or joiner.

Throughout this practical based course with theory lessons, you will gain an understanding into the bench joinery industry and how it is used widely in the construction industry to aid in completing the desired product. By the end of the course, you will have learnt the techniques involved in completing basic joinery skills.

During the practical workshop sessions, you will learn how to create basic woodwork joints for example skirting boards and how to adapt your work for different types of timber. Our skilled tutors will teach you how to use a range of hand and portable power tools. This course also teaches you how to fit hinges and locks.

### COURSE PROGRESSION

- Level 2 Bench Joinery Diploma
- Joinery apprenticeship

### ASSESSMENT METHODS

- You will be assessed via continuous assessments, multiple choice online exams and practical assessments.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 1 or above.

Theory lessons will develop your knowledge of the health, safety and welfare in the construction and associated industries. You will also learn to effectively communicate information with colleagues to produce the desired products. You will learn about technical drawing and how to create designs and then make them into products.

Our joinery students all have the opportunity to work with a range of employers to help them both develop their skills and understanding of the industry. Kirklees Neighbourhood Housing and Travis Perkins are just two of the local employers that we work with.



## BENCH JOINERY LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This course is ideal if you are looking to enter the building industry and pursue a career in bench joinery, wood machining or furniture productions.

This practical hand-on based course will provide you with an understanding of the bench joinery industry and how it is used widely throughout the construction industry. Theory lessons will develop your understanding of health and safety knowledge and communication in the sector. To be a good joiner, you need to have excellent hand eye co-ordination and a focus on accuracy.

Bench joinery is the preparation, setting out and manufacturing of joinery components. Throughout the course, you will learn how to make doors and doorframes, window frames and staircases. Your skills will be further developed by learning to work on shaping curved components and assembling bespoke bench joinery pieces to a client brief.

### COURSE PROGRESSION

- Level 3 Bench Joinery Diploma
- Joinery apprenticeship

### ASSESSMENT METHODS

- You will be assessed via continuous assessments, multiple choice online exams and practical assessments.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 4 or above, or a Level 1 relevant vocational qualification.

Theory lessons are designed to develop the skills you have learnt in the workshops. You will learn about different building methods and construction technology, as well as about the importance of working safely. As many of our students have a desire to be self-employed, we support this by showing you how to plan jobs and the importance of organisation in running a business.

As part of your course, you will get to spend time with employers including Kirklees Neighbourhood Housing and Travis Perkins. All students have the opportunity to apply to complete in the Skill Build competition with previous students competing at in the national final.



## BENCH JOINERY LEVEL 3

Qualification: Technical Diploma  
Level: 3  
Duration: 1 year  
Centre: Brunel Construction Centre

### OVERVIEW

This technical diploma is for people who are interested in developing the specific technical and professional skills within the joinery sector which will lead to meaningful employment in the construction industry.

This course combines practical sessions working in our joinery workshop with theory lessons to help develop your underpinning knowledge of the skills required to be a successful bench joiner and to develop your wider understanding of the construction industry.

In our workshops, you will develop your skills using a range of timbers. You will continue to develop the skills you have learnt in level 2. You will also look at more complex practices, such as setting up and using fixed and transportable machinery, manufacture shaped doors and frames and manufacture stairs with turns.

### COURSE PROGRESSION

- Level 3 Extended Diploma in Construction
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will sit the externally set and marked examination that will consist of short answer questions, multiple choice and detailed answer questions. During the course, your practical skills will be assessed to ensure competency and prepare you for the final synoptic assessment.

### ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

### ENTRY REQUIREMENTS

Level 2 relevant vocational qualification.

In theory lessons, your understanding of health and safety in the workplace will be developed as you look at the various industry related regulations. You will be taught about construction technology and how to interpret drawing and work out quantities for pricing work. Whilst in the workshops, you will learn to manufacture complex joinery projects.

As part of your course, you will get to spend time with employers including Kirklees Neighbourhood Housing and Travis Perkins. All students have the opportunity to apply to complete in the Skill Build competition with previous students competing at in the national final.



# ELECTRICAL INSTALLATION LEVEL 1

Qualification: EAL Diploma  
Level: 1  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

This qualification is your starting point to become an electrician. It is designed for new entrants to the electrical industry, providing you with the basic skills and experience needed to progress.

This course provides an introduction to electrical installation and is a mixture of practical lessons in our workshops, alongside theory-based classroom sessions. Classroom sessions are designed to help reinforce the skills you have learnt in the workshops and to develop a greater understanding of the trade.

On this course, you will gain a broad understanding of the electrical trade. As part of your course, you will look at tools and fixings used in the installation process. This can be different types of cable and flex, socket outlets and main earthing terminal. You will learn the difference between circuit breakers and fuses.

## COURSE PROGRESSION

- Level 2 Electrical qualification
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed by a mix of practical tasks, completed assignments, work and some online testing.

## ADDITIONAL INFORMATION

- You will need safety boots to be able to complete this course. If you are colour blind, please speak to your tutor as this may prevent you from entering the electrical installation trade.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 2 or above.

Your tutors will teach you how to plan, prepare for and carry out hand fitting activities. You will learn how to produce a work plan containing job instructions, materials, tools, equipment and components required to complete an activity. It is also important that you are aware of how to check your work for accuracy and good workmanship and keep your work area safe and tidy.

It is important that you understand health and safety in the workplace. You will learn about the relevant legislation in the Electrical industry and how to apply it your work. You will also learn how to work safely whilst protecting the environment. This can include finding out about sustainability in the domestic industry, including energy efficient lighting and equipment.



# ELECTRICAL INSTALLATION LEVEL 2

Qualification: EAL Diploma  
Level: 2  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

This introductory course provides you will the skills required for a career in electrical installation.

This qualification focuses on practical skills and knowledge, combining classroom and practical workshop sessions. You will gain practical experience and an understanding of the electrical installation sector.

In our workshops, you will develop a working knowledge of installation and maintenance of wiring systems and enclosures, including more advanced practical skills, such as inspection and testing, and learn how to work with a range of materials such as steel and plastic conduit, trunking and PVC cables.

## COURSE PROGRESSION

- Level 3 Electrical Installation course
- Apprenticeship

## ASSESSMENT METHODS

- This course is assessed through a combination of practical tasks, written assessments and online exams.

## ADDITIONAL INFORMATION

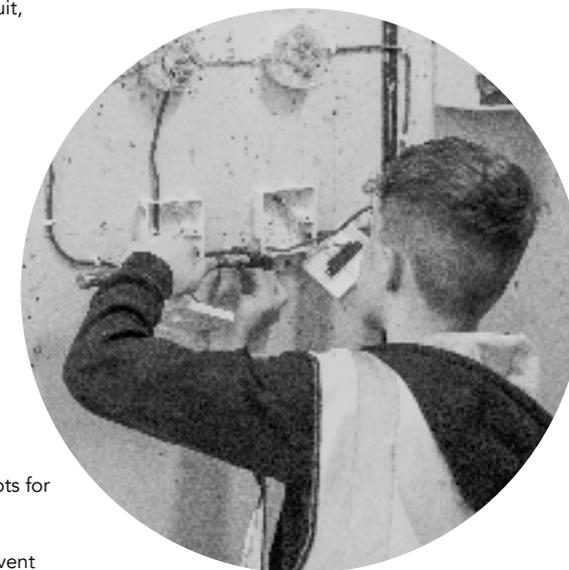
- You will need your own pair of safety boots for this course. If you are colour blind, we recommend you talk to the tutor before applying for this course as this could prevent you from entering the electrical industry.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths one grade 4 or above and one grade 3 or above, or a Level 1 relevant vocational qualification.

It is important that you understand health and safety regulations and how to apply them to your work. This is both for your own safety, the safety of your colleagues and for your customers. You will be taught the current legislation and rules applying to the electrical installation trade.

On the course, you will also learn about different electrical installation technology and learn the principles of electrical science. You will also spend time learning about renewable energies and the use of solar systems in the industry.



# PLUMBING LEVEL 1

Qualification: EAL Diploma  
Level: 1  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

This course provides you with an introduction to plumbing and allows you to develop the skills required to enter industry.

This qualification is for students who have no prior learning in this area. Your lessons will be a mix of practical sessions in our workshops and classroom- based theory.

You will study installation, repair and maintenance of plumbing systems, above ground drainage, pipework (copper, plastic, low carbon steel) and plumbing science. As a plumber, you will be taught to install basic bathroom furniture, such as a basin and W.C.

## COURSE PROGRESSION

- Level 2 Diploma in Plumbing
- Apprenticeship

## ASSESSMENT METHODS

- This course is assessed via practical tests and online assessment.

## ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 2 or above.

Our tutors will teach you a range of plumbing practices and techniques including pipe bending and different types of jointing. You will also learn basic maintenance of taps and valves. This course also covers rainwater systems and maintenance.

It is important that you understand health and safety regulations and how to apply them to the workplace. You also need to understand the importance of clear communication when working on a job and producing work to a high standard.

# PLUMBING AND HEATING LEVEL 2

Qualification: EAL Diploma  
Level: 2  
Duration: 1 year  
Centre: Brunel Construction Centre

## OVERVIEW

This practical course helps develop the skills required to work in the plumbing trade.

This qualification focuses on practical skills and knowledge and combines classroom and workshop sessions. It provides all the basic domestic heating and plumbing training you need to start work in the industry.

On this course, you will learn how to work on domestic hot and cold-water systems. You will also look at different pipework fabrication techniques and learn how to use the appropriate tools and equipment. You will also get the opportunity to learn how to install and maintain above ground drainage systems and rainwater systems.

## COURSE PROGRESSION

- Level 3 qualification in Plumbing and Heating
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed by a mix of course work and assignments, practical tests and online multiple-choice assessments.

## ADDITIONAL INFORMATION

- You need to have safety boots for the start of this course. You are not allowed in the workshops without them.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths one grade 4 or above and one grade 3 or above, or a Level 1 relevant vocational qualification.

On this course, you will learn how to understand and carry out safe working practices and gain an understanding into electrical systems used within the plumbing and heating industry. You will learn how to install and maintain domestic heating systems.

It is essential that you understand the importance of health and safety and how to apply it in the workplace. Plumbers often work in people's homes, so you will also be taught the importance of good communication and customer service skills.

# BRICKLAYING APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 30 months  
Centre: Brunel Construction Centre

## OVERVIEW

A bricklaying apprenticeship is a great way to combine work and learning if you want to work in the construction trade.

To be able to start a bricklaying apprenticeship, you need to be employed for a minimum of 30 hours a week and attend college one day a week. Bricklayers lay bricks, blocks and other types of building components in mortar to construct and repair walls, foundations, partitions, arches and other structures, such as chimney stacks.

As part of your apprenticeship, you will learn how to complete basic bricklaying tasks and work with a variety of materials. Your day to day work will include measuring work areas and setting out the first courses of bricks or blocks and how to then set up corners. You will check that they are straight using a spirit level and a line. You will learn to mix mortar and understand how to work out the quantities required.

## COURSE PROGRESSION

- Higher level apprenticeship qualification
- Employment

## ASSESSMENT METHODS

- Any student without English and maths at grade C/4 will be required to pass English and Mathematics Functional Skills Level 1 qualifications and aspire to achieve English and Mathematics Functional Skills Level 2 qualifications before they can be put forward for the end point assessment of this apprenticeship. The achievement of knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ). The completion of a portfolio of work-based evidence.

## ENTRY REQUIREMENTS

GCSE English and maths, one of these subjects needs to be grade 2 or above and the other grade 1 or above. You will also require a suitable employer.

In our workshops, you will learn to set out masonry structures and construct masonry cladding. While in the workshop you will learn to apply different external finishes including pebble dashing and plastering curved surfaces.

While your practical skills are improving, it is essential that you understand the importance of health and safety on site and safe working practices. In the building trades, good maths skills are essential and your apprenticeship will support developing these, both via a maths qualification and also by contextualised learning, for example understanding quantities, ratios and angles.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice test, one day practical test and professional discussion.

## ADDITIONAL INFORMATION

- To work in the construction industry, you need to be able to work outdoors in all weather and be physically fit. Students are required have their own safety boots, overalls and goggles which can be purchased from the college.

# PLASTERING APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 36 months  
Centre: Brunel Construction Centre

## OVERVIEW

A plastering apprenticeship is a great way to combine work and learning if you want to work in the construction trade.

To be able to start a plastering apprenticeship, you need to be employed for a minimum of 30 hours a week and attend college one day a week. Plasterers apply internal and external finishes to walls and ceilings to create a variety of required textures, as well as producing casting moulds for decorative features.

In our plastering bays, you will develop your skills using a range of materials. You will continue to develop the skills throughout the duration of the course. You will also look at more complex practices, such as running in-situ moulds, applying plastering materials to detailed interiors, applying plastering materials to detailed exteriors, producing reverse moulds for detailed fibrous plaster and cement casting, producing and fixing detailed fibrous plaster and cement casts.

## COURSE PROGRESSION

- Higher level apprenticeship qualification
- Employment

## ASSESSMENT METHODS

- Any student without English and maths at Grade C/4 will be required to pass English and Mathematics Functional Skills Level 1 qualifications and aspire to achieve English and Mathematics Functional Skills Level 2 qualifications before they can be put forward for the end point assessment of this apprenticeship. The achievement of knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ). The completion of a portfolio of work-based evidence.

## ENTRY REQUIREMENTS

GCSE English and maths, one of these subjects needs to be grade 2 or above and the other grade 1 or above. You will also require a suitable employer.

In theory lessons, you will develop your understanding of health and safety in the workplace as you look at the various industry related regulations. You will be taught about construction technology and how to interpret drawing and work out quantities for pricing work. While in the workshops you will learn to apply different external finishes including pebble dashing and plastering curved surfaces.

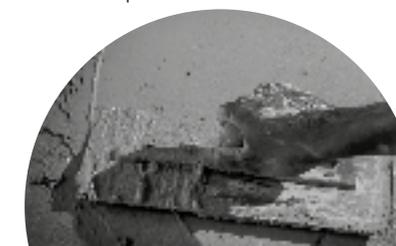
Our Plastering Team maintain strong links with the various employers and work closely with British Gypsum and Weber who supply materials and site visits. You will have the opportunity to compete in regional Skill Build competition with previous students going on to compete at national level against other college students.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice test, one day practical test and professional discussion.

## ADDITIONAL INFORMATION

- You will be required to wear safety footwear in the workshops at all times.



# ARCHITECTURAL JOINERY APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 18 - 24 months  
Centre: Brunel Construction Centre

## OVERVIEW

As an apprentice, you will receive comprehensive training in a variety of skills and work in a highly practical job under the guidance of an experienced carpenter or joiner.

To be an apprentice you need to be employed for a minimum of 30 hours a week and attend college one day a week. An Architectural Joiner will normally be employed in a workshop producing timber-based building components and other architectural products, such as doors, windows, units and staircases, which are then transported to construction sites to be installed by site carpenters.

On this apprenticeship, you will learn the technical principles of architectural joinery and how they are applied in routine tasks, such as setting out and producing cutting lists, marking out from setting out details and producing cutting lists, fitting and assembling routine products. Apprentices are

## COURSE PROGRESSION

- Level 3 Advanced apprenticeship in Architectural Joinery
- Employment

## ASSESSMENT METHODS

- Any student without English and maths at grade C/4 will be required to pass English and Maths Functional Skills Level 1 qualifications and aspire to achieve English and Mathematics Functional Skills Level 2 qualifications before they can be put forward for the end point assessment of this apprenticeship. Apprentices will be required to achieve the knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ) and the successful completion of a portfolio of work based evidence.

## ENTRY REQUIREMENTS

GCSE English and maths, one of these subjects needs to be grade 2 or above and the other grade 1 or above. You will also require a suitable employer.

taught how to accurately take site and workplace dimensions and to how use architectural joinery materials, such as timber, adhesives and fixings.

You will learn how to carry out a range of job tasks including drawing, measuring, marking out, fitting, finishing, positioning and securing. You will learn how to mark out timber from setting out details for the manufacture of doors, windows and opening lights, units and/or fitments and staircases. You will also create, fit and assemble components to manufacture doors, windows with opening lights, units and/or fitments and staircases.

All apprentices are taught the principles of health, safety and welfare and how these are applied in the workplace and how to understand their responsibilities under current employment and safety legislation, such as The Health and Safety at Work Act. You will learn how to use, maintain and store marking and testing tools, hand tools, power tools and associated equipment.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice exam and one day practical assessment.

## ADDITIONAL INFORMATION

- Apprentices will be required to have their own safety boots to be worn in employment and for college workshop sessions.

# ARCHITECTURAL JOINERY APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 - 15 months  
Centre: Brunel Construction Centre

## OVERVIEW

This advanced apprenticeship will help you develop complex architectural joinery skills.

To be an apprentice you need to be in employment for a minimum of 30 hours a week and be able to attend college one day a week. An Advanced Architectural Joiner will normally be employed in a workshop, producing complex building components by setting out, marking out and manufacturing bespoke architectural products, including doors, windows, staircases with turns and panelling/cladding.)

On your apprenticeship, you will learn how to use advanced trade skills to carry out complex architectural joinery work to a high standard and to demanding tolerances. Some of the skills you develop include how to set out complex work tasks for non-standard architectural joinery products, including complex door sets, doors, windows, units and fitments, staircases (straight and with turns) and products with single/double curvature features.

## COURSE PROGRESSION

- Level 4 qualification
- Employment

## ASSESSMENT METHODS

- Apprentices without English and maths at grade C/4 will be required to pass English and Maths Functional Skills at Level 2 before they can be put forward for the end point assessment of this apprenticeship. Apprentices must then cover the knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ) and produce a portfolio of work based evidence.

## ENTRY REQUIREMENTS

An appropriate Level 2 qualification, and GCSE English and maths at Grade 3 or above. You will need a suitable employer.

You will make complex and non-standard architectural joinery products including doors, windows, units and fitments, panelling/cladding, staircases (straight and with turns) and veneers. By the end of your apprenticeship, you will understand how to form and proportion advanced wood joints, such as subbed rebate joints, stub mortice and tenon joints and bridle joints. You will also be able to mark out complex doors, opening windows, units and fitments and staircases.

All apprentices develop an understanding of the key aspects of health, safety and welfare good practice and how to apply these to create a safe and healthy working environment. You will also understand your broader responsibilities under current legislation and guidance in undertaking construction work. You will learn how to maintain and store marking and testing tools, hand and power tools and associated equipment required for advanced work.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice exam and one day practical assessment.

## ADDITIONAL INFORMATION

- You will be required to wear safety footwear in the workshops at all times.

# SITE CARPENTRY APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 18 - 24 months  
Centre: Brunel Construction Centre

## OVERVIEW

As an apprentice, you will receive comprehensive training in a variety of skills and work in a highly practical job under the guidance of an experienced carpenter or joiner.

To be an apprentice you need to be employed for a minimum of 30 hours a week and attend college one day a week. The apprenticeship involves carrying out skilled work, primarily using timber products, either on a construction site, or in a workshop, creating and installing building components.

A Site Carpenter will normally work on a building site, or in domestic and commercial premises, preparing and fixing building components, from the initial erection of a new building, through to the installation of all necessary fixtures and fittings, as well as a range of repair and maintenance activities.

## COURSE PROGRESSION

- Level 3 Advanced Site Carpentry Apprenticeship Standard
- Employment

## ASSESSMENT METHODS

- Any student without English and maths at grade C/4 will be required to pass English and Maths Functional Skills Level 1 qualifications and aspire to achieve English and Mathematics Functional Skills Level 2 qualifications before they can be put forward for the end point assessment of this apprenticeship. You will be required to achieve the knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ) and the successful completion of a portfolio of work-based evidence.

## ENTRY REQUIREMENTS

GCSE English and maths, one of these subjects needs to be grade 2 or above and the other grade 1 or above. You will also require a suitable employer.

On your apprenticeship, you will learn how to install door and window frames, door and hatch linings and straight staircases. You will also learn how to repair or replace frames, mouldings, doors, windows, and door and window ironmongery. You will also be taught about inclined roofs with gables, joists, roof coverings and roof components. You will be taught how to use, maintain and store hand tools, power tools and associated equipment.

You will be taught about the importance of working safely and to be aware of key health, safety and welfare issues. By the end of your apprenticeship, you will be expected to be able to plan and carry out work to a commercial standard including using drawings and specifications to complete your work and understand how to select the required materials to carry out the work including timber, tools and fixings.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice exam and one day practical assessment.

## ADDITIONAL INFORMATION

- As a Site Carpenter, you need to be prepared to work in all weather conditions and be physically fit. You will need to provide your own safety boots.

# SITE JOINERY APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 18 – 24 months  
Centre: Brunel Construction Centre

## OVERVIEW

This advanced apprenticeship trains you to use timber products to create and install building components.

To be an apprentice you need to be employed for a minimum of 30 hours a week and be able to attend college one day a week. On an advanced apprenticeship, you will be expected to be responsible for managing your own work and create more complex and non-standard work. Examples of complex tasks include curved products, irregular joints and bespoke work.

You will normally work on a building site, or in domestic and commercial premises preparing and installing complex and often bespoke building components. This can include high quality doors, shaped linings, staircases with turns, complex wall and floor units. You will also learn about erecting bespoke structural carpentry, including inclined roofs and joists and erecting complex roof structures, including inclined roofs with hips, valleys and dormers.)

## COURSE PROGRESSION

- Level 4 qualification
- Employment

## ASSESSMENT METHODS

- Students without English and maths at grade C/4 will be required to pass English and Maths Functional Skills at Level 2 before they can be put forward for the end point assessment of this apprenticeship. Apprentices must then cover the knowledge, skills and behaviours within the training plan whilst carrying out off-the-job training (OFTJ) and produce a portfolio of work based evidence.

## ENTRY REQUIREMENTS

An appropriate Level 2 qualification, and GCSE English and maths at grade 3 or above. You will need a suitable employer.

The units cover a range of advanced trade skills that will allow you to carry out complex carpentry work to a high standard and includes measuring, marking out, fitting, cutting, splicing, finishing, positioning and securing. You will learn to install complex and non-standard door and window frames, door and hatch linings and staircases with turns. You are taught to install bespoke wall and floor units and fitments.

You will be taught health, safety and welfare good practice and how to apply these to create a safe and healthy working environment. You will also gain an understanding of current legislation and guidance in undertaking construction work. By the end of your apprenticeship, you will be able to select the required quantity and quality of resources required for carrying work, including timber, tools and fixings.

## END POINT ASSESSMENT

- Once all assessments are completed the apprentice will go through the final stage of the apprenticeship which will involve a multiple-choice exam and one day practical assessment.

## ADDITIONAL INFORMATION

- As an apprentice you will be expected to provide your own safety boots to be worn at all times on site and at college.

# PROPERTY MAINTENANCE OPERATIVE APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Brunel Construction Centre

## OVERVIEW

On this apprenticeship, you will learn to optimise property condition and quality and ensure a building is kept in a safe working condition.

To be an apprentice you need to be working for a minimum of 30 hours a week and be able to attend college one day a week. You will understand the mechanism of buildings including electrical, plumbing, brickwork, carpentry and safety systems and equipment.

On your apprenticeship, you will learn basic trade skills to apply to technical and practical skills. You will contribute to the upkeep of properties and work on various areas optimise property condition and quality to ensure the building is kept in a safe working condition. You will learn to maintain a high level of quality, providing maximum satisfaction to customers, clients, guests and your team.

## COURSE PROGRESSION

- Level 3 qualification in a specific trade area
- Facilities Management

## ASSESSMENT METHODS

- To successfully complete your apprenticeship, you must pass an online assessment, a portfolio of work, complete a skills test and undertake a professional discussion.

## ENTRY REQUIREMENTS

GCSE English and maths, one of these subjects needs to be grade 2 or above and the other grade 1 or above. You will also require a suitable employer.

Our tutors will teach you the various basic trade skills. This will enable you to provide a first and immediate response to fault finding, whilst maximising quality and ensuring cost effectiveness. You will ensure prevention of major damage that could result in extensive costs and minimise reactive intervention.

Health and safety is an important element of your apprenticeship. You will learn to understand and apply health and safety and environmental regulations. As part of your apprenticeship, you will also develop your communication skills and learn about environmental legislation and the importance of working in a way that contributes to sustainability.



# CREATIVE INDUSTRIES

“

I moved from another college after feeling the course wasn't for me, and after attending an open day I was impressed with the facilities and equipment here. The tutors give me great advice and feedback on my work, which has helped push me in the right direction and helped me decide what I want to do in the future.”

**Anneka**

Studying towards her Level 3 Extended Diploma in Art and Design, progressing onto another year of the course before looking to attend university or work towards her dream career in interior design.

AVERAGE SALARIES:

**£20K-£44K**

GRAPHIC DESIGNER

**£20K-£100K**

ACTOR OR PRESENTER

**£30K-£76K**

MUSICIAN

**97%**

**PASS  
RATE**

## ART AND DESIGN LEVEL 1

Qualification: BTEC Introductory Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course will give you an exciting introduction to art, design and craft.

This introductory level course will help you develop your skills and ideas in a range of materials, techniques and processes. It covers a wide range of art, design and craft-based disciplines to help you develop excellent all-round art skills.

Working across different kinds of artistic methods, you will learn skills including creating 3D and 2D work. Our designated specialist studio space will also allow you to develop your drawing and painting skills, printing and clay work. In addition, there is the opportunity to look at photography and digital skills.

### COURSE PROGRESSION

- Level 2 Diploma in Art and Design
- Level 2 Diploma in Media

### ASSESSMENT METHODS

- You will be assessed through written assessments, presentations, portfolios, sketchbooks, critical reviews and evaluations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above, ideally to include an art and design subject.

To help you understand how art ideas are created and developed, you will learn to develop your concept via mood boards, sketch books and research. You will also learn how to plan and market an exhibition to showcase your work. While looking at practical sessions, you will also study the history of art and learn about various artists.

Outside of the studio, you will be taken on a range of visits to museums, art galleries and exhibitions to help you develop your creative ideas. Students often have the opportunity to be involved in live projects and briefs and participate in enterprise activities. You will also be able to attend workshops on how to create your portfolio, which will help you plan for the next level of the course.



## ART AND DESIGN SKILLS LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This is a practical course that provides you with the opportunity to study a range of different art techniques and methods to develop your art portfolio. Our facilities support you to develop your sculpture and ceramics, printmaking and textiles and painting and drawing skills. Your digital design skills will develop through working in graphic design, illustration, photography and mixed media.

You will develop your research skills by investigating historical and contemporary art and craft and design practices. The course looks at key trends and movements in art and design, and how these have affected the development of artists and designers. You will undertake research to identify artists or designers of particular interest who you will study and use to generate new work of your own.

### COURSE PROGRESSION

- Level 3 BTEC Extended Diploma in Art and Design

### ASSESSMENT METHODS

- You will be assessed by written assignments, presentations, portfolio work, sketchbooks and critical reviews and evaluations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above, ideally to include an art and design subject.

The course supports you in developing your skills for creative intention. This can be through developing mood boards, research projects and recording your critical thinking. Your personal skills are also developed through team work, working from a prescribed brief, working to deadlines, presenting information effectively and accurately completing administrative tasks and processes.

At the end of the course you should have created a strong art portfolio to support your progression to the next level of the course. To help your creative ideas develop, you will be taken on a range of visits to museums, art galleries and exhibitions. Students often have the opportunity to be involved in live projects and briefs and participate in enterprise activities.

# ART AND DESIGN LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course has been designed to provide you with the skills, knowledge and understanding necessary to progress to degree level study or employment in the creative industries.

On this course you will develop your skills in painting and drawing, photography, digital imaging, 3D, textiles, printmaking, graphics and fine art, as well as in the use and application of both new and existing technology. These skills are then used in year 2 to develop a more personal practice, which will not only provide support through the final year, but will underpin further creative and personal development.

Your final qualification grade reflects your achievements across the units you complete in the BTEC Nationals course. Both internally and externally assessed units are individually graded and each final unit grade is allocated points.

## COURSE PROGRESSION

- HNC courses in art and design, including art practice, graphics, fashion and photography
- Higher Education
- Employment

## ASSESSMENT METHODS

- Internally assessed units are marked and graded in the Centre (school, college or training provider) and subject to external verification by Pearson. Externally assessed units are marked and graded by Pearson. Units are graded Pass, Merit or Distinction with points between grades also recognised for external units. Total points scored across all units are used to calculate the final qualification grade.

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above, ideally to include an art and design subject.

The course supports you in developing your skills for creative intention. This can be through developing mood boards, research projects and recording your critical thinking. Your personal skills are also developed through team work, working from a prescribed brief, working to deadlines, presenting information effectively and accurately completing administrative tasks and processes.

The course aims to improve your use and understanding of visual language and support your personal and creative development. To help your creative ideas develop, you will be taken on a range of visits to museums, art galleries and exhibitions. Students often have the opportunity to be involved in live projects and briefs and participate in enterprise activities.

# ART, DESIGN AND MEDIA PRACTICE LEVEL 3/4

Qualification: BTEC Foundation Diploma  
Levels: 3/4  
Duration: 1 year  
Centre: Pioneer Higher Skills Centre

## OVERVIEW

This qualification provides you with the knowledge, skills and understanding in a range of art, design and media practices to prepare you for further study or training in art and design.

The course will be delivered via a range of lectures, seminars and practical workshop sessions in disciplines, such as drawing and painting, photography, 3D, fashion and textiles, digital arts and video.

You will experiment with diverse media, materials, techniques and processes across specialist skills areas while developing a portfolio of work to support existing practice and progression while developing towards a specialist area of practice. You will produce a final major project and draw upon the knowledge and skills acquired during the learning.

## COURSE PROGRESSION

- HNC courses in art and design, including art practice, graphics, fashion and photography
- Higher Education
- Employment

## ASSESSMENT METHODS

- You will receive both formal and informal assessment feedback by way of tutorials, group critiques and summative feedback at key points throughout the year.

## ENTRY REQUIREMENTS

A minimum of 1 A Level or equivalent, plus 3 GCSE's grade 4 or above including English and maths and ideally an art and design subject or a strong art portfolio.

You will be encouraged to extend personal ambition whilst understanding the professional context for presenting your finished work. Final year projects will be presented at the end of year exhibition.

## JUNIOR CONTENT PRODUCER LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 - 18 months  
Centre: Huddersfield Centre

### OVERVIEW

This apprenticeship will provide a well-rounded introduction to content production roles within the digital creative industries.

A Junior Content Producer (also referred to as a Creative Content Assistant), is responsible for developing and creating content that can be used across a variety of media, including digital, social media, broadcast or in print. As part of your apprenticeship, you will be in the workplace for a minimum of 30 hours a week and spend one day a week in college.

This apprenticeship comprises of the core skills and knowledge needed to be competent in the role. The units covered include how to plan, capture and create exciting content and materials whilst also learning how to evaluate your work at the end of a project. The content produced could then be used as part of advertising, media or marketing campaigns.

### COURSE PROGRESSION

- Higher level course
- HNC in Art Practice
- Employment

### ASSESSMENT METHODS

- Your apprenticeship is assessed in four different ways. You will need to complete a set project, participate in a professional discussion, be observed in your workplace completing set tasks and complete online assessment.

### ENTRY REQUIREMENTS

A minimum of 5 GCSE's grade 4 or above including English, maths and and art or technology subject. You will also require a suitable employer.

As part of your apprenticeship, you will be expected to work to a customer/client brief ensuring to meet their expectations. You will look at the importance of research, how to prepare and develop media messaging to maximise audience engagement, capturing the strategy and objectives of the brand and the needs of the customer you are representing.

Junior Content Producers collaborate with designers and developers to create content for web pages, which may include video, images, text (or 'copy') and social media content. As an apprentice, you will need an enthusiasm for technology.

## CREATIVE MEDIA SKILLS LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This course is a fantastic introduction to a career in the creative digital media industries.

You will learn the skills required to create digital content for a fast-paced social media market and work across a variety of formats to create content for all aspects of online media. Your focus will be on developing both your creative and digital technical skills with industry standard software packages.

You will spend up to 15 hours a week developing practical skills, such as video, radio, photography and animation. You will study through a programme of skills-based workshops and supporting classes, which will introduce you to issues and debates within the media industry.

### COURSE PROGRESSION

- BTEC Extended Diploma in Creative Media
- BTEC Extended Diploma in Art
- BTEC Extended Diploma in Design or ICT

### ASSESSMENT METHODS

- You will be assessed through practical workshops and demonstrations, discussions and group activities, written assignments, critiques and presentations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

We will help you develop your verbal, written and visual communication skills so you understand the needs of your client to help you to formulate, develop and pitch your own ideas.

You will study the different digital media sectors and audiences and the range of technological platforms used to distribute media. For example, how each sector has a common production process and planning and pitching a digital media product.



## CREATIVE MEDIA PRACTICE LEVEL 3

Qualification: BTEC Extended Diploma

Level: 3

Duration: 1 year

Centre: Huddersfield Centre

### OVERVIEW

This course is perfect if you are looking to pursue a career in media or journalism and will help you develop your skills in media production including broadcasting and editing, as well as journalistic writing skills.

This course is designed to help you understand the skills required to create digital content in the fast-paced digital social media market and work across a variety of formats to create dynamic content for all aspects of online media. You will learn how to respond to live briefs from external clients, which will provide you with first-hand experience of working within the creative media industry.

### COURSE PROGRESSION

- Degree course in broadcasting, film, digital industries, journalism, media production, design, marketing and events, screenwriting and media performance
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments, research projects, practical productions, case studies and presentations. Your final production assignment will be showcased at the end of your second year.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

You will study a wide range of areas, including commission-based work, film production, storyboarding, editing film, audio-visual production skills, photography, understanding media products and media audiences, digital photography and visual effects/production.

Using a wide range of media technology in a professional and creative way, you will cover radio and video production, film studies and an introduction to multimedia and journalism.

You will acquire digital media skills and produce a pre-production portfolio, as well as working on both media campaigns and a specialist subject investigation in one of three pathways: TV and film or radio, interactive publishing and media or digital games.



## MUSIC PRACTITIONER ROCK SCHOOL LEVEL 2

Qualification: RSL Subsidiary Diploma

Level: 2

Duration: 1 year

Centre: Huddersfield Centre

### OVERVIEW

This course is aimed at beginners through to semi-professionals and focuses on the recognition of achievement through practical musical and music technology skills.

You will study either music performance or music technology. For the performance pathway, you will learn about live music performance and improving instrumental performance. For the technology pathway, you will learn about music sequencing and production and sound production. Both pathways will also study a number of specialist units.

You will have access to a number of state-of-the-art facilities within the music department, including three mac suites, where you will be able to compose and produce music, a performance space with stage, lights and full PA and three air-conditioned recording studios fully equipped with the latest industry standard equipment.

### COURSE PROGRESSION

- Level 3 Diploma in Music Practitioner (Rock School – RSL.)

### ASSESSMENT METHODS

- You will be assessed via a range of methods. Where possible, work is submitted online, using the Virtual Learning Environment (VLE) or by e-mail. There are also some practical assessments in the studios and musicians are assessed during rehearsals and live performances.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

The Music department has a large number of electric, acoustic and bass guitars that can be hired out. Many of the music tutors are active musicians or producers and have years of industry experience, in areas such as management, performance and production.

You will have the opportunity to perform at local venues in Huddersfield. You will also provide live sound for the shows and participate in arranging gigs and events as part of the course.



# MUSIC PRACTITIONER ROCK SCHOOL LEVEL 3

Qualification: RSL Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

## OVERVIEW

This internationally recognised qualification prepares you for working in the music industry by developing your theatrical and practical understanding of the business as a performer or technician.

You will either study music performance or music technology. For the performance pathway, you will learn about rehearsal skills and live music performance, planning for a career in music and composing collaboration and recorded music performances. For the technology pathway, you will learn about live sound recording and sound reinforcement, planning for a career in music and studio sound recording and mixing.

## COURSE PROGRESSION

- Music or related degree in areas such as, music technology media and music business at many universities
- The Academy of Contemporary Music and BIMM are also popular destinations for the performing musicians

## ASSESSMENT METHODS

- You will be assessed through blogs, video diaries, presentations and reports, practical assessments and regular band performances (musicians only). You will be expected to upload work to our Virtual Learning Environment and use Sound Cloud to upload tracks and share work on SkyDrive. You are also assessed on performances in college and in venues around the Huddersfield area.

## ADDITIONAL INFORMATION

- Second year students host the Industry Unplugged event every year at the Lawrence Batley Theatre as part of the Music Events Management unit.

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

You will have access to a number of state-of-the-art facilities within the music department, including three mac suites, where you will be able to compose and produce music, a performance space with stage, lights and full PA and three air-conditioned recording studios fully equipped with the latest industry standard equipment.

The music department has many electric, acoustic and bass guitars that can be hired out. Many of the music tutors are active musicians or producers and the music team have years of music industry experience, including management, performance and production.

You will have the opportunity to perform at local venues in Huddersfield. You will also provide live sound for the shows and participate in arranging gigs and events as part of the course.



# PERFORMING ARTS LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

All great performers have to take a first step towards greatness and this could be yours!

This is a practical course that will offer you many opportunities to present your work in shows over the year and allow you to rehearse and perform as an actor, singer or dancer. You will also be able to take full advantage of our drama studios and rehearsal spaces.

Whether you want to be an actor, musical theatre performer or stage manager, you will need to know how the business works and operates. This course will help you gain the knowledge and understanding of the performing arts industry and how it functions.

## COURSE PROGRESSION

- BTEC Extended Diploma in Performing Arts Level 3
- BTEC Extended Diploma in Creative Media Practice Level 3

## ASSESSMENT METHODS

- You will be assessed through group performance, solo performance, log writing, video diary, discussions, research and portfolio work.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

Students will explore the process of responding to a given brief by preparing and presenting a performance whilst working as a company.

There will be lots of opportunities to work with professional artists in dance, drama and music.



# PERFORMING ARTS LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

## OVERVIEW

This course is perfect if you are looking for a career in the theatre and performing arts industry.

The performing arts industry is a large and complex business and impacts on the lives of most people, whether they watch a performance, play music or send their children to dance classes. The course embraces many different art forms, jobs and types of organisations.

This course emphasises the learning and development of practical performance skills through technique classes and is performance-based, including performing in at least two major productions each year.

Learning how to assess and reflect on your own progress and provide constructive feedback to others when working in small and large groups is key to success and you will gain valuable skills in this area.

## COURSE PROGRESSION

- Degree level study
- Employment in theatre or dance companies, stage management, arts administration, directing, writing, producing, choreography or many other roles in the creative industries.

## ASSESSMENT METHODS

- You will be assessed through public performances (e.g. plays and dance showcases), internal assessments (e.g. audition and technique workshops) and research and evaluation written assignments.

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

Our multi-skilled tutors have many years of experience in both the acting and dance industries and can support and guide you to progress on your creative journey.





# ENGINEERING

“

I chose the apprenticeship route as you get hands on experience, whilst also getting paid and getting a qualification.

The tutors are great. They talk to you like an adult and they are more like friends. It's a really warm environment to learn and work in and there are a lot of friendly faces around college. I've made friends for life.”

## Nichol

Studying Mechanical Engineering apprenticeship. After completing his apprenticeship, he would like to stay with his current employer, predominantly working as a Machinist and climb the career ladder.

AVERAGE SALARIES:

**£20K-£60K**

ENGINEERING PROFESSIONAL

**£22K-£42K**

WELDER

**£37K - £92K**

ELECTRICAL ENGINEER

**£26K - £63K**

CIVIL ENGINEERS

DID YOU KNOW?

**West Yorkshire is well renowned for its world-leading precision engineering and high quality design and manufacture a wide range of products including textiles, components such as gears, valves and turbochargers, furniture and wood products and food and drink**

Source: Careers Yorkshire & Humber

ENGINEERING

# ENGINEERING AND MANUFACTURING LEVEL 1

Qualification: EAL Diploma  
Level: 1  
Duration: 1 year  
Centre: Engineering Centre

## OVERVIEW

This course will give you a broad introduction to the different types of engineering disciplines. It will help you to decide which area of engineering and manufacturing you would like to pursue in the future.

This introductory level course will introduce you to a range of different engineering and manufacturing disciplines. You will develop skills in cutting, forming and assembling engineering materials, fabricating and welding engineering materials, machining engineering materials, building electronic circuits, wiring and testing electrical installations. You will also learn how to produce engineering drawings using CAD. This course also includes an introduction to the maths and science principles that are essential to engineering studies.

## COURSE PROGRESSION

- Level 2 course in Engineering and Manufacturing

## ASSESSMENT METHODS

- There is a combination of practical assessments, written assessments and in-class exams.

## ADDITIONAL INFORMATION

- You will be required to wear all necessary personal protective equipment provided by the college when working in our engineering workshops.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above ideally including a science or technology course.

This introductory course will also enable you to develop skills in managing your study and your approach to learning, along with how to prepare for a job interview. You will continue to study GCSE English and maths alongside this course.

You will study this course in our Engineering Centre, based in Huddersfield. This is a purpose-built centre and is used for the training of engineering and manufacturing students. It boasts excellent facilities with the latest equipment in industry standard workshops.

This study programme will also enable you to engage with local employers through a range of activities, including industrial visits, guest speakers and mock interviews. The course may also include at least 30 hours of work experience, where you will be placed with a local engineering company to gain some 'real world' experience.



# ENGINEERING AND MANUFACTURING LEVEL 2

Qualification: EAL Diploma  
Level: 2  
Duration: 2 years  
Centre: Engineering Centre

## OVERVIEW

This course builds on the skills and knowledge developed at Level 1 and also provides the starting point for anyone looking for an apprenticeship in engineering and manufacturing.

This Level 2 course will develop the practical skills you will require to gain an apprenticeship in engineering and manufacturing. You will develop skills in cutting, forming and assembling engineering materials, machining engineering materials by milling and turning, building electronic circuits, wiring & testing electrical installations and how to maintain mechanical and electrical equipment. You will also learn how to produce engineering drawings using CAD. This course will also instruct you on how to work efficiently, effectively and comply with all health and safety requirements whilst working in an engineering and manufacturing environment.

## COURSE PROGRESSION

- Level 3 course in Engineering and Manufacturing
- Level 3 Engineering Apprenticeships

## ASSESSMENT METHODS

- There is a combination of practical assessments, written assessments and in-class exams.

## ADDITIONAL INFORMATION

- You will be required to wear all necessary personal protective equipment provided by the college when working in our engineering workshops.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above including a science or technology course.

On completion of the first year you will be qualified to Engineering Operative Standard. On completion of the second year you will be qualified to Engineering Technician Standard (Foundation Stage). You will continue to study GCSE English and maths alongside this course.

You will study this course in our Engineering Centre, based in Huddersfield. This is a purpose-built centre and is used for the training of engineering and manufacturing students. It boasts excellent facilities with the latest equipment in industry standard workshops.

This study programme will also enable you to engage with local employers through a range of activities, including industrial visits, guest speakers and mock interviews. The course will also include at least 30 hours of work experience, where you will be placed with a local engineering company to gain some 'real world' experience.

# ENGINEERING AND MANUFACTURING LEVEL 3

Qualification: BTEC Diploma  
Level: 3  
Duration: 2 years  
Centre: Engineering Centre

## OVERVIEW

This course will help you develop your knowledge in mathematics and further mathematics for engineering technicians, mechanical principles, electrical and electronic principles, machining processes, using programmable controllers for automation. You will also learn how to produce engineering drawings using CAD. This course will also instruct you on how to work efficiently, effectively and comply with all health and safety requirements whilst working in an engineering and manufacturing workplace.

On completion of the first year, you will be qualified to Engineering Technician Standard. At this point you will have a level 3 qualification which can be used to meet the requirements of the Engineering Technician apprenticeship in Mechatronics. However, if you want to go into higher education you must complete the second year. On completion of the second year, you will be sufficiently qualified to gain entry on our HNC/HND course or on a university BEng programme.

## COURSE PROGRESSION

- Level 4 course in HNC Engineering and Manufacturing
- Engineering degree courses

## ASSESSMENT METHODS

- There will be a combination of practical assessments, written assessments and in-class exams.

## ADDITIONAL INFORMATION

- You will be required to wear all necessary personal protective equipment provided by the college when working in our engineering workshops.

# FABRICATION AND WELDING APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 to 48 months dependent on skill area  
Centre: Engineering Centre

## OVERVIEW

This course is ideal if you are looking to further your career in the fabrication or welding sector.

The broad purpose of a fabricator and welder is to carry out metal fabrication work using equipment such as rolled steel joists, columns, channels, steel plate and metal sheet etc. You will learn how to mark out using hand tools, drilling, forming, folding and rolling. You will interact with planners, supervisors, inspectors, designers, welders, fitters, riggers and many others involved in manufacturing, production, maintenance and repair.

This apprenticeship is ideal if you are looking for a career in the fabrication or welding environment whilst producing various fabricated components. Fabrication is creating a metal product from beginning to end, it involves everything from design to finishing. Welding is simply one action carried out during the fabrication procedure and is the process of joining two pieces of metal together with heat using a range of welding processes.

## COURSE PROGRESSION

- Employment

## ASSESSMENT METHODS

- You will be assessed both at college and in the workplace.

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above including a science or technology course.

You will study this course in our Engineering Centre, based in Huddersfield. This is a purpose-built centre and is used for the training of engineering and manufacturing students. It boasts excellent facilities with the latest equipment in industry standard workshops.

This study programme will also enable you to engage with local employers through a range of activities, including industrial visits, guest speakers and mock interviews. The course will also include at least 30 hours of work experience, where you will be placed with a local engineering company to gain some 'real world' experience.

## ENTRY REQUIREMENTS

A minimum of grade 4 or above in GCSE English, maths and a science or technology subject. You will also require a suitable employer.

Fabrication or welding work can include manufacturing of bridges, ships aircraft, machinery parts, cranes and anything that can be fabricated out of metal. Fabricators can work alone or in teams, in factories or on operational sites. They are responsible for the quality and accuracy of their work.

As a Fabrication or Welding apprentice, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will find all the relevant workshops and demonstration areas required for you to complete your studies.



## ENGINEERING TECHNICIAN (TOOLMAKER AND TOOL DIE MAINTENANCE) APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 to 48 months (depending on skill area)  
Centre: Engineering Centre

### OVERVIEW

Toolmakers and Tool & Die Maintenance Technicians manufacture and maintain the engineering tooling used to produce components, products and assemblies.

As an apprentice, you will be employed for a minimum of 30 hours a week and attend college one day a week. You will also be required to complete a block placement in college. You will be responsible for creating products, assemblies and systems that affect all of our daily lives, such as cars, planes, and rail, energy, defence, clothing, packaging and medical equipment, devices and implants, such as joint replacements.

As an apprentice, you will be taught to understand mathematical techniques, formula and calculations in a toolmaking environment. You will learn the structure, properties and characteristics of common materials used for the manufacture and repair of tooling, moulds, dies and jigs and fixtures, as well as how to set up and operate machinery and equipment effectively. You will learn how the relevant tools, dies, jigs and fixtures being manufactured/maintained function.

### COURSE PROGRESSION

- Higher level apprenticeship/HNC
- Degree level qualification
- Full-time employment

### ASSESSMENT METHODS

- Throughout your apprenticeship, you will be required to complete a portfolio of work, assessments and practical work. The end point assessment involves a portfolio based occupational competence interview and professional assessment using a performance indicator report form.

### ENTRY REQUIREMENTS

A minimum of Grade 4 or above in GCSE English, maths and a science or technology subject. You will also require a suitable employer.

Throughout your apprenticeship, you will carry out complex fault diagnosis and repair activities applicable to the tool, die, jig and fixture environment. This will include maintaining mechanical equipment, fluid and pneumatic power equipment, electrical and electronic equipment and process control equipment. You will also undertake testing to confirm correct operation, and of the effectiveness of repairs and maintenance activities carried out.

Technicians must comply with applicable legislation and organisational safety requirements and be expected to work both individually and as part of a manufacturing team, working with minimum supervision and taking responsibility for the quality and accuracy of the work they undertake. You will also learn to read and interpret relevant data and documentation used to produce and/or maintain tool and die components, assemblies and systems.

### ADDITIONAL INFORMATION

- You will be required to have safety boots, overalls and safety goggles.



## ENGINEERING TECHNICIAN (PRODUCT DESIGN AND DEVELOPMENT) APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 to 48 months dependent on skill area  
Centre: Engineering Centre

### OVERVIEW

As an apprentice Product Design and Development Technician you work on all stages of product creation and modification.

To be an apprentice you need to be employed for a minimum of 30 hours a week and be able to attend college one day a week. You will also be expected to complete a block placement at college. Product Design and Development apprentices support activities ranging from early concept feasibility, design and development stages right through to final preparation for launch.

You will learn mathematical techniques, formula and calculations in a product design and development environment, alongside developing an understanding material applications and methods of testing (destructive and non-destructive). You will learn how to use computer aided design (CAD) alongside mechanical, electrical, electronic and process control systems.

### COURSE PROGRESSION

- Higher level apprenticeship/HNC
- Degree level qualification
- Full-time employment

### ASSESSMENT METHODS

- Throughout your apprenticeship, you will be expected to complete a portfolio of work including assignments and practical work. The end point assessment involves a portfolio based occupational competence interview and professional assessment using a performance indicator report form.

### ENTRY REQUIREMENTS

A minimum of Grade 4 or above in GCSE English, maths and a science or technology subject. You will also require a suitable employer.

Our tutors will teach you how to read and interpret relevant data and documentation used in the design and development of components, assemblies and systems, as well as how to produce components and prototypes using a wide range of hand fitting techniques. You will also learn how to apply mechanical principles and joining techniques to develop products, devices and equipment.

At the end of your apprenticeship, you will be able to identify, diagnose and rectify design problems through the whole creation process including design studio, workshops and test environments. All apprentices are taught the importance of health and safety in the workplace and the latest legal requirements of their role. You will work closely with engineers to bring new concepts to life or support redesigns of existing products.

### ADDITIONAL INFORMATION

- You will be required to have overalls, safety boots and safety goggles for this apprenticeship

## ENGINEERING TECHNICIAN (MECHATRONICS MAINTENANCE) APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: Up to 48 months (dependent on skill area)  
Centre: Engineering Centre

### OVERVIEW

A Mechatronics apprentice is responsible for ensuring that plant and equipment perform to the required standard.

As an apprentice you will be employed for a minimum of 30 hours a week and attend college one day a week. You will also be expected to complete a block placement in college at the start of your apprenticeship.

Mechatronics Maintenance Technicians ensure that plant and equipment perform to the required standard to facilitate production targets regarding safety, quality, delivery and cost within high value manufacturing environments.

Your apprenticeship will cover a broad range of activities include installation, testing, fault finding and the ongoing planned maintenance of complex automated equipment. This requires the application of a complex blend of skills, knowledge and occupational behaviours across the electrical, electronic, mechanical, fluid power and control systems disciplines.

### COURSE PROGRESSION

- Higher level apprenticeship/HNC
- Degree level qualification
- Full-time employment

### ASSESSMENT METHODS

- You will be required to complete a portfolio of work both written and practical. The end point assessment involves a portfolio based occupational competence interview and professional assessment using a performance indicator report form.

### ENTRY REQUIREMENTS

A minimum of grade 4 or above in GCSE English, maths and a science or technology subject. You will also require a suitable employer.

You will learn mechanical, electrical, electronic, fluid power and process control principles in a mechatronics maintenance environment.

Our tutors will teach you how to carry out complex fault diagnosis and repair activities on high technology engineered systems such as mechanical equipment, electrical and electronic equipment and process control equipment. A good apprentice will know how to minimise machinery downtime by implementing planned preventative maintenance programmes. They will also be able to read and interpret relevant data and documentation used to maintain components, equipment and systems.

As an apprentice, you will learn the importance of health and safety regulations and how to apply them to your role. You will also learn how you contribute to the business by identifying possible opportunities for improving working practices, processes and/or procedures workplace.

### ADDITIONAL INFORMATION

- You will be required to have safety boots, overalls and safety goggles.



## ENGINEERING TECHNICIAN MACHINIST - ADVANCED MANUFACTURING APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: Up to 48 months (dependent on skill area)  
Centre: Engineering Centre

### OVERVIEW

This apprenticeship supports you developing skills in designing, building, servicing and repairing a range of engineering products and services.

To be an apprentice you need to be employed for a minimum of 30 hours a week and attend college one day a week. With this apprenticeship, you will also complete a block placement with college at the start of your apprenticeship. Machinists in the advanced manufacturing engineering sector are predominantly involved in highly skilled, complex and precision work.

As an apprentice, you will be working on machining components from specialist materials using conventional and/or CNC machine tools. You will be taught to set up, operate, adjust and edit equipment settings as applicable to the machine tool being used. When using CNC equipment, you will learn to produce and edit programmes. You will learn to measure and check the components being produced and adjust as required.

### COURSE PROGRESSION

- Higher level apprenticeship/HNC
- Degree level qualification
- Full-time employment

### ASSESSMENT METHODS

- You will be assessed by a combination of course work and assignments, practical work and exams. The end point assessment will involve a portfolio based occupational competence interview and professional assessment using a performance indicator report form.

### ENTRY REQUIREMENTS

A minimum of grade 4 or above in GCSE English, maths and a science or technology subject. You will also require a suitable employer.

Throughout your apprenticeship, you will learn mathematical techniques, formula and calculations involved in the machining processes, such as speeds and feeds, calculating angles/tapers and material removal. You will also learn the practical and theoretical uses of the machines used and their applications.

As you progress through your apprenticeship, you will produce complex and specialist components as a one-off test and trial work piece and/or producing components in small or large batch. To be able to do this you will learn how to read and interpret relevant data and documentation used to produce machined components. You will learn the health and safety regulations and how they apply to your role and workplace.

### ADDITIONAL INFORMATION

- Apprentices are expected to own overalls, safety goggles and safety boots.



# ENGLISH FOR SPEAKERS OF OTHER LANGUAGES

## ESOL

“

Studying at college has helped me meet new people. The tutors are really helpful and thanks to them I have greatly improved my English and maths skills.

I have since gone on to pass all my exams, which is a fantastic achievement for me.”

---

**Bouba**

Studying Entry Level ESOL. Progressing onto a sports course.

89%

PASS  
RATE

# ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

Qualification: Functional Skills

Level: Entry 1, Entry 2, Entry 3 and Level 1

Duration: 1 year

Centre: Huddersfield and  
Springfield Sixth Form Centre

## ENTRY REQUIREMENTS

There are no formal entry requirements for this course. You will take part in an interview including an initial assessment prior to being enrolled on the right level of course.

## OVERVIEW

This course is ideal if you are a speaker of another language and would like to improve your English and maths skills.

On this course, you will study English, maths and ICT to prepare and equip you with the right tools and skills for the workplace. You will learn a wide range of real-life texts and resources to help you with the skills to live, work and communicate effectively in English and develop your confidence. So that you can become a confident and successful citizen of the UK.

On this course you will develop essential skills such as problem solving and being a team member, an understanding of UK culture and society, self-awareness and confidence. With a focus on studying in a real-life context, you will read everyday texts and gain an understanding of everyday grammar and vocabulary to write in a clear and effective way. You will also build your communication skills in a range of familiar settings.

You will also develop your confidence in maths, such as using numbers and the numbers system in the UK. You will learn how to handle data and describe trends, as well as learn measuring, shape and space skills. You will learn how to use the internet for research and leisure and how to stay safe online.

You will have the opportunity to undertake work experience on this course. You will be supported in researching careers related to your personal interests in order to identify a suitable placement.

## COURSE PROGRESSION

- The course offers progression through Functional Skills maths, English and ICT from Entry 1 to Level 1.
- Vocational courses.

## ASSESSMENT METHODS

- Exams will be taken at the end of the academic year.





# FOUNDATION LEARNING

“

I really enjoy studying at Kirklees College, the course has taught me some great skills for life and I've really liked learning about growing our own vegetables and plants in the garden area at college.

The tutors are really helpful and make learning fun and I'd recommend studying here to anyone.”

---

**Hannah**

Studying Entry Level 2 Life Skills and then progressing onto Entry Level 3 award in Vocational Options.

94%  
PASS  
RATE

# LIFE SKILLS ENTRY LEVEL 1

Qualification: BTEC Diploma  
Level: Entry Level 1  
Duration: 1 – 3 years (depending on need)  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course focuses on individual development that allows you to engage in college life whilst developing key English and maths skills and to equip you with skills for life.

Ideal if you are working at entry level 1, this course focuses on individual development to allow you to engage in college life whilst improving your core English and maths skills, as well as preparing you for progression and the next stages in your life.

The course promotes independent thinking through learning to manage your own home, dealing with problems and keep safe. You will learn how to stay healthy through cookery classes, as well as fitness. You will also engage with current affairs and the world around you, including having your say and learning to learn. You will also have a creative outlet with modules in exploring art and music and group projects.

## COURSE PROGRESSION

- Entry Level 2 Practical Skills or the Personal Skills course

## ASSESSMENT METHODS

- Throughout the course you will build a portfolio of work. You will be assessed through participation in individual and group activities, as well as observations of practical activities.

## ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

This course aims to support you to develop a range of skills with a strong emphasis on team work and personal wellbeing. This is delivered through a programmed focused on transferable skills, including communication, money and number skills. The course also promotes creativity and curiosity, initiative and adaptability and building social, community and cultural awareness.

This qualification provides a stepping stone to access further adult courses and gives you experience in groups to prepare you for work development opportunities later, as appropriate.

# PRACTICAL SKILLS

Qualification: College Certificate  
Level: Entry Level 2  
Duration: 1 – 2 years (depending on need)  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course is designed to help you develop your practical skills, as well as English and maths competencies.

This course offers an engaging and varied curriculum, as well as a weekly work placement activity. You will start by studying an Award in the first year and will have the opportunity to progress to a Certificate in the second. You will receive extensive support to develop both academically and in maturity and social skills.

This course gives you the opportunity to develop your English and maths skills. As a recognised City and Guilds qualification, the course covers topics such as pottery and horticulture. A range of work placement opportunities will allow you to experience work-related tasks in a group setting, as well as support your personal development. You will also attend a weekly tutorial and have access to regular pastoral support in college.

## COURSE PROGRESSION

- Entry 3 Vocational Studies
- Entry 3 Work Focus or Entry Level Personal Skills courses

## ASSESSMENT METHODS

- You will be assessed through your portfolio of work, practical assessments, observations and your competency levels in English and maths.

## ADDITIONAL INFORMATION

- Assistance with applying for transport to college and financial support for the course is available. When working at this level, you may start to transition to travelling independently and the college will liaise with external trainers to facilitate this.

## ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

You will be taught in a safe environment with a high staff ratio. You will be supported to become more independent by developing your maturity and life skills. English and maths is taught in a real-life context with a focus on money, time, arithmetic, reading and sentence level writing to prepare you for progression in college, as well as paid or voluntary work.

This qualification provides a stepping stone to further courses in college and gives you experience in groups to prepare you for work development opportunities later, as appropriate.

## ADULT SKILLS

Qualification: College Certificate  
Level: Entry Level  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course offers part-time opportunities for adults with additional needs and learning difficulties.

Our Adult Skills course is facilitated by specialist tutors and designed to provide a supportive environment in which to learn new skills. Throughout the course, you will develop your transferrable and life skills, communication and personal skills through practical and engaging activities.

The course allows you to improve your life skills in a variety of areas and work more independently. You will learn about the importance of healthy living, including how to relax and healthy eating. The course also encompasses independent learning skills, arts and crafts, baking and funky science to allow you to learn in a creative way.

### COURSE PROGRESSION

- Other adult skills courses

### ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

This course has a practical focus that allows you to engage in college life. You will develop your individual and social skills via a curriculum based on team work and personal wellbeing. This is delivered through a programmed focused on transferable skills, including communication, money and number skills. The course also promotes creativity and curiosity, initiative and adaptability and building social, community and cultural awareness.

With a focus on developing life and personal skills, this course may allow you to be able to engage in voluntary work in the local community.



## PERSONAL SKILLS ENTRY LEVEL

Qualification: City and Guilds  
Level: Entry Level  
Duration: 1 – 3 years depending on needs  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course is designed to prepare you for life-long learning via a personalised and wide-ranging programme of study that links literacy and numeracy skills to individual interests and life skills.

The curriculum follows a 'spiral' format which gives you the opportunity to explore and revisit modules and themes in order to deepen your knowledge and skills and reinforce positive behaviours through learning and repetition. The course aims to develop proficiencies in a range of areas, with particular emphasis on communication, co-operation and community.

The course is designed to develop life skills through creative and engaging activities. You will learn how to recognise your own feelings, choices and emotions, as well as understanding other people's opinions. You will learn how to journal to log important events, activities and news. You will also understand the importance of healthy living through learning about healthy eating and keeping active.

### COURSE PROGRESSION

- The course offers in-programme progression over one to three years

### ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

You will also gain an understanding of the real world and how to actively participate in society by becoming culturally aware and developing your employability skills. You will explore the natural world and learn how to recycle to help the environment. You will also appreciate how the world works through problem solving and using technology, as well as life skills such as budgeting, keeping a pet and going on holiday.

When you complete this course, you will be able to progress into supported living or voluntary work.

## VOCATIONAL SKILLS ENTRY LEVEL 3

Qualification: Acentis  
Level: Entry Level 3  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This course offers a flexible learning programme designed to help you improve your skills, confidence and independence and achieve a qualification in English and maths.

This programme has been designed to bridge the gap between secondary school and college courses at level 1 and above. You may have a specific learning difficulty or disability, behavioural or social need, been a school refuser or are an anxious learner. An initial assessment will help to build up your individual profile and set realistic targets for you to work towards.

The course will cover academic skills including English, maths and ICT which will be developed through practical tasks. You will undertake work-based learning and team work through team activities, community projects and food preparation sessions. Individual tutorials will allow staff to track and monitor your progress and you will also have access to social, emotional and pastoral wellbeing support.

### COURSE PROGRESSION

- Vocational courses in the wider college
- Foundation Learning Level 1 Work Skills
- Retail
- Step Up programmes
- Employment

### ASSESSMENT METHODS

- You will be assessed through observations, completion of work-related and practical activities, individual and group activities. You will also build a portfolio of work and complete English and maths exams.

### ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

The course will also focus on developing your skills outside the classroom, including self-assessment and career progression skills to allow you to make action plans. You will develop your employability skills, including job search and interview skills, as well as making CV's and completing application forms. There is also a programme of enrichment activities including art, yoga, reading and walking groups.

## WORK FOCUS AND STEPPING UP ENTRY LEVEL 3 AND LEVEL 1

Qualification: City and Guilds  
Level: Entry Level 3 and Level 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This course focuses on improving employability skills and includes the development of confidence, maturity and behaviour in readiness for work.

This course is designed to develop your practical skills, attitude and confidence for work through engaging individual and group work-based experiences to prepare you to progress to further education in college or employment.

On this course, you will gain the desired attributes and skills required for the workplace. By completing work placements, you will be introduced to the retail sector, customer service experience and learn how to create a positive impression on customers. The course has strong links with community work and each group will participate in a local project.

### COURSE PROGRESSION

- Level 1 or 2 course at college
- Supported Internship
- Apply for Project Search
- Voluntary or paid employment

### ASSESSMENT METHODS

- Students will be assessed through their portfolio work, observations on weekly work-based activity, employer feedback, peer assessment and exams in English and maths if appropriate.

### ADDITIONAL INFORMATION

- No formal entry requirements. Students are assessed on individual suitability for the course.

### ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

This course will also help you to develop personal skills and build working relationships and effective practical and speaking skills. You will learn how to work as part of a team, as well as develop self-confidence and an awareness of stress and how to manage it. You will also improve your academic skills, including English and maths and work towards planning a clear progression pathway.

You will undertake an internal placement working at CafeA218 one day a week to deliver breakfast and lunch service to customers. This will develop your transferable skills within a supported environment, such as time management, problem solving and taking on constructive criticism. As well as the external work placement in the community, it is compulsory to complete an individual work placement matched with your skills, qualities and interests.

# HORTICULTURE LEVEL 1

Qualification: BTEC Diploma  
Level: 1  
Duration: 1 year  
Centre: Springfield Sixth Form Centre

## OVERVIEW

This course is for students with no GCSEs who want to work in the horticulture industry and is part of our foundation learning offer.

You will gain skills and knowledge of the horticulture sector and develop your personal and social skills.

A key aim is to increase young people's confidence and enthusiasm for learning. Many people find horticulture therapeutic and calming. The students learn all elements of horticulture, including planting bulbs, potting plants and maintain plants.

Alongside their horticulture course, students will continue to develop their English, maths and ICT skills. All students are involved in developing their enterprise skills, which often involves selling on their products to staff, students and family members.

## COURSE PROGRESSION

- Another course in college
- Supported internship
- Employment

## ASSESSMENT METHODS

- This course involves different methods of assessment. This can include written work, observation of completing set tasks, external set projects and participating in group work. Students completing English and maths qualifications may have to sit exams.

## ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

Students on this course need to enjoy practical learning, working outside and not mind getting their hands dirty. Some of the work can be physical involving ground preparation and pruning shrubs. All students will benefit from visits from employers and complete a work placement.

# RETAIL KNOWLEDGE LEVEL 1

Qualification: BTEC Diploma  
Level: Level 1  
Duration: 1 year  
Centre: Springfield Sixth Form Centre

## OVERVIEW

This course will allow you to see holistically how a retail business works and engage in both the theory and practical elements of the subject.

This course allows you to see how the retail industry works by allowing you to undertake practical activities, such as running an enterprise, to gain experience of working in a retail outlet setting. This work will allow you to become more independent and work well with other team members.

The course will allow you to engage in college life whilst improving your English and maths skills and preparing you to progress to the next stage of your college education. There is a strong emphasis on developing your personal and social skills through team work and personal wellbeing tasks. There is also a focus on building your transferable skills including communication, customer service, IT and number skills.

## COURSE PROGRESSION

- Level 2 in a subject of interest, such as business studies.

## ASSESSMENT METHODS

- You will be assessed through portfolio work, observation of work-based activities, completion of your mandatory individual work placement and exams in English and maths where appropriate.

## ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs.

The course focuses on retail skills whilst underpinning your key English and maths skills. You will develop an understanding of the retail business, selling process and how to provide excellent customer service. You will also learn how you can individually contribute to the effectiveness of a retail business, as well as working as part of a team. Tutorials and work-based activity will help you prepare for work after college.

This qualification provides a stepping stone to further education in college and gives you work experience in groups to develop your core skills and prepare you for work opportunities in the future.



## PROJECT SEARCH

Qualification: College Certificate  
Duration: 1 year  
Centre: Based with local employer

### OVERVIEW

Project Search provides young people with a learning disability and/or autism the opportunity to gain the skills needed in a real work environment and achieve paid employment.

The Project Search course offers you the opportunity to work in a professional setting in your final year of education. The aim of the project is to support you in your first step on to the job market by matching your skills and attributes to roles within a business.

Kirklees College has partnered with Kirklees Council, REAL employment, C&K Careers, Job Centre Plus and Mid Yorkshire Hospitals to run the first Project Search programme based at Dewsbury District Hospital.

Throughout the year, you will have three work site rotations to help you build the skills required for the type of work that you are interested in.

### COURSE PROGRESSION

- Employment of 16 hours or more.

### ASSESSMENT METHODS

- You will attend regular reviews of your development and progress in a range of tasks and job roles.

### ENTRY REQUIREMENTS

There are no formal entry requirements. You will take part in an interview to see if the course is right for you and to see if you have any additional support needs. Students will need to have an EHCP.

Your tutor and job coach will work alongside you every day to support you to learn employability skills and the tasks on your work sites, as well as your job search for full-time employment.

At the end of the programme, if you have not secured a job, you will receive continued support from REAL employment (learning disability) or Richmond Fellowship (autism) to find the right job for you.



## WORK SKILLS LEVEL 1

Qualification: BTEC  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and Springfield Sixth Form Centre

### OVERVIEW

This course aims to provide a learning environment that is inclusive, engaging and enjoyable with tailored support and guidance to enable you to develop academic, personal and employability skills.

This course is differentiated to meet your individual needs and has a strong practical focus. The course provides a unique opportunity if you require an extended and flexible transition into college life and may have struggled previously within a traditional educational setting.

The primary focus of the course is to help you recognise the importance and value of education and prepare you to progress to the next stages of your college journey. To achieve this, the course supports you to identify your personal strengths, qualities and skills. You will also identify the barriers and challenges you face in learning and actively work to overcome these to engage positively in college life.

### COURSE PROGRESSION

- Level 1 course
- Vocational course in a variety of areas at level 1 or 2
- Apprenticeship or employment

### ASSESSMENT METHODS

- Students will be assessed through their portfolio work, weekly work-based activity, contribution to discussions and presentations, observations of individual and group work, completion of mandatory work and exams in English and maths if appropriate.

### ENTRY REQUIREMENTS

You will take part in an interview to see if the course is right for you and to see if you have any additional support needs. You will need to be working at entry level 3 or above in English.

The content on this course includes academic study, including GCSE English and maths, self-management skills and enterprise activity which involves developing marketing and money skills. You will also apply your learning through work-based activity at Bradley Woods activity centre and prepare for the working world through learning employability skills. You will also have tutorials to help set and achieve individual targets.

This qualification provides a stepping stone to further education in college and gives you work experience in groups to prepare for work opportunities later in life. You may seek entry level part-time work during the course and full-time work when you complete the course.

## NEW HORIZONS LEVEL 2

Qualification: City and Guilds  
Level: Level 2  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

This course is for adults with a mental health issue (such as anxiety or depression) and is designed to help you gain confidence and interpersonal skills, work with others and acquire the skills and knowledge required for a range of employment or further education opportunities.

The course is ideal if you want to work towards individual targets in order to facilitate your personal, social and emotional growth. You will become more able to live independently (where necessary) and improve your learning and work skills. You must be 19+ years of age and have an interview with the course tutor to make sure this course is right for you.

You will complete units relating to employability and personal skills development. Some units are compulsory, although there are many opportunities for you to customise evidence in your own style. Individual research and project work will be based on topics that are of particular interest to you.

### COURSE PROGRESSION

- Progress on to year 2 of the course
- Full-time college courses
- Full-time/part-time employment
- Voluntary work

### ASSESSMENT METHODS

- Students will be assessed through their portfolio work and discussion and observation.

### ENTRY REQUIREMENTS

You must be 19+ and will take part in an interview with the course tutor to see if the course is right for you. You will need to show that you can work at level 1 in English and maths.

The course covers employability skills that can be applied in the workplace, such as effective skills, qualities and attitudes for learning and work, time management, understanding conflict and team work. You will also learn life skills including assertive living, how to cope with change and dealing with challenges. You will also learn about wider community issues, such as sustainable development and global citizenship and equality and diversity.

Units are selected so that you can attend the course for two years by completing Block A in the first year and Block B in the second. This approach means that you are able to study for the Certificate in their first year, and the Extended Certificate or Diploma in your second year if you wish to continue your studies.



## XPLORER LEVEL 2

Qualification: ASDAN  
Level: Level 2  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

The programme is designed for level 2 students who are reconsidering their career plans.

The Xplorer course would be suitable if you are working at level 2 but are unsure of what you want to study, or have a range of barriers to learning and engagement, such as anxiety, personal circumstances or uncertainty about a future career or educational path.

The course focuses on developing your personal and social development skills, as well as work towards GCSE English and maths qualifications if this is appropriate for you. You will also improve your employability skills by completing work experience in an area of personal interest. You will be supported by extensive careers guidance to find a career path suited to your needs.

### COURSE PROGRESSION

- Level 2 and 3 courses
- Apprenticeships
- Full-time employment

### ASSESSMENT METHODS

- You will be assessed through your portfolio work, completion of compulsory work-related activity and placement and exams in English and maths where applicable.

### ENTRY REQUIREMENTS

You will take part in an interview with the course tutor to see if the course is right for you. Students usually require GCSE English and /or maths grade 4 or above.

The Xplorer course supports you to achieve your goals through a tailored study programme to allow you to progress on to a level 3 course in your chosen skills area. Careers guidance will identify a realistic progression pathway and a flexible approach to studying will allow you to engage in college life. You will gain valuable transferable skills through team building and enterprise activities.

The course provides an individualised programme designed to identify barriers, support achievement and facilitate engagement in learning. Three pathways are available, depending on your individual needs. The appropriate pathway for you will be decided at interview.

# PREPARATION FOR SUPPORTED INTERNSHIP

Qualification: College Certificate  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

The programme is designed for young people with an Education, Health and Care Plan who wish to develop their employability skills in a supportive environment.

This course is tailored to meet your individual needs and allows you to develop your practical skills through three supported work placements throughout the year. The course provides you with a unique opportunity to benefit from extra support to make the transition from college into employment an enjoyable and stress-free experience.

In the classroom, you will develop your academic skills in English, maths and ICT. You will become more independent and build on transferable life skills, such as money management. You will also expand your knowledge of different industries to identify your personal skills and interests. The course will also build your employability skills through job application skills, interview techniques, building a CV and dealing with disputes in the workplace appropriately.

## COURSE PROGRESSION

- Progress onto Project Search
- Part-time or full-time paid employment
- Voluntary work

## ASSESSMENT METHODS

- You will be assessed via feedback from your employers, reviews in the workplace, performance in team building activities, mock and real interviews and exams in English and maths where applicable.

## ENTRY REQUIREMENTS

You will take part in an interview with the course tutor to see if the course is right for you. In order to qualify for a Supported Internship you must have an Education Health and Care Plan (EHCP) in place and you must also demonstrate a desire to enter employment.

Whilst on placement, you will learn how to work as a team and also use your own initiative to complete a task. You will develop your problem solving, time management and customer service skills, as well as following instructions and being flexible in your approach. Working in a real-life working environment will also develop your health and safety awareness and social skills.

The programme offers one day a week in college and two days a week out on placement supported by a job coach. You will be able to gain real-life work experience in a variety of roles to prepare you for employment.





# HAIR AND BEAUTY

“

I chose an apprenticeship because you get the real experience of working in a salon and the facilities at college are very professional.

The college has a really homely feel to it and when you go in you feel like you belong there. The tutors support you all the way and they want you to succeed.”

## Jessica

Studying Level 2 Hairdressing apprenticeship and would like to start her own business in hairdressing and barbering.

## AVERAGE SALARIES:

**£21K-£57K**

SALON MANAGER

**£16K-£30K**

BEAUTICIAN AND RELATED OCCUPATIONS

**£15K-£28K**

HAIRDRESSER/ BARBER

96%

PASS  
RATE

# HAIR AND BEAUTY SKILLS LEVEL 1

Qualification: VTCT Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

## OVERVIEW

This course provides you with the basic skills in hair, beauty and make-up to help you decide which route to specialise in.

This course has been designed to allow you to develop your hair, beauty and make up skills, techniques and knowledge so you can progress further in your desired role within the hair and beauty industry.

You will create a hair and beauty image using colour through make-up, nail polish, temporary hair colour and accessories and design a mood board to collect your ideas. You will develop the skills and techniques that are used to create the image and present your finished design.

## COURSE PROGRESSION

- Level 1 Hairdressing
- Level 2 Beauty
- Level 2 Media Make-up

## ASSESSMENT METHODS

- You will be assessed through observations or practical ability, treatment plans, written assignments, external tests, online learning and completion of a portfolio of work.

## ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 1 or above. It is also expected that students complete their current course of study to the best of their ability and maintain a positive approach to continuing their studies.

You will also be presented with the opportunity to further your own knowledge and skills by working with hand and nail care, skin care, nail art, face painting and hair styling.

You will be able to learn within our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public so you will be working within a professional environment from the start of your course.



# HAIRDRESSING LEVEL 1

Qualification: Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

## OVERVIEW

Are you looking to work in the hair and beauty industry? This course will provide you with a great introduction to hairdressing.

This course has been designed to introduce you to a wide range of practical skills that will allow you to begin a successful and exciting career in the hairdressing industry, including developing your visual skills when displaying retail stock.

You will gain skills and knowledge about the large variety of services available within the industry, such as applying temporary colour, shampooing and conditioning and the creative skills involved in the art of dressing hair.

## COURSE PROGRESSION

- Level 2 Hairdressing
- Level 2 Barbering
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed through observations or practical ability, treatment plans, written assignments, external tests, online learning and completion of a portfolio of work.

## ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

## ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 1 or above. It is also expected that students complete their current course of study to the best of their ability and maintain a positive approach to continuing their studies.

As you advance your practical skills during the course, you will also develop your knowledge into the different types of hair and the health and safety requirements to effectively run a salon, as well as how to present yourself in a professional environment.

You will be able to learn within our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public, so you will be working within a professional environment from the start of your course.

## HAIRDRESSING LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Pioneer Higher Skills Centre

### OVERVIEW

This course will help develop your skills to become a professional and skilled stylist.

This course has been designed to teach you all the skills required to work within the hairdressing industry, as well as the promotion of products and services to your clients. This course is recognised by the UK's leading professional body (The Hairdressing Council).

Throughout the course, you will be taught how to monitor and maintain health and safety, you will learn about client care and how to effectively communicate with your clients to meet their demand as all these skills are essential to work in the hairdressing industry.

During this practical course, you will get hands-on experience of shampooing, conditioning and treating the hair and scalp, using a variety of products and massage techniques. You will gain the skills to cut hair using some basic techniques, colour the hair using semi-permanent and permanent dye and style your client's hair to complete the look.

### COURSE PROGRESSION

- Level 3 qualification in Hairdressing
- Employment
- Cruise ship or self-employment
- Apprenticeship

### ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 2 or above and a level 1 relevant vocational qualification.

You will be able to learn within our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public, so you will be working within a professional environment from the start of your course.

### ADDITIONAL INFORMATION

- You will need to purchase a hairdressing kit and uniform to be able to do this course. These are available from the college.

## WOMEN'S HAIRDRESSING LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and  
Pioneer Higher Skills Centre

### OVERVIEW

This course will provide you with the knowledge, understanding and skills to work competently as a senior stylist.

This course has been designed to teach you all the skills required to work in the Hairdressing industry, from the promotion of products and services to your clients to monitoring and maintaining health and safety practice within the salon.

You will also learn about client care and client focused practice, as well as effective communication. You will study in our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks.

### COURSE PROGRESSION

- Level 4 qualifications
- Specialist industry training
- Employment in salons, including managerial roles

### ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 3 or above and a level 2 relevant vocational qualification.

During the practical sessions, you will further develop your skills in cutting, styling, colouring and finishing your client's hair, as well as providing specialist consultation services for hair and scalp treatments based on questioning, observations and test results.

Our salons are open to the public so you will be working within a professional environment from the start of your course. This course is recognised by the UK's leading professional body (The Hairdressing Council.)



### ADDITIONAL INFORMATION

- You will need to purchase a hairdressing kit and uniform to be able to do this course. These are available from the college.

## BEAUTY THERAPY LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Pioneer Higher Skills Centre

### OVERVIEW

This qualification will provide you with the knowledge, understanding and skills to work competently as a beauty therapist.

This course has been developed to provide you with the knowledge and skills to work within the industry as a junior beauty therapist. During this course, your skills and knowledge will be assessed through real working environments.

You will learn all the required elements to successfully work as a beauty therapist through facial skincare, enhancement of eyebrows and eyelashes, waxing, manicure and pedicure services, as well as promotion of additional products and service to clients.

You will begin to gain the knowledge required to understand the business side of the beauty industry, including responsibilities to reduce risks within the workplace, client interaction and developing and maintaining personal and professional skills within the workplace.

### COURSE PROGRESSION

- Level 3 Beauty
- Level 3 Make-Up Artistry

### ASSESSMENT METHODS

- You will be assessed through observations or practical ability, treatment plans, written assignments, external tests, online learning and completion of a portfolio of work.

### ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade 3 and maths grade 2 or above. It is also expected that students complete their current course of study to the best of their ability and maintain a positive approach to continuing their studies.

You will have the advantage of learning in our purpose-built beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public so you will be working within a professional environment from the start of the course, so your personal appearance must reflect industry standards.



## BEAUTY THERAPY GENERAL ROUTE LEVEL 3

Qualification: VTCT Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This course will provide you with the knowledge, understanding and skills to work competently as a beauty therapist.

This occupational course includes all the relevant elements required to work effectively as a beauty therapist, including body electrical treatments, body massage treatments, electrical epilation treatments, as well as monitoring procedures to safely control work operations.

You will be able to develop their knowledge and skills in treatments, such as eyelash extensions, and self-tanning treatments, which will help you to become a successful beauty therapist.

Throughout the course, you will develop your knowledge and understanding of all the relevant anatomy and physiology of your clients, health and safety and duty of care to your clients during treatments. You will also develop a range of technical skills to prepare, apply and conduct treatments for clients.

### COURSE PROGRESSION

- Level 4 Beauty Therapy
- Employment in salons, spas, cruise ships, your own business
- Higher Education

### ASSESSMENT METHODS

- You will be assessed through observations or practical ability, treatment plans, written assignments, external tests, online learning and completion of a portfolio of work.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade 4 or above and maths grade 3 or above and a level 2 relevant vocational qualification.

You will learn in our specialist, fully-equipped salons that are open to the public. You will be working within a professional environment from the start of your course so your personal appearance must reflect industry standards.

### ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

## BEAUTY THERAPY - MASSAGE TREATMENT ROUTE LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Pioneer Higher Skills Centre

### OVERVIEW

This course will provide you with the skills and knowledge to progress into a variety of beauty roles specialising in massage.

Throughout this course, you will cover advanced aspects of beauty therapy, including Indian head massages, hot stone therapy, full body massages and aromatherapy, as well as monitoring procedures to safely control work operations and contributing to the planning of promotional activities.

You will be able to develop your skills further by providing tanning services and lash extensions, which are some of the most popular services in the beauty industry.

You will develop your knowledge and understanding of all the relevant anatomy and physiology, health and safety and duty of care to your clients during treatments, as well as developing a range of technical skills to prepare, apply and conduct treatments for clients.

### COURSE PROGRESSION

- Level 4 Beauty Therapy
- Employment in salons, spas, cruise ships, your own business

### ASSESSMENT METHODS

- You will be assessed through observations or practical ability, treatment plans, written assignments, external tests, online learning and completion of a portfolio of work.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade 4 or above and maths grade 3 or above and a level 2 relevant vocational qualification.

You will learn in our specialist, fully-equipped salons which are open to the public. You will be working within a professional environment from the start of your course so your personal appearance must reflect industry standards.

### ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

## BARBERING LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This course will give you the understanding to effectively deliver barbering services to men.

This course has been created to provide you with the skills to specialise in barbering. You will learn the roles and responsibilities of all members of the team to make sure all health and safety procedures are followed and learn how to give your customers a positive impression of both yourself and your organisation.

Through the practical, hands-on classes, you will increase your skills and knowledge to enable you to work in as a barber. You will learn skills such as shampooing and conditioning and treating the hair and scalp, drying and styling men's hair, as well as cutting hair using basic barbering techniques and creating patterns.

You will learn the basic techniques of taking care of, cutting and shaping facial hair, as well as advising and consulting with clients to meet their demands.

### COURSE PROGRESSION

- Level 3 Barbering
- Employment/self-employment

### ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade 3 or above and maths grade 2 or above.

You will be able to learn within our purpose-built barbering salons stocked with all the essentials to create your desired looks. Our salons are open to the public so you will be working within a professional environment from the start of your course.



### ADDITIONAL INFORMATION

- You will need to purchase a barbering kit to be able to do this course. These are available from the college.

# BARBERING LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and  
Pioneer Higher Skills Centre

## OVERVIEW

Are you looking to work in the client focused world of barbering? This course will give you the understanding to effectively deliver hair services to men.

This course has been created to provide you with the enhanced skills to specialise in barbering. Through theory and practical sessions, you will learn how to conduct yourself in the industry and progress into a career as an employed or self-employed barber.

During the course, you learn the roles and responsibilities of all members of the team within a barber shop to make sure all health and safety procedures are followed and how to give your customers a positive impression of both yourself and your organisation.

## COURSE PROGRESSION

- Employment/self-employment

## ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

## ADDITIONAL INFORMATION

- You will need to purchase a barbering kit to be able to do this course. These are available from the college.

## ENTRY REQUIREMENTS

A minimum of GCSE English grade 3 or above and maths grade 2 or above and a level 2 relevant vocational qualification.

Through the practical, hands-on classes, you will learn the enhanced skills required to excel in the industry learning how to design and create patterns, hair colour correction, as well as specialist scalp services and treatments for your clients.

You will be able to learn within our purpose-built barbering salons stocked with all the essentials to create your desired looks. Our salons are open to the public so you will be working within a professional environment from the start of your course.



# THEATRICAL, SPECIAL EFFECTS AND HAIR AND MEDIA MAKE-UP LEVEL 3

Qualification: VTCT Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course is designed for people with a real flair and passion in the application of make-up looking to progress into working within the media, fashion and photographic industry.

This technical based course will prepare you with all the required skills to work in the media, fashion, photographic industry. The course is designed to allow you to express your own creative flair for applying make-up and creating your own image.

You will gain the practical skills to airbrush make-up to your client's face, develop images and designs to fit in the fashion and photographic industry and develop effective communication in the workplace, as well as the application of prosthetic pieces and bald caps.

## COURSE PROGRESSION

- Higher Skills course
- Employment within the theatre or television industry as a make-up professional

## ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

## ADDITIONAL INFORMATION

- You will need to purchase both kit and uniform to be able to do this course. These are available from the college.

## ENTRY REQUIREMENTS

A minimum of GCSE English grade 4 or above and maths grade 3 or above and a level 2 relevant vocational qualification.

You will also have the opportunity during your studies to advance your skills in style and fit postiche and camouflage make-up. You will also focus on client care so you are able to adopt a client-centred approach to all designs and treatments.

You will be able to learn within our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public, so you will be working within a professional environment from the start of your course.

# MAKE-UP ARTISTRY LEVEL 3

Qualification: VTCT Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course is ideal if you would like to pursue a career in make-up in the theatre or retail sector or work as a self-employed make-up artist.

This course has been designed to teach you all the skills required to work in the beauty industry in various roles, including theatre, retail or as a self-employed make-up artist, as well as the promotion of products and services to your clients.

Throughout the course, you will be taught how to monitor and maintain health and safety practice within the salon. You will also learn about client care and client focused practice in salons, as well as the effective communication required to work in the beauty industry.

You will learn through practical based sessions how to apply make-up, design images to fit with the current trends in the fashion and photographic industries, as well as more detailed skills, such as applying airbrush make-up to the face, camouflage make-up and designing and applying body paint.

## COURSE PROGRESSION

- Employment as a make-up professional

## ASSESSMENT METHODS

- You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

## ADDITIONAL INFORMATION

- You will need to purchase a make-up kit to be able to do this course. These are available from the college.

## ENTRY REQUIREMENTS

A minimum of GCSE English grade 4 or above and maths grade 3 or above and a level 2 relevant vocational qualification.

You will be able to learn within our purpose- built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public, so you will be working within a professional environment from the start of your course.



# HAIR PROFESSIONALS (BARBERING) APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Huddersfield or  
Pioneer Higher Skills Centre

## OVERVIEW

This apprenticeship is ideal if you are interested in styling hair for men and boys.

The barbering industry is rapidly expanding as interest in male grooming continues to grow. This apprenticeship will support you entering this industry. You will need to be in employment for a minimum of 30 days and will attend college one day a week.

On your apprenticeship, you will learn all elements of barbering, starting with shampooing and conditioning hair. You will learn to cut hair using different cutting techniques and learn how to style and finish hair. As an apprentice barber, you will be expected to be able to cut facial hair into a shape and provide a shaving service for men.

## COURSE PROGRESSION

- Level 3 Barbering apprenticeship
- Level 3 Barbering full-time or part-time course
- Employment

## ASSESSMENT METHODS

- All apprenticeships are assessed via an end point assessment. This takes place once you have completed all units of your apprenticeship. Your end point assessment will be made up of professional discussion, completion of a practical test, a workplace observation and an online multiple-choice assessment.

## ENTRY REQUIREMENTS

GCSE English and maths grade 2 or above and a suitable employer.

A key skill taught on this apprenticeship is learning to work with all hair types. You will need to adapt your techniques to accommodate straight hair and curly hair. You will also learn how important different shaving techniques are for different skin types. All this information is gathered via client consultations, which is another element of your apprenticeship.

A good barber has excellent communication skills and understands the importance of excellent customer service and professional behaviours. You will also be taught about employee rights and responsibilities and the importance of health and safety in the both the workplace and industry.

## ADDITIONAL INFORMATION

- You will need to buy a barbering kit for this apprenticeship, which can be purchased from the college suppliers. Depending on your employer, you may be expected to wear a uniform and all apprentices are expected to have a personal appearance that reflects industry standards.

# HAIR PROFESSIONALS (HAIRDRESSING) APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Huddersfield and  
Pioneer Higher Skills Centre

## OVERVIEW

This apprenticeship is a great starting point if you want to join the hairdressing profession.

The hairdressing industry continues to grow, with an apprenticeship a popular route to employment. Your apprenticeship will involve a minimum of 30 hours working in a salon and one day a week at college. As an apprentice hairdresser, you will be expected to develop excellent communication skills and a commitment to providing high levels of customer care.

You will learn to shampoo and condition hair. Your scissor skills will develop by cutting hair using a range of techniques. It is important that you know how to style and finish hair to create a variety of looks. Hairdressers need to accommodate all hair types ranging from straight hair to very curly, wiry hair and you will learn to adapt to your client's hair type.

## COURSE PROGRESSION

- Level 3 Hair Professionals Diploma (Hairdressing) apprenticeship
- Level 3 Hairdressing (full-time or part-time)
- Employment

## ASSESSMENT METHODS

- All apprenticeships are assessed via an end point assessment. This takes place once you have completed all units of your apprenticeship. Your end point assessment will be made up of professional discussion, completion of a practical test, a work place observation and an online multiple-choice assessment.

## ENTRY REQUIREMENTS

GCSE English and maths grade 2 or above and a suitable employer.

As part of your apprenticeship, you will also learn how to colour and lighten hair and the importance of using chemicals safely. Depending on your salon, you will also get the opportunity to look at perming hair, hair relaxing treatments and techniques and hair extension services. All apprentices are taught safe working practices and health and safety modules.

By the end of your apprenticeship, you also need to be able to carry out consultations with clients and demonstrate the professionalism, values and behaviours associated with your role. You should be able to work without supervision to a high level of precision with exceptional client care skills.

## ADDITIONAL INFORMATION

- You will need to buy a hairdressing kit for this apprenticeship, this can be purchased from the college suppliers. Depending on your employer, you may be expected to wear a uniform and all apprentices are expected to have a personal appearance that reflects industry standards.

# HAIR AND MEDIA MAKE-UP LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course specialises in developing the basic skills necessary to work in film, television and theatre industry.

This course includes all the elements required for you to work effectively as a hair and media make-up artist within the ever-changing hair and beauty industry. You will gain skills in the art of dressing hair, photographic make-up, as well as creating an image based on current trends in the industry.

You will also gain knowledge around health and safety and effective communication which is required to work as a junior hair and make-up artist. This course is recognised by UK leading professional bodies within the hair and beauty industry.

## COURSE PROGRESSION

- Level 3 Make-up Artistry
- Level 3 Theatrical, Special Effects or Hair Media Make-up

## ASSESSMENT METHODS

You will be assessed through observations of practical ability, photographs of work, treatment plans, written assignments, external tests, mood boards, online learning and completion of a portfolio of work.

## ENTRY REQUIREMENTS

A minimum of 4 GCSE's with the following grades: English at Grade 3 or above and maths at Grade 2 or above and 2 other subjects.

Throughout the course, you will be presented with further opportunity to develop on your skills in areas such as temporary hair colours, tanning, body art, themed face painting, further hair artistry, as well as the client care skills required to develop a client centred approach to your treatments.

You will be able to learn within our purpose-built hairdressing and beauty salons stocked with all the essentials to create your desired looks. Our salons are open to the public, so you will be working within a professional environment from the start of your course.

## ADDITIONAL INFORMATION

You will need to purchase both kit and uniform to be able to do this course. These are available from the college.



# HEALTH AND SOCIAL CARE

“

I have really enjoyed this course as it has provided me with the opportunity to meet lots of new people and learn so many new skills. The work placement has given me lots of confidence and helped me discover more about my career options for the future.”

**Charley**

Studying health and social care. Would like to pursue a career in the care industry in a bid to make other people's lives better.

95%  
PASS  
RATE

AVERAGE SALARIES:

**£26K - £52K**

NURSING

**£25K - £51K**

SOCIAL WORKER

**£16K - £27K**

CARE WORKERS

**£29K - £56K**

PARAMEDIC

## INTRODUCTION TO HEALTH & SOCIAL CARE AND CHILDREN & YOUNG PEOPLE'S SETTINGS LEVEL 1

Qualification: NCFE Certificate  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and Springfield Sixth Form Centre

### OVERVIEW

This practical and engaging course will help you to develop your skills to be successful in the health and social care sector.

This course will introduce you to the skills and qualities you will need to work within the health and social care sector.

You will begin to build your knowledge of the range of service provisions and the scope of roles available within the sector and how they benefit and support the wider public.

You will begin to understand your rights and responsibilities at work and managing your own health whilst at work, as well as investigating creative activities that can engage children in various situations.

### COURSE PROGRESSION

- Level 2 Certificate in Health and Social Care

### ASSESSMENT METHODS

- You will be assessed through projects, written assignments, presentations, group work and practical activities.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above. A DBS check is also required.

During the course, you will gain an insight into how to prepare for employment within the industry through talks and practical work placements within care settings.

## HEALTH AND SOCIAL CARE LEVEL 2

Qualification: BTEC Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and Springfield Sixth Form Centre

### OVERVIEW

This practical and engaging course will give you the experience you need to work in the health and social care sector.

This course enables you to gain an understanding of the health and social care sector and provides you with an introduction to the key areas relating to current practice within the industry.

You will begin to gain an understanding into the variety of social factors that can influence a person's health and wellbeing through studying the impacts of nutrition, different mental and physical disorders, as well as creative and therapeutic activities.

You will have the opportunity to explore how humans grow and develop throughout their lives and investigate the factors that affect this growth and development.

### COURSE PROGRESSION

- Level 3 Extended Diploma in Health and Social Care
- Level 3 Extended Diploma in Health Studies
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments, exams, practical tasks, group work, presentations and reports. discussed with you before you start.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above. A DBS check is also required.

You will take part in 60+ hours of work placement in order to support the theory they are learning. Placement supports learning by providing opportunities for you to apply knowledge to practice, receive feedback and reflect on your own experience.



## HEALTH AND SOCIAL CARE LEVEL 2

Qualification: NCFE Certificate  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

Are you interested in working in the health and social care industry? This practical and engaging NCFE course will help to develop your skills to be successful in the industry.

This course enables you to have applied study of the health and social care sector and offers an introduction to the key areas which relate to current practice within the industry.

You will begin to gain an understanding about the legislation, policies, procedures and code of practice within the health and social care industry, as well as the equality, diversity, safeguarding and inclusion of patients.

You will begin to learn about human growth and development, such as the lifecycles and stages of human growth and development, what affects a person's life cycle and how health and social care services can meet these demands.

### COURSE PROGRESSION

- Level 3 Extended Diploma in Health and Social Care
- Level 3 Extended Diploma in Health Studies
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed through written assignments, role play, presentations and exams in English and maths.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and 3 other GCSEs at 3 or above. A DBS check is also required.

You will take part in 200 hours or more work placement in order to support your theory work. Placement supports learning by providing opportunities for you to apply knowledge to practice, receive feedback and reflect on your own experience.

## HEALTH AND SOCIAL CARE LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### OVERVIEW

This practical and engaging course is ideal if you are looking for a career in nursing, social work, teaching, youth and community or related careers.

This course will give you the opportunity to progress into a rewarding and challenging career and will give you valuable work experience within a setting related to your interests.

You will gain an understanding into the development of humans through their life stages by studying anatomy and physiology and sociological and psychological perspectives for health and social care. You will also study health and safety requirements within a variety of roles.

You will gain valuable knowledge into equality, diversity and rights in health and social care. You will learn about health, safety and security, as well as the effective communication skills required to excel in the variety of roles within the Health and social care industry.

### COURSE PROGRESSION

- Degree level course
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed via written assignments, exams, group work, presentations, projects and practical tasks.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above including science. A DBS check is also required.

You will take part in work placement in order to support your theory work. Placement supports learning by providing opportunities for you to apply knowledge to practice, receive feedback and reflect on your own experience.



# HEALTH STUDIES LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield and  
Springfield Sixth Form Centre

## OVERVIEW

This course is suitable for those looking for a career in the health sector.

This course will give you the opportunity to progress into a rewarding and challenging career in roles such as nursing, midwifery, radiography or the ambulance service. You will undertake extensive work experience within a setting related to your interests.

You will gain valuable knowledge into equality, diversity and rights within the health and social care industry. You will learn the effective communication skills required to excel in the variety of roles, as well as safeguarding for adults and promotion of independence in life.

You will gain an understanding into the development of humans through their life stages. You will study topics such as anatomy and physiology and sociological and psychological perspectives for health and social care, as well as the health and safety within the industry.

## COURSE PROGRESSION

- Degree level course
- Apprenticeship
- Employment

## ASSESSMENT METHODS

- You will be assessed by written assignments, group work, presentations, projects and practical tasks.

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above including science. A DBS check is also required.

You will be encouraged to take part in a work placement in order to support your theory work. Placement supports learning by providing opportunities for you to apply knowledge to practice, receive feedback and reflect on your own experience.





# HOSPITALITY AND CATERING

“

Studying here has given me the confidence to go out into the world and get a job in the industry. The study environment is relaxed and lets you develop in your way. The facilities are outstanding, there are multiple kitchens to train in which are all fully equipped and the tutors are always there to support you if you need them.”

Ethan

Studying Level 2 Diploma in Professional Cookery. Would ultimately like to run his own restaurant or be a head chef.

97%  
PASS  
RATE

AVERAGE SALARIES:

**£15K-£36K**

RESTAURANT MANAGER

**£19K-£50K**

HOTEL MANAGER

**£16K-£25K**

BAKER

**£16K-£27K**

CHEFS

# INTRODUCTION TO CULINARY SKILLS LEVEL 1

Qualification: City and Guilds  
Level: 1  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course is an introductory programme to give you the essential knowledge and skills for starting your career in the hospitality and catering industry.

This course will provide you with practical skills in food preparation and cooking and food service. Your lessons will take place in our purpose-built kitchens and are taught by chef lecturers. This kitchen-based course is hands-on and will give you a real taste of working in the catering industry.

You will develop your basic kitchen skills. This involves learning basic knife skills to then support learning different cooking techniques for meat, fish, vegetables and desserts.

## COURSE PROGRESSION

- Level 1 VRQ Diploma in Professional Cooking
- Level 2 Professional Cookery VRQ
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed through written work, presentations and practical assessments of your skills.

## ADDITIONAL INFORMATION

- You will be required to wear chef whites and safety shoes when working in the kitchens and own your own knives, which can be ordered by the college. The cost is approximately £150.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

The skills you will learn include how to boil, poach and steam, stewing and braising, roasting and grilling and frying, as well as spending time in the bakery working on baking skills.

You will learn how to use the different types of industry standard equipment that are provided at the college. A key element of catering is understanding about health and safety in a kitchen and food safety, both of which are built into this course. Your understanding of creating healthy and special diets will also be developed.

Students will also have an opportunity to visit different catering establishments and have guest speakers attend class. This has previously included a kitchen takeover by the Royal Navy and visits from professional chefs. All students are encouraged to take part in our in-house competition Hell's Kitchen.



# PROFESSIONAL COOKERY VRQ LEVEL 1

Qualification: City and Guilds  
Level: 1  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This introductory programme will give you the essential knowledge and skills for starting your career in the hospitality and catering industry.

Taught by our experienced chef lecturers, this course will provide you with the essential practical skills required to work in food preparation. Lessons take place in our kitchens that are designed to replicated industry kitchens. While this course is mainly practical, theory elements will underpin the skills you learn in practical lessons, for example teaching you about food safety, hygiene and healthy eating.

In the kitchens, you will learn how to prepare and cook meat, fish and poultry dishes. Your skills will also be developed in the making of soups, stocks, sauces and the preparation of vegetables. Once you have mastered your core cookery skills, you will then develop them further by looking at different cookery methods including boiling,

## COURSE PROGRESSION

- Level 2 Professional Cookery (VRQ)

## ASSESSMENT METHODS

- You will be assessed with written work, presentations, practical assessment of your skills and assignments demonstrating your subject knowledge and skills.

## ADDITIONAL INFORMATION

- You will be required to complete a work placement in industry. We work with local cafes and restaurants to support you in securing part-time work alongside your course. You will be required to wear chef whites, safety shoes and own your own knife sets, which the college orders for you. The cost is approximately £150 for the complete kit.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English or maths at grade 4 or above and 2 other GCSEs at 3 or above.

poaching and steaming, stewing and braising and baking, roasting and grilling.

Our chef lecturers have all worked in industry and they will use their relevant experience to support your learning. As part of your lessons, you will also have visits from external guest chefs to talk about the industry and teach some of your lessons. We also have organisations, such as the RAF and Navy come in to talk about the opportunities they offer and get involved in lessons.

On this course, you will also have an opportunity to complete live projects. This might include designing menus for different dietary requirements or special dishes. You will also participate in other exciting opportunities, such as providing the food for the Tour De Yorkshire and our in-house competition Hell's Kitchen.

## PROFESSIONAL COOKERY VRQ LEVEL 2

Qualification: City and Guilds  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This fast-paced course will develop the practical skills that you need to work in the hospitality and catering industry.

This course is for students who have achieved both their English and maths GCSE. Our chef lecturers will develop your practical skills in food preparation and cooking. Your lessons will take place in our industry standard kitchens and in Landings 72, our restaurant that is open to the public. Our level 2 students run the afternoon service of the restaurant, working in the production kitchen and front of house.

Our chef lecturers will develop your skills, including the preparation and cooking of meat, fish, poultry, vegetables, soups, stocks and sauces. Once you have mastered the basics, you will expand your skills to look at more complex dishes, for example cooking shell fish and offal.

### COURSE PROGRESSION

- Level 3 Advanced Diploma in Professional Cookery Kitchen and Larder or Pastry and Confectionary

### ASSESSMENT METHODS

- You will be assessed with written work, presentations, practical assessment of your skills and assignments demonstrating your subject knowledge and skills.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English and maths at 4 or above and 2 other GCSEs at 4 or above, or a Level 1 relevant vocational qualification.

In our bakery, you will develop your baking skills to produce hot and cold desserts, as well as producing biscuits, cakes and sponge products. As well as developing your practical skills, it is important that you learn about food safety and hygiene, alongside health and safety in the industry. The course also helps you develop your understanding of catering operations, costings and menu planning. You will look at healthier food and developing both menus and dishes for special diets.

Utilising industry links, you will get to experience guest chefs taking their lessons. You will be encouraged to enter externally organised competitions, as well as taking part in our in-house Hell's Kitchen competition. You will also work on live briefs designing specific products or menus.

### ADDITIONAL INFORMATION

- You will be required to complete a work placement in industry. We work with local cafes and restaurants to support you in securing part-time work alongside your course. You will be required to wear chef whites, safety shoes and own your own knife sets, which the college orders for you. The cost is approximately £150 for the complete kit.

## PROFESSIONAL PATISSERIE CONFECTIONARY AND CAFÉ CULTURE LEVEL 2

Qualification: City and Guilds  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This course is ideal if you are looking for a course that specialises in front of house, patisserie and confectionary skills.

This course offers you the opportunity to develop your kitchen skills in the specific areas of patisserie and confectionary. You will also learn about front of house and beverage services. Your lessons will take place in the bakery, production kitchen and in Landings 72, our restaurant that is open to the public.

Our chef lecturers will teach you basic bakery skills, such as baking biscuits, cakes and sponges. You will also learn more complex skills like making petit fours, paste products and display pieces and decorative courses. As part of the course, you will also develop your skills to produce hot, cold and frozen desserts, alongside dough and batter products.

### COURSE PROGRESSION

- Level 3 Advanced Diploma in Kitchen and Larder or Pastry and Confectionary
- Apprenticeship

### ASSESSMENT METHODS

- You will be assessed via a mixture of written assignments, professional discussions and practical skills assessments.

### ADDITIONAL INFORMATION

- You will be required to wear a uniform for this course.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English and maths at 4 or above and 2 other GCSEs at 4 or above, or a Level 1 relevant vocational qualification.

Outside of the bakery, you will spend time working in Landings 72 learning about the customer side of running a café/restaurant. You will develop your front of house skills through studying customer service and barista training. The course also teaches you the importance of dish planning, costings and general operations.

You will get access to talks from visiting chefs and others who work in the catering industry to share their expertise and knowledge. Previous visiting chefs have included a master chocolatier and the owner of a successful outside catering company.



## PROFESSIONAL COOKERY - KITCHEN AND LARDER OR PASTRY AND CONFECTIONARY LEVEL 3

Qualification: City and Guilds Advanced Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This qualification is for people who already have a level 2 qualification, or who can demonstrate experience in the catering industry.

On this course, you choose one of the specialist routes: kitchen and larder or pastry and confectionary. Teaching takes place with our chef lectures in our industry standard kitchens. On this course, you will also be responsible for running our restaurant, Landings 72, which is open to the public during the day and one evening a week. This will include menu planning and running the production kitchen and front of house.

If you choose to follow the kitchen and larder pathway, then you will learn advanced skills and techniques in producing vegetable and vegetarian, meat dishes, poultry and game, fish and shellfish dishes. On the pastry and confectionary route, you will produce dough and batter products, petit fours, pastry products,

### COURSE PROGRESSION

- Level 4 Diploma in Hospitality Management
- Employment

### ASSESSMENT METHODS

- You will be assessed by a mixture of presentations, practical skills assessments and assignments. You may also have to take part in professional discussions.

### ADDITIONAL INFORMATION

- You will be required to wear chef whites and have your own knives. These can be purchased from college.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade 4 or above and a level 2 relevant vocational qualification.

hot, cold and frozen desserts, biscuits, cake and sponges, display pieces and decorative items.

For both pathways, you will study three core units: the principles of food safety supervision for catering, supervisory skills in the hospitality industry and practical gastronomy. You will develop the necessary knowledge and understanding of the principles of the dining experience.

You will have the opportunity to enter a range of external competitions, including the prestigious Toque d'Or. You will benefit from visiting guest chefs and participating in live briefs. For the last two years students on this course have provided the food for the VIP guests at the Tour De Yorkshire.

## COMMIS CHEF APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 18-24 months  
Centre: Huddersfield Centre

### OVERVIEW

This apprenticeship is a great way to start your journey to working in a professional kitchen.

Commis chef is the starting point in most kitchens. On your apprenticeship, you will spend a minimum of 30 hours working in industry and one day a week at college. In college, you will spend time in the kitchens with our chef lecturers developing your cooking skills and also working on your English and maths portfolios if required.

This apprenticeship will teach you the basic skills you need to be a commis chef in a busy kitchen covering all stations. You will learn how to prepare, cook and finish basic dishes, including fish and shellfish, poultry, meat and game, as well as learning to prepare vegetables. You will spend time mastering the skills required to make stocks and sauces, soups and egg dishes.

### COURSE PROGRESSION

- Level 3 apprenticeship Chef De Partie

### ASSESSMENT METHODS

- To complete your apprenticeship, you need to complete the end point assessment. This involves passing your English and maths qualification at level 1 and show that you are working towards level 2. You will also have to complete a professional discussion, be observed in the workplace, complete a set task and an online multiple-choice assessment.

### ADDITIONAL INFORMATION

- You may need to purchase chef whites and a set of knives. This depends on where you are employed.

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

All apprentices will also get the chance to develop hot and cold desserts, produce cakes biscuits and bread. By the end of your apprenticeship, you will have developed the correct techniques with knives and how to use a variety of kitchen tools and equipment. In the modern kitchen it is important to accommodate a range of specialist diets and understand the risks of allergies.

An important element of your apprenticeship will be understanding health, safety and security in the workplace and waste management. All chefs need to plan a menu, budget it and understand supply management. A well-run kitchen involves teamwork and this is a key part of your apprenticeship, as well as understanding the expected professional behaviour in the industry.

## CHEF DE PARTIE APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 months  
Centre: Huddersfield Centre

### OVERVIEW

A Chef De Partie is an important role in any kitchen overseeing a specific section of a kitchen. This apprenticeship will help you pursue a career in catering whilst earning a wage.

As an apprentice you will spend a minimum of 30 hours a week working in a kitchen and one day a week, usually a Monday, in college. This apprenticeship takes the skills you already have and develops them to support you to work in a more senior position in the kitchen.

Whilst on this apprenticeship, you will be expected to develop a better understanding of the industry and food trends that influence the development of dishes and menus. You will demonstrate that you can maximise yield, quality and minimise waste in the kitchen.

### COURSE PROGRESSION

- Hospitality Kitchen Management course
- Employment

### ASSESSMENT METHODS

- The end point assessment is made up of a professional discussion, an observation in your workplace, completion of a set task and an online multiple-choice assessment. You will be expected to have passed your GCSE English and maths.

### ADDITIONAL INFORMATION

- Depending on your employer, you may be required to purchase a uniform and knife set. These can be purchased from college.

### ENTRY REQUIREMENTS

A relevant level 2 qualification and GCSE English and maths grade 4 or above and a suitable employer.

You will also look at the principals of food preparation and cooking, including traditional and modern cuisine, as well as looking at allergens, diet and nutrition. In a busy kitchen you will demonstrate that you can work under pressure as part of a team while preparing, cooking and finishing dishes and that you are competent in the handling and storage of ingredients.

A Chef De Partie is expected to understand food safety practices and procedures, as well as being able to complete risk assessments. You will be taught the importance of team leading and communication in the kitchen. As part of your apprenticeship, you will also look at business strategy, understanding customer profiles, culture and constraints.

## HOSPITALITY TEAM MEMBER APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 18-24 months  
Centre: Huddersfield Centre

### OVERVIEW

A hospitality team member can work in a variety of settings including bars, restaurants, cafés, conference centres, banqueting venues, hotels or contract caterers.

The role of a hospitality team member is varied and although you may specialise in an area, you must be adaptable and ready to support your team members across the business during busy periods. This apprenticeship involves one day a week in college, usually a Wednesday or Thursday, working with our specialist front of house staff.

This apprenticeship supports you in developing your hospitality skills. It will help you learn to recognise your customers' needs to improve their experience. A key skill you will learn is ensuring that your customers feel welcomed and looked after.

### COURSE PROGRESSION

- Employment

### ASSESSMENT METHODS

- The end point assessment involves a culinary challenge, workplace assessment, online multiple-choice assessment and a professional discussion. You must have already passed Functional Skills Level 1 English and maths and be working towards level 2 as part of your apprenticeship.

### ADDITIONAL INFORMATION

- Depending on your employer, you may be required to purchase a uniform as part of your apprenticeship.

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

As part of your apprenticeship, you will learn about all the areas associated with the hospitality, food and beverage service, including learning barista and food production.

This apprenticeship also teaches you about conference and events organisation, reservations and housekeeping. All apprentices also get the opportunity to find out about beverage services, including wine service, beer and cask ale, cocktails and mixology.





# MOTOR VEHICLE

“

The facilities are amazing and you can definitely learn a lot here. The course is a brilliant supplement to the things you can't see in cars and the tutors have a wealth of knowledge. If I am ever struggling with anything at work, I can always come to college and ask them about it. It's a great place to study.”

## Shannon

Undertaking her Level 2 Vehicle Maintenance and Repair apprenticeship for a prestige car company and will be looking to continue her employment with this company whilst studying towards her senior and master technicians qualification.

## AVERAGE SALARIES:

**£17K-£36K**

MECHANIC

**£19K-£37K**

VEHICLE BODY BUILDERS/REPAIRS

**£18K-£35K**

VEHICLE PAINT TECHNICIANS

## TRANSPORT MAINTENANCE LEVEL 1

Qualification: Award  
Level: 1  
Duration: 1 year  
Centre: Engineering Centre and  
Springfield Sixth Form Centre

### OVERVIEW

This engaging and motivating Vocationally Related Qualification (VRQ) is generally aimed at learners who have a keen interest in the maintenance of various types of transport and the job roles that are available within the sector.

This generic route for transport maintenance allows you to have the flexibility to develop your knowledge and skills across a variety of specialist areas to prepare you for further study and potentially enter into employment.

The qualification offers a practical and flexible approach to develop your knowledge and skills across a variety of specialist areas to prepare for further study and the potential to develop a career in the role you desire.

### COURSE PROGRESSION

- Level 1 Certificate in Transport Maintenance

### ASSESSMENT METHODS

- You are assessed through your practical skills and knowledge, as well as online testing.

### ADDITIONAL INFORMATION

- Motor vehicle maintenance and repair can often refer to vehicle fitting principles, transport maintenance, light vehicle and service and repair.

### ENTRY REQUIREMENTS

GCSE English and maths grade 1 or above



## TRANSPORT MAINTENANCE LEVEL 1

Qualification: Certificate  
Level: 1  
Duration: 1 year  
Centre: Engineering Centre and  
Springfield Sixth Form Centre

### OVERVIEW

This course covers the various types of vehicle accident repair and the different roles that are available in the retail motor industry.

This qualification covers the painting of vehicles and motor cycles and is designed for those who are interested in the automotive industry.

The course includes mandatory units, such as health and safety in the workplace, using technical information, applying engineering techniques in an automotive environment and knowledge relating to corrosion protection. You can also choose from optional units, including preparation to become a vehicle driver, paint spraying techniques, surface preparation and vehicle masking and valeting.

### COURSE PROGRESSION

- Level 2 Motor Vehicle courses
- Motor Vehicle apprenticeships

### ASSESSMENT METHODS

- You will be assessed through your practical skills and knowledge assessment, as well as an online test.

### ADDITIONAL INFORMATION

- Body work is often associated with accident repair and vehicle refinishing.

### ENTRY REQUIREMENTS

GCSE English and maths grade 2 or above

On this course, you will have the option to choose and achieve specialist units, including personal and social development and foundation skills.

This qualification also allows you to choose in health, safety, tools and equipment units, along with electrically propelled awareness.

## LIGHT VEHICLE MAINTENANCE AND REPAIR LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Engineering Centre and Springfield Sixth Form Centre

### OVERVIEW

This course includes the full range of maintenance and repair procedures and provides you with the essential knowledge and skills you will need to work in the motor vehicle industry.

This qualification is designed to provide you with the knowledge and practical skills to maintain and repair a variety of light vehicles in motor vehicle organisations.

This course offers practical, hands-on learning in a workshop-based environment. You will also complete work experience as part of your course to give you experience in industry. The course will cover health and safety, tools and equipment and working relationships, alongside practical motor vehicle maintenance units.

### COURSE PROGRESSION

- Apprenticeship
- Level 3 Motor Vehicle course

### ASSESSMENT METHODS

- You will be assessed through your practical skills and knowledge and will be required to take a set of multiple-choice online tests for each knowledge unit.

### ADDITIONAL INFORMATION

- Motor vehicle maintenance and repair can often refer to vehicle fitting principles, transport maintenance, light vehicle and service and repair.

## VEHICLE COMPONENT FITTING LEVEL 2

Qualification: Certificate  
Level: 2  
Duration: 1 year  
Centre: Engineering Centre and Springfield Sixth Form Centre

### OVERVIEW

This Vocational Related Qualification (VRQ) includes the full range of routine vehicle fitting procedures. It provides essential knowledge and skills for vehicle fitters working on a wide range of vehicles in all types of garages, dealerships and fast fit businesses.

This qualification is ideal if you are interested in learning about the maintenance of motor vehicles. You will gain a broad knowledge and understanding of health and safety in the workplace, agreeing customer vehicle needs and other skills associated with working in a garage.

This course provides you with the opportunity to study both the theory and practical aspects of inspecting, repairing and replacing high performance light vehicle and motorcycle tyres, carrying out light vehicle front wheel alignment and inspecting and replacing light vehicle exhaust components, suspension dampers, vehicle batteries and braking systems.

### COURSE PROGRESSION

- Level 2 Diploma
- Motor vehicle apprenticeships
- Employment

### ASSESSMENT METHODS

- You will be assessed on your practical skills and complete a knowledge assessment and online testing.

### ADDITIONAL INFORMATION

- Motor vehicle maintenance and repair can often refer to vehicle fitting principles, transport maintenance, light vehicle and service and repair.

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above

You will also cover more complex systems and develop specialist skills, including engine mechanical systems, cooling systems, air supply and exhaust and engine management.

As a motor vehicle student, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will find all the relevant workshops and demonstration areas required for you to complete your studies with Kirklees College.

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above

You will develop your knowledge of different systems and components in the automotive environment, including the removal and fitting of basic light vehicle mechanical, electrical and trim (MET) components and non-permanently fixed vehicle body panels.

You will also understand the importance of health and safety and how to use materials, equipment and measuring devices effectively.

As a motor vehicle student, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will also have the opportunity to complete a work placement to give you experience of working in the motor vehicle industry.



# MOTORSPORT VEHICLE MAINTENANCE AND REPAIR LEVEL 2

Qualification: Certificate  
Level: 2  
Duration: 1 year  
Centre: Engineering Centre

## OVERVIEW

This practical course is designed to help you develop the knowledge and skills required by motorsport maintenance employers.

This qualification is fundamentally aimed at young people who wish to develop their knowledge and understanding of the requirements of employers in the motorsport, performance road cars and/or retail motor industries.

On this course, you will develop your understanding of materials, fabrication, tools and measuring. You will also learn about event regulations, engine mechanical, lubrication and cooling system units and components, fuel, ignition, air and exhaust systems and components, inspection of a vehicle during competition, removal and replacement of chassis units and components, removal and replacement electrical units and components, removal and replacement transmissions and driveline units and components.

## COURSE PROGRESSION

- Level 3 course
- Apprenticeship

## ASSESSMENT METHODS

- In order to successfully complete this qualification, you will be required to complete practical, written knowledge and online assessments.

## ADDITIONAL INFORMATION

- As part of this course students are expected to attend motor sports events on a weekend.

## ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above

You will also have the opportunity to gain additional knowledge of electrically propelled vehicle hazard management, routine maintenance and repair activities on electrically propelled vehicles, electrically propelled vehicle system repair and replacement, inspection, repair and replacement of high-performance light vehicle and high performance tyres and have an introduction to low carbon technologies in the automotive industry.

As a motor vehicle student, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will find all the relevant workshops and demonstration areas required for you to complete your studies with Kirklees College.



## LIGHT VEHICLE MAINTENANCE AND REPAIR LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Engineering Centre

### OVERVIEW

This course is aimed at anyone interested in starting or developing a career in the motor industry.

This course is ideal if you want to develop your practical skills and broaden your understanding of motor vehicle systems. It also gives you the opportunity to develop your ability to work as part of a team and practice the skills required for employment and/or career progression in the automotive industry.

You will develop your knowledge and skills of different job roles in the industry, as well as health, safety and good housekeeping in an automotive environment. You will also learn how to use materials, tools and measuring devices effectively.

### COURSE PROGRESSION

- Employment as a technician, fitter or MOT inspector

### ASSESSMENT METHODS

- You are assessed through your practical skills and are required to complete a knowledge assessment.

## AUTO-CARE TECHNICIAN APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 24 months  
Centre: Engineering Centre

### OVERVIEW

On the auto-care technician apprenticeship you will learn to carry out a range of services and repairs to cars, car derived vans and light goods vehicles whilst working in an auto-care or "fast-fit" centre.

An auto-care technician works in an auto-care or "fast-fit" centre and carries out a range of services and repairs to cars and light goods vehicles. The role of an auto-care technician requires a unique combination of technical, retail and customer service skills. You will use a range of tools, measuring and diagnostic equipment to identify and repair simple system faults.

During the apprenticeship, you will gain knowledge and understanding of a number of different legislations essential in the motor vehicle industry.

### COURSE PROGRESSION

- Level 3 apprenticeship

### ASSESSMENT METHODS

- You will be assessed through annual gateway assessments and a final end of programme assessment.

### ENTRY REQUIREMENTS

A relevant level 2 qualification plus GCSE English and maths grade 4 or above

You will develop your knowledge and skills in diagnosing and rectifying light vehicle engine and chassis system faults and learn how to diagnosis and rectify transmission, driveline and vehicle auxiliary electrical faults.

As a motor vehicle student, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will also have the opportunity to complete a work placement to give you experience of working in the motor vehicle industry.

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

You will learn the fundamentals of specific vehicle systems and safe working procedures, as well as data protection and how to carry out vehicle safety inspections and routine maintenance using vehicle specific data and meeting legal requirements.

As an apprentice, you will learn the practical and theoretical aspects of the vehicle systems you service. You will also learn excellent telephone manners and customer handling skills, including how to handle difficult customers and deal with customer disappointment, as well as effective sales skills. You will also be taught strong problem solving and self-organisations skills.

You will be studying at the college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You can find all the relevant workshops and demonstration areas required for you to complete your studies with Kirklees College.

## LIGHT VEHICLE SERVICE AND MAINTENANCE TECHNICIAN LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 36 months  
Centre: Engineering Centre

### OVERVIEW

This is the perfect apprenticeship if you are wanting to repair light vehicles, such as cars and vans.

A motor vehicle service and maintenance Technician servicing and repairing light vehicles, such as cars and vans, either works in dealerships, focusing on particular manufacturers or in an independent garage dealing with many different makes of vehicles. This apprenticeship will teach you to work independently and also operate as an effective team member and have good customer handling skills. You will also understand how workshops function.

Technicians working in large dealerships often work with other departments, for example carrying out work for the sales department and ordering parts from the parts department, whereas apprentices in smaller independent garages may be called upon to carry out some of the function of the other departments themselves,

### COURSE PROGRESSION

- Level 4 and work towards becoming an Automotive Master Technician
- Employment

### ASSESSMENT METHODS

- You will be assessed through annual gateway assessments and a final end of programme assessment.

### ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a suitable employer.

for example managing their own delivery of parts. The apprenticeship will teach you how to work on all the systems found within the vehicle. The day-to-day work ranges from replacing simple parts through to solving complex faults with the use of diagnostic methods and equipment. The tasks faced are constantly changing, driven by the introduction of more complex technologies and diagnostic techniques.

As a motor vehicle apprentice, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will find all the relevant workshops and demonstration areas required for you to complete your studies with Kirklees College.



## HEAVY VEHICLE SERVICE AND MAINTENANCE TECHNICIAN LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 36 months  
Centre: Engineering Centre

### OVERVIEW

A heavy vehicle service (HV) technician inspects and repairs HVs either at a dealership that focuses on a particular manufacturer, or for an independent garage or large fleet operator dealing with different makes of vehicles. This apprenticeship covers replacing simple parts and solving complex faults to using diagnostic methods and equipment. Day-to-day tasks faced by the technician are constantly changing, driven by the introduction of more complex technologies and diagnostic techniques.

Today's technician has to demonstrate technical expertise in their role. You must have strong problem-solving skills and knowledge of the theoretical and practical aspects of vehicle systems and associated ancillaries. Technicians should be able to work independently and operate as an effective team member. They should also have good customer handling skills and be able to identify ways in which they can work more efficiently.

### COURSE PROGRESSION

- Level 4 and work towards becoming an Automotive Master Technician
- Employment

### ASSESSMENT METHODS

- You will be assessed through annual gateway assessments and a final end of programme assessment.

### ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a suitable employer.

This apprenticeship will teach you the knowledge and understanding required to work with heavy Vehicles. This includes: diagnostic and logical problem-solving techniques, health and safety knowledge, environmental awareness, operator's "O" Licence requirements, how to service, inspect and maintain vehicles and trailers to the expected standards, customer expectations and implications of work carried out and the requirements of providing roadside assistance.

As a motor vehicle apprentice, you will be studying at our college's specialist Engineering Centre which boasts state-of-the-art equipment and workshops. You will find all the relevant workshops and demonstration areas required for you to complete your studies with Kirklees College.



# PROCESS MANUFACTURING

## DID YOU KNOW?

**Nationally, a third of the current food and drink manufacturing workforce will be retiring in the next 20 years with 109,000 new recruits needed by 2022**

Source: Careers Yorkshire & Humber

“

The Process Manufacturing Centre where we study has really great facilities and some of the top range equipment to work with, which helps us when we do go out to work with our employers.

You really gain hands on practical experience in the factory room and the tutors have been amazing and really helped us through thick and thin.”

### Sarah

Studying towards her Level 3 Diploma in Food and Drink Engineering. After completing her course, Sarah would like to engage in study at a higher level.

### AVERAGE SALARIES:

**£28K - £64K**

CHEMICAL PROCESS OPERATIVE

**£22K - £63K**

DISTRIBUTION MANAGER

**£23K - £58K**

QUALITY CONTROL AND  
PLANNING ENGINEERS

# FOOD AND DRINK ENGINEERING MAINTENANCE APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 months  
Centre: Process Manufacturing Centre

## OVERVIEW

This apprenticeship is a perfect way to start your career in the food and drink industry by studying at the state-of-the-art Process Manufacturing Centre in Huddersfield.

This apprenticeship is designed for individuals looking for a career as a Food and Drink Maintenance Engineer.

Multi-skilled maintenance engineers need to maximise the benefits of technology. Depending on the type of product and plant in the company you work for, your role will include routine maintenance, fault finding and diagnosis, testing and commissioning. You will ensure that maintenance activities contribute to optimising food and drink production levels.

## COURSE PROGRESSION

- Further study within the food and drink industry
- Employment

## ASSESSMENT METHODS

- You will complete assignments or direct learner responses, tests, (multiple-choice and short answer questions) and observations.

## ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a suitable employer.

As part of this apprenticeship, you will gain core knowledge including, key principles of quality management systems and processes, best practice maintenance approaches and techniques and fault-finding techniques. You will learn how to replace components, operate heat exchanging equipment and the principles of cutting and welding in the industry.

On achievement of the qualification, you will have developed the required level of competence which will enable you to perform consistently, reliably and productively in your role and make a positive contribution to future employment.

# SUPPLY CHAIN AND WAREHOUSE OPERATOR APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Process Manufacturing Centre

## OVERVIEW

This apprenticeship is ideal if you want to work in a warehouse environment. As a Warehouse Operative, your duties will include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records, documentation and cleaning.

You will learn how to use warehouse equipment, machinery and vehicles, including mechanical racking systems and materials handling equipment, such as forklifts and pallet trucks.

This apprenticeship also involves understanding how to use basic IT, including barcoding, data capture, radio and warehousing management software and systems. You will gain an understanding of how to communicate effectively with colleagues, customers, third party carriers and other organisations.

## COURSE PROGRESSION

- Higher level apprenticeship
- Employment

## ASSESSMENT METHODS

- An assessor will visit you in the workplace and will assess you through observation, discussion, product evidence, assignments and witness statements. Assessors will require access to observe your skills, attributes and competencies in the workplace. This will be necessary and used to assess your competence in your job role.

## ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

The apprenticeship will take a minimum of 12 months to complete prior to taking the end-point assessment.



## SUPPLY CHAIN PRACTITIONER APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 12 months  
Centre: Process Manufacturing Centre

### ENTRY REQUIREMENTS

GCSE English and maths grade 4 or above and a suitable employer.

### OVERVIEW

This apprenticeship is aimed at people looking to progress their career in the supply chain sector.

Supply chain practitioners will work in one or more supply chain functions. They will forecast and plan customer demand, liaise with suppliers around production schedules, process orders and work with haulers and distributors in areas of transport planning.

Areas of study on this apprenticeship will include how to measure performance in a supply chain such as stock levels, accuracy of forecasts, customer service, on shelf availability of products and levels of waste. You will also learn how to forecast customer demand, considering factors such as weather, market trends, seasonality and competitor activity.

On this apprenticeship, you will also develop in-depth knowledge on the laws, policies and procedures that influence the supply chain. You will also learn about the IT systems used for supply chains, including business planning software.

### COURSE PROGRESSION

- Management or specialist roles

### ASSESSMENT METHODS

- You will be assessed by your assessor using a portfolio of evidence, practical demonstrations and assignments. You will be assessed in your place of work.



## ENGINEERING OPERATOR APPRENTICESHIP LEVEL 2

Qualification: Apprenticeship Standard  
Level: 2  
Duration: 12 months  
Centre: Process Manufacturing Centre

### ENTRY REQUIREMENTS

GCSE English and maths grade 3 or above and a suitable employer.

### OVERVIEW

This apprenticeship covers the fundamental skills and knowledge need to pursue a career in engineering.

The engineering operations apprenticeship is ideal if you are looking for a career in engineering. Achieving this qualification could lead to a variety of roles, such as an electrical engineer, engineering technician, electronics assembler and engineering maintenance fitter.

On this course, you will learn how to obtain the necessary job instructions, engineering drawings and specifications and how to interpret them. Engineering operational practices, processes and procedures are also included. You will learn what potential problems can occur within engineering operations and how they can be avoided.

### COURSE PROGRESSION

- Advanced apprenticeships in engineering
- Employment

### ASSESSMENT METHODS

- You will be assessed by your assessor using a portfolio of evidence, practical demonstrations and assignments. You will be assessed in your place of work.

Your core skillset will include working safely in an engineering environment, pipe fitting, using and communicating technical information and carrying out engineering activities.

You will study at our Process Manufacturing Centre, designed by employers to address their shared training needs. This centre was purpose-built to simulate a real-life manufacturing plant and has state-of-the-art process manufacturing training facilities, chemistry laboratories and IT and learning resources to provide the practical, hands-on experience you will require to succeed.

# PUBLIC AND UNIFORMED SERVICES



## DID YOU KNOW?

In the UK the armed forces and emergency services are one of the largest employers. Figures show that there are 170,000 in the armed forces, 30,000 in the fire service, 17,000 in the ambulance service and 20,000 in the police.

Source: Careers Yorkshire & Humber

“

I chose Kirklees College because it had a good reputation. I've enjoyed meeting new people and the support from the staff has been great.

My teachers have helped me gain a placement with the fire service, which is great experience as this is the industry I would like to go into after college.”

### Caitlin

Studying Level 3 Diploma in Public Services. Would like to progress into the fire service.

### AVERAGE SALARIES:

**£23K-£39K**

FIRE SERVICE OFFICER

**£34K-£85K**

SENIOR POLICE OFFICER

**£23K-£47K**

PUBLIC SERVICES ASSOCIATE PROFESSIONALS

**£22K-£66K**

SENIOR OFFICES IN FIRE, AMBULANCE, PRISON AND RELATED SERVICES

## PUBLIC SERVICES LEVEL 1

Qualification: BTEC Introductory Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield and  
Springfield Sixth Form Centre

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

### OVERVIEW

This course is ideal if you are looking to begin a career in the public and uniformed services.

Life in the public services can be challenging, rewarding, interesting and exciting. This one-year course has been designed to be a stepping stone into a fulfilling and rewarding career within the public and uniformed services industry.

You will be required to show commitment and willingness to learn during the course. Through both practical and theory-based lessons, you will gain an understanding of what is required within the many roles available in the public services.

You will develop your knowledge of how the industry works and gain practical skills, such as map reading, self-management, team work and development of your own personal skills. You will be put to the test through the development of your own fitness levels to match those within the industry.

We will help you to develop your leadership skills to become a natural born leader. You will then have the opportunity to visit both military and emergency services to get a first-hand experience of what it is like to work in the protective services.



### COURSE PROGRESSION

- Level 2 BTEC Diploma in Public Services

### ASSESSMENT METHODS

- There are no formal exams throughout this course. You will be assessed to nationally set standards through various activities such as discussions, group presentations and activities, written assignments, practical demonstrations, fitness tests and observations.

## PUBLIC SERVICES LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

### OVERVIEW

This course is ideal if you are looking to begin a career in the public and uniformed services.

Being part of the protective services can be both exciting and challenging at times. This course has been designed to challenge you to become our next police officers, fire fighters and ambulance crew members.

You will develop your team work, communication, professional and personal skills that will be transferable to your role within the public and uniformed services and allow you to excel within the industry.

Throughout the course, you will develop your health and fitness, learn about how major body systems work and gain an understanding of how basic nutrition and a healthy lifestyle can affect your ability to perform within the services.

As part of your induction process, you will undergo a one-day expedition to introduce you to the conditions some of the services work in and take part in numerous uniform public service industry days and placement weeks.

### COURSE PROGRESSION

- BTEC Level 3 Diploma in Uniform Protective Services (Emergency pathway)
- NCFE Level 3 Diploma in Uniformed Public Services (Military pathway)

### ASSESSMENT METHODS

- There are no formal exams throughout this course. You will be assessed to nationally set standards through various activities such as discussions, group presentations and activities, written assignments, practical demonstrations, fitness tests, observations and completion of logbooks and diaries.

## UNIFORMED PUBLIC SERVICES (MILITARY PATHWAY) LEVEL 3

Qualification: NCFE Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

This course is designed to get you that foothold into an exciting and rewarding career in public and uniformed services.

As a member of the public and uniformed services, you will be challenged and rewarded throughout your career. This course has been designed to be a stepping stone into a fulfilling and rewarding career within the public and uniformed services industry.

You will gain an understanding into the world of the public and uniformed services through learning about government and policies, citizenship and diversity, as well as developing your own fitness and wellbeing to help you excel in the industry.

### COURSE PROGRESSION

- HNC in Policing
- Direct entry into the public services industry
- Degree level courses

### ASSESSMENT METHODS

- There are no formal exams throughout this course. You will be assessed to nationally set standards through various activities such as discussions, group presentations and activities, written assignments, practical demonstrations, fitness tests, observations and completion of logbooks and diaries.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

During your time on the course, you will learn how to deal with challenging circumstances and develop your leadership, communication and team work skills to overcome these challenges. You will gain some valuable experiences by visiting emergency services premises, such as prisons and courts, as well as meeting speakers from the industry.

As part of your induction process, you will undergo a one-night survival residential to introduce you into the conditions some of the services work in, as well as taking part in a two-night outdoor activities residential visit to Howstean Gorge in North Yorkshire. Alongside your course, you can combine learning and playing by joining one of our sports academies for football and rugby league.



## UNIFORMED PROTECTIVE SERVICES (EMERGENCY SERVICES) LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

As a member of the protective services, you will be challenged and rewarded throughout your career. This course has been designed to be a stepping stone into a fulfilling and rewarding career within the public and uniformed services industry.

During your time on the course, you will learn how to deal with challenging circumstances and develop your leadership, communication and team working skills to overcome these challenges. You will gain some valuable experiences by visiting emergency services premises, such as West Yorkshire Police Training School, prisons and courts, as well as meeting speakers from the industry.

### COURSE PROGRESSION

- HNC in Policing
- Other HE degree level courses
- Direct entry into the protective services industry

### ASSESSMENT METHODS

- There is one formal exam throughout this course in the first year. You will also be assessed to nationally set standards through various activities, such as discussions, group presentations and activities, written assignments, practical demonstrations, fitness tests, observations and completion of logbooks and diaries.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths Grade 4 or above and 3 other GCSEs at 4 or above.

You will gain an understanding into the world of protective services through learning about government and policies, citizenship, police powers, understanding major incidents and diversity, as well as developing your own fitness and wellbeing to help you excel in the industry.

As part of your induction process, you will undergo a one-night survival residential to introduce you into the conditions some of the services work in and take part in a two-night outdoor activities residential visit to Howstean Gorge in North Yorkshire. Alongside your course, you can combine learning and playing by joining one of our sports academies for football and rugby league.



# SCIENCE

“

I chose Kirklees College as it has a wide range of opportunities, one of which was forensic science. You learn how to collect evidence and be part of the forensic process. The facilities are great, especially the laboratories which teach you how to analyse evidence and have everything you need to progress on the course.”

Joe

Studying forensic science. Would like to progress onto university and find a career based in the science industries.”

AVERAGE SALARIES:

**£14K - £31K**

LABORATORY TECHNICIAN

**£24K - £62K**

BIOCHEMIST

**£28K - £68K**

RESEARCH AND DEVELOPMENT MANAGERS

**£24K - £61K**

CHEMICAL SCIENTISTS

97%

PASS  
RATE

# APPLIED SCIENCE LEVEL 1

Qualification: BTEC Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course will give you an introduction to applied science, studying the principles of biology, physics and chemistry.

This course is designed to help you achieve the knowledge, skills and personal qualities that are required in the science industry. You will also learn and develop key techniques to help organise your work and priorities.

You will study a wide range of units that cover all three different sciences, using equipment to make scientific observations and measurements, chemistry investigations, study the living system, physics and our universe.

## COURSE PROGRESSION

- Level 2 BTEC Diploma in Science
- Health and Social Care or Childhood Studies course

## ASSESSMENT METHODS

- You will be assessed by assignments, involving practical tasks and written work.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above including a science subject.

Developing your skills in communication, teamwork and problem solving is essential so that you are able to work effectively with other people when researching a topic. We will also help you to progress by developing your transferable skills, increasing your scientific knowledge and introducing you to practical techniques.

You will study in our fully-equipped classrooms and laboratories where you can get hands on with your science experiments. You will have numerous opportunities during the course to go on a number of visits and field-trips that will support your learning and develop your knowledge further.

# APPLIED SCIENCE LEVEL 2

Qualification: BTEC Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course is suitable if you want to pursue a career in science or study advanced level science.

This course will allow you to experience what scientists do in their work, covering biology, chemistry, forensic science and physics, developing your practical, and scientific skills. You will cover a range of units relating directly to the skills, knowledge and behaviours expected by employers in the science industry. You will work in our fully-equipped laboratories that have state-of-the-art resources enabling you to progress in your science career.

Working across the core sciences, you will study a number of units including, how the body works, crime scene analysis, chemistry and our earth and energy and the universe.

## COURSE PROGRESSION

- Level 3 BTEC Extended Diploma in Applied Science
- Level 3 BTEC Extended Diploma in Forensic and Criminal Investigation
- Level 3 BTEC Extended Diploma in Biomedical Science
- Apprenticeship

## ASSESSMENT METHODS

- You will be assessed by assignments, exams and practical work.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above including a science subject.

You will develop knowledge and skills related to fundamental concepts. You will work in our four fully-equipped science laboratories, as well as our specialist forensic suite where you will be able to learn how to look for clues in helping to solve crimes!

Work experience is a mandatory part of the course that will enable you to gain the skills and knowledge of how science has evolved in the workplace. We have dedicated work placement advisors that will help you to get an insight into a specific sector of your choice. Outside of the science laboratories, you will have industry visits and trips to further your learning.



## APPLIED SCIENCE LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

This course will give you in-depth knowledge into chemistry, physics and biology which will cover a high level of practical laboratory skills.

This course combines practical and theoretical skills in chemistry, biology and physics. You will learn about the principles and applications of science and laboratory techniques delivered through weekly experiments in our fully-equipped laboratories.

You will acquire technical and employability skills, knowledge and understanding, all of which are transferable and will enable you to meet changing circumstances in applied science practice. You will also develop a range of personal skills, techniques, and attributes that are essential for successful performance in working life.

The range of modules you will work on will be varied and exciting. You will begin to understand each separate science in-depth and how they can complement each other during experiments.

### COURSE PROGRESSION

- Higher Education including degrees in pharmacy, audiology, optometry, chemistry and forensics
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed with coursework, practical assignments and examinations.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above including a science subject.

To support your experiments in our laboratories, you will do an investigative project that will underpin the contemporary issues within science.

Work experience is a mandatory part of the course you will be able to gain the skills and knowledge of how science has evolved in the work place. To complement your learning, you will have the opportunity to go a number of visits and field-trips.



## BIOMEDICAL SCIENCE LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

This course is ideal if you are wanting to pursue a career in medical science.

Biomedical Science looks at both theoretical and practical ways of working. This course will focus on the practical application of biological sciences, alongside complimentary units in the chemistry and medical field. You will explore a range of different modules to help broaden your understanding of biomedical science.

You will work in our fully-equipped science laboratories with top of the range learning resources. Teaching will be complimented by weekly experiments and investigations that will help deepen your understanding of biomedical science. There will be time dedicated to trial and test different experiment techniques.

### COURSE PROGRESSION

- Higher Education including degrees in paramedic science, biomedical science, biology, operating departments practitioner and health sciences
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed with coursework, practical assignments and examinations.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above including a science subject.

Units on the course will cover a range of topics such as laboratory techniques, principles and applications of all sciences, practical scientific procedures, as well as taking part in an Investigative project. You will conduct experiments and research to enable you to understand the application and process of chemistry, biology and physics within the medical field.

Work experience is a mandatory part of the course and will enable you to gain the skills and knowledge of how science has evolved in the workplace. Our dedicated team can help you find a suitable placement of your choice. Your learning will be supported through trips and tours that will be beneficial to your learning.

## FORENSIC AND CRIMINAL INVESTIGATIONS LEVEL 3

Qualification: BTEC Extended Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English and maths at 4 or above and 3 other GCSEs at 4 or above including a science subject.

### OVERVIEW

If you are interested in pursuing a career in forensic science or criminology, then this is the course for you.

This course will teach you how to apply scientific principles to the law. Forensic scientists are given the task of collecting, preserving and analysing scientific evidence during the course of an investigation. This course focuses on the forensic aspects of biological, chemical and physical sciences alongside criminal investigations units, such as criminology. You will learn to develop practical and deductive reasoning skills.

This course combines practical and theoretical skills in criminal science, psychology and forensic analysis. Learning takes place in our fully-equipped labs that have state-of-the-art technologies. Weekly experiments may involve DNA testing, hair strand analysis or finger print dusting. Our science labs are fully fitted out to allow students to have the insight into a real Forensics lab.

### COURSE PROGRESSION

- Higher Education including degrees in forensic science, criminology, psychology, forensic fire investigation
- Apprenticeship
- Employment

### ASSESSMENT METHODS

- You will be assessed with coursework, practical assessments and examinations.



## LABORATORY TECHNICIAN APPRENTICESHIP LEVEL 3

Qualification: Apprenticeship Standard  
Level: 3  
Duration: 24 months  
Centre: Huddersfield Centre

### ENTRY REQUIREMENTS

GCSE English, maths and science grade 4 or above and a suitable employer.

### OVERVIEW

If you are wanting a career as a laboratory technician then this is the perfect apprenticeship for you.

As an apprentice laboratory technician, you will attend college one day a week and spend the rest of the week in a company. A laboratory technician may carry out both routine and one-off laboratory testing and perform a variety of technical support functions across the organisation.

Laboratory technicians work in a wide range of organisations, including but not exclusively, chemical, primary and secondary pharmaceutical, biotechnology, formulated products, nuclear companies and analytical science services. You will prepare for laboratory tasks using the appropriate scientific techniques, procedures and methods as well as performing laboratory tasks following specified methodologies.

On this apprenticeship you will need to work safely in a laboratory and meet the requirements of quality standards whilst demonstrating technical competence in the use of instrumentation and equipment. You will be required to produce reliable, accurate data and analyse, interpret and evaluate data.

You will be expected to communicate and interact effectively within a team using a full range of skills. You will learn the importance of working independently and taking responsibility for initiating and completing tasks and understanding the impact of your work on others.

### COURSE PROGRESSION

- Employment in the science industry
- Higher level apprenticeship

### ASSESSMENT METHODS

- You will be assessed both at college and in the workplace through coursework, practical assignments and examinations



# SPORT

“

I have progressed on my course and it's thanks to the fantastic tutors who, no matter how busy they are, will give you their time and help you. The facilities at college are fantastic and I have made some amazing friends, who are more like brothers to me.

The college has changed my life and made my dreams come true.”

## Bakary

Studying sport. Would like to work within the sporting industry and interested in pursuing a career in coaching.

AVERAGE SALARIES:

**£16K-£42K**

SPORTS COACH

**£22K-£57K**

LEISURE MANAGER

**£15K-£45K**

FITNESS INSTRUCTOR

## SPORT AND LEISURE LEVEL 1

Qualification: BTEC Introductory Diploma Level: 1

Duration: 1 year

Centre: Huddersfield and Springfield Sixth Form Centre

### OVERVIEW

This course offers the perfect step to starting your career in the sport and leisure industry.

This introductory level course offers an insight into the sport and leisure industry and will help you to grasp the skills and knowledge that are required to work within the industry. This course will cover a wide range of topics and disciplines that will help you to succeed in your career.

Through both practical and theory-based lessons, you will begin to gain an understanding of the risk and hazards in the sport and leisure industry, how to assist at sporting and leisure events and how the body reacts to exercise.

To further your knowledge of how the industry works, you will gain practical experience by designing and implementing your own fitness programmes and develop sport and active leisure projects. You will also participate in sport, exercise and fitness sessions to improve your own fitness levels.

### COURSE PROGRESSION

- Level 2 NCFE Diploma in Sport

### ASSESSMENT METHODS

- You will be assessed through discussions, group presentations, written assessments, practical assessments, fitness tests, group activities and observations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above including PE or a sports background.

Outside of your lessons, you will be exposed to opportunities within the industry to allow you to develop a plan to start your career through looking at the conditions of employment, qualifications and skills required to excel in the role. Alongside your course, you can combine learning and playing by joining one of our sports academies in football and rugby league.



## SPORT (EXERCISE AND FITNESS) LEVEL 2

Qualification: NCFE Diploma

Level: 2

Duration: 1 year

Centre: Huddersfield Centre

### OVERVIEW

If you're passionate about working in sport, this course will prepare you with the skills and knowledge needed to work in the industry.

This course is an excellent stepping stone into working within the sporting industry. The course has been designed to help you understand the skills and knowledge to excel within the industry. You will be encouraged to participate in a wide variety of sport and fitness-based activities.

During this course, you will begin to gain an understanding of all aspects of sport, exercise and fitness. You will be taught via both theory and practical lessons the basics of the human anatomy and physiology, healthy eating and nutrition in sport, alongside learning about the development and implementation of personal fitness programmes.

### COURSE PROGRESSION

- Level 3 NCFE Diploma in Sport (Sports Coaching or Sports Therapy)

### ASSESSMENT METHODS

- You will be assessed through discussions, group presentations, written assessments, practical demonstrations, fitness tests, group activities and observations.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above including PE or a sports background.

Alongside developing your knowledge in the classroom, you will also be exposed to opportunities to work with others to plan, deliver and evaluate sporting activity sessions, volunteer to work within the sporting industry and plan and run sporting events alongside others.

We encourage our students to further their own development during this course by accessing and undertaking extra qualifications in coaching, leadership and first aid. Alongside your course, you can combine learning and playing by joining one of our sports academies for football and rugby league.

## SPORT (SPORTS COACHING OR SPORTS THERAPY) LEVEL 3

Qualification: NCFE Diploma  
Level: 3  
Duration: 2 years  
Centre: Huddersfield Centre

### OVERVIEW

Our NCFE Level 3 Sport qualification enables you to pursue a fantastic career in the sporting industry.

This qualification has been designed to develop your skills and understanding of the Sports and leisure industry and will prepare you for a variety of potential roles that you can pursue within the industry. You will be encouraged to participate in a wide variety of sport and fitness-based activities during the course.

#### Sports Therapy Pathway:

You will gain an understanding of how the human body works through looking at the anatomy and physiological principles that affect humans during exercise, as well as looking at how a healthy and active lifestyle can improve an individual's physical and mental wellbeing throughout their life. You will develop your skills in the applying theoretical knowledge in sports massage, sports injuries and rehabilitation.

### COURSE PROGRESSION

- Sports apprenticeship
- Higher Education
- Employment

### ASSESSMENT METHODS

- You will be assessed through discussions, group presentations and activities, written assessments, practical demonstrations, fitness tests, logbooks and diaries and observations.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above including PE or a sports background.

#### Sports Coaching Pathway:

You will further develop your leadership and coaching abilities throughout the time on the course. You are able to access and undertake extra qualifications in coaching, leadership and first aid. Alongside your course, you can combine learning and playing by joining one of our sports academies for football and rugby league.

On this course, you will have the opportunity to gain some invaluable practical experience by applying the skills and knowledge you have learnt by working with sporting academies abroad. Through this you will further understand working with various different individuals in a sporting context and develop your understanding of the technical, communication and organisational factors.





# TRAVEL AND TOURISM

“

The course has taught me about accessible tourism and flight tracking and I love coming into college every day and learning new things. The tutors have helped me progress by teaching me new things I didn't even know about and helping me throughout my studies. I'd recommend Kirklees College as it's friendly and welcoming.”

**Emmanuel**

Studying Level 1 Introduction to Travel, Tourism.

**97%**  
PASS  
RATE

AVERAGE SALARIES:

**£14K-£30K**

AIR TRAVEL ASSISTANT

**£26K-£56K**

RAIL TRAVEL ASSISTANT

**£20K-£52K**

TRAVEL AGENCY MANAGER

# INTRODUCTION TO TRAVEL AND TOURISM LEVEL 1

Qualification: City and Guilds  
Level: 1  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This is an exciting course which will give you an overview of the travel, tourism and aviation industries.

The travel industry is one of the fastest growing sectors in the UK. If you are looking for a course which will give you a great starting point to fully explore the travel, tourism and aviation industries, then this is the course for you.

Our tutors have worked in a variety of roles within the industry and have a wealth of experience to help you take your first steps towards a career in travel.

## COURSE PROGRESSION

- Level 2 course in either Travel and Tourism or Air Cabin Crew

## ASSESSMENT METHODS

- Assessment on this course is portfolio based and will include a range of tasks. Some of these will be practical assessments, role plays, written reports, portfolio development and some multiple-choice tests.

## ADDITIONAL INFORMATION

- You will be expected to wear a uniform for at least part of the week (details will be given to you at interview.)

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 2 or above and maths at 1 or above and 2 other GCSEs at 2 or above.

This introductory course will help you to develop both practical skills and confidence when it comes to dealing with customers. It will also provide you with an understanding of the UK travel and tourism structure, travel options available to customers, as well as expanding your knowledge on the countries, capital cities, oceans and seas of the world.

You will benefit from the use of our fantastic on-site mock air cabin and check-in desk, which will allow you to learn real life practical and relevant skills.



# TRAVEL AND TOURISM LEVEL 2

Qualification: City and Guilds  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

## OVERVIEW

This course is ideal for those who would like an overview of the jobs available in the travel, tourism and aviation industry.

This course is designed to help meet the growing demand for well qualified and knowledgeable people who are looking for a career in the travel and tourism industry. It is perfect for those students who would like to work in tour operator companies, travel agencies, tourist information offices, tourist attractions, cruise line companies or conference events organisations.

Our experienced tutors have all worked in a variety of roles within the industry and have a wealth of experience to help guide you towards your chosen career. We will help you gain the necessary skills to perform well by developing your interpersonal and communication skills which are essential to succeed in the tourism industry.

## COURSE PROGRESSION

- Level 3 Travel and Tourism
- Level 3 Travel and Tourism with Aviation
- Level 2 Air Cabin Crew

## ASSESSMENT METHODS

- This course is portfolio based and will include a range of tasks. Some of these will be practical assessments, role plays, written reports and portfolio development.

## ADDITIONAL INFORMATION

- Fees are charged for the trips and visits and this information will be provided to you.

## ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

You will benefit from the use of our fantastic on-site mock air cabin and check-in desk which will allow you to learn real life practical and relevant skills.

This course also has a UK based residential planned. Previous students have been to the Lake District, Edinburgh, London and Blackpool.

## AIR CABIN CREW LEVEL 2

Qualification: City and Guilds  
Level: 2  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This is an ideal course if you are ambitious and keen to work in the air cabin crew sector.

Are you interested in the duties that cabin crew undertake before, during and after take-off? If the answer is yes, then this is the course is perfect for you. Our tutors are experienced and have all worked within the industry. They will teach you all about the roles and responsibilities of air cabin crew in line with the best practices within the industry to help you expand your knowledge.

Your learning involves both theory and practical sessions which will benefit from the use of our fantastic on-site mock air cabin and check-in desk which will allow you to learn real life practical and relevant skills. You will explore the different airline and airport codes and how security checks and on-board paperwork are completed whilst investigating airline routes and journey times and how the weather can affect airline/aviation operations.

### COURSE PROGRESSION

- Level 3 Travel and Tourism
- Level 3 Travel and Tourism with Aviation Operation
- Depending on your age, you could progress to employment within the aviation/cabin crew industry

### ASSESSMENT METHODS

- You will be assessed with written work, online multiple-choice tests, presentations and role plays in the college's aircraft cabin.

### ADDITIONAL INFORMATION

- Aviation rules and regulations mean that you must be at least 18 years old before you can take a job in the industry.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English at 3 or above and maths at 2 or above and 2 other GCSEs at 3 or above.

You will learn how to identify a range of legislation and regulations which airlines have to adhere to at all times, whilst gaining the skills required to respond to various planned and unplanned emergencies on board an aircraft. There will be a focus on role play and presentation skills which will prepare you for work. You will be expected to wear a uniform throughout your course.

We have close employer links with Jet2 and Transpennine Express. Previous students have gone on to work for Jet2 at both Manchester and Leeds Bradford airports as air passenger service agents and cabin crew. You will have the opportunity to take part in our residentials to Barcelona, London and Nice and we also offer day trips to Liverpool air traffic control tower, Blackpool and York.

## TRAVEL AND TOURISM WITH AVIATION LEVEL 3

Qualification: City and Guilds  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

### OVERVIEW

This course is perfect if you want to work in a ground operations role in the aviation sector or within the travel and tourism industry.

This course allows you to learn, develop and practice the skills required for the aviation and travel and tourism sector. You will complete two qualifications: Level 3 in Travel and Tourism and Level 3 in Aviation Operations. Our industry experienced tutors will teach you all about the roles and responsibilities in line with best practice to help you expand your knowledge.

You will study both theory and practical sessions and benefit from the use of our fantastic on-site mock air cabin and check-in desk, which allows you to learn real life practical and relevant skills. You will gain an awareness of promotional activities in the industry and the skills needed to help sell the products and services to customers. You will also research worldwide travel and tourism destinations.

### COURSE PROGRESSION

- Level 3 Travel and Tourism
- Depending on your age, you could progress to employment within the Aviation/Cabin Crew industry
- Employment

### ASSESSMENT METHODS

- You will be assessed with written work, online exams, presentations and practical assessments.

### ADDITIONAL INFORMATION

- Aviation rules and regulations mean that you must be at least 18 years old before you can take a job in the industry.

### ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

There are a number of areas that you will study which are important when it comes to the airline system, these include: understanding health and safety and how to recognise airside hazards and minimise risks, looking at security and how to implement and co-ordinate aviation security procedures, aircraft dispatching and ramp handling. You will be expected to wear a uniform throughout your course.

Students have secured jobs working for SwissPort, Virgin Atlantic, Jet2, Hilton Hotels, Manchester Airport Group and British Airways working as air passenger service agents and air cabin crew. You will have the opportunity to take part in our residentials to Barcelona, London and Nice. We also offer day trips to an Airport, Blackpool and York.

# TRAVEL AND TOURISM LEVEL 3

Qualification: City and Guilds  
Level: 3  
Duration: 1 year  
Centre: Huddersfield Centre

## ENTRY REQUIREMENTS

A minimum of 5 GCSEs with the following grades: English at 4 or above and maths at 3 or above and 3 other GCSEs at 4 or above.

## OVERVIEW

If you want to learn more about the travel and tourism industry or work as a resort representative, this is this course for you.

This exciting course is the second year of the level 3 diploma and is designed to give you an overview of the travel and tourism industry. It is ideal for students who want to look at a range of potential jobs. Our industry experienced tutors will teach you all about the roles and responsibilities in line with best practice to help expand your knowledge.

Your learning involves both theory and practical sessions and will benefit from the use of our fantastic on-site mock air cabin and check-in desk, which will allow you to learn real life practical and relevant skills. You will gain an insight into how to provide quality products and services to holiday makers as a resort representative, such as accommodation, flights, food, transport and excursions.

You will develop the skills to provide guided tours which are vital in both domestic and overseas travel. There will be an introduction to foreign exchange, so you understand the importance of buying and selling. This course will also develop your understanding in providing a hospitable and welcoming atmosphere in the chalet as a ski chalet host.

You will be expected to wear a uniform throughout your course. There will be the opportunity to take part in our residential to Barcelona, London and Nice. After this course, you could begin a career in the travel industry in areas such as airport customer services, cabin crew, travel consultant, holiday representative, tourist information and more.

## COURSE PROGRESSION

- Higher Education
- Employment

## ASSESSMENT METHODS

- You will be assessed with written work, online exams, presentations and practical assessments.





# ACCESS COURSES

“

The tutors have really assisted me with my studies and have always encouraged me to study. They've been really helpful in answering my questions and are very passionate about their teaching.

They've always motivated me to keep going. Studying at Kirklees College develops you intellectually and I would recommend anyone to come here.”

---

**Ali**

Studying Access to HE Social Sciences. Progressing on to the University of Huddersfield to study health and social care with a focus on mental health.

99%

PASS  
RATE

## ACCESS TO HE ART AND DESIGN LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Pioneer Higher Skills Centre

### ENTRY REQUIREMENTS

A minimum of 2 GCSEs at grade C/4 or above in English and maths or equivalent and a portfolio of artwork. All applicants should be aged 19+.

### OVERVIEW

This fast-paced course is intended to prepare students to study art and design in higher education or at higher skills level.

This course will introduce you to a broad range of art and design practices to help develop the required skills needed for degree study and gain the experience to increase your confidence. You will also learn digital and technical skills and improve your portfolio of work.

As well as developing your practical skills, you will also develop your understanding of artwork across the broad spectrum of art and design. You will undertake a pathway and personal project. These skills will support you in progressing to the next stage of your studies.

Our experienced lecturers and industry practitioners will give fantastic support and guidance throughout the course. You will develop your academic writing and organisation skills to support your application to HE. You can access information on higher education providers and assistance is provided to help students apply through the UCAS process.

To help you develop your art practice, this course includes trips to a range of art galleries and exhibitions to allow students to further develop their understanding of different artists, styles and techniques. All students will display work in the end of year show.

### COURSE PROGRESSION

- HNC art practice, fashion and textiles, graphic design and photography
- Art and design related higher education courses

### ASSESSMENT METHODS

- This course is assessed via graded assessments, constructive feedback and final project.

## ACCESS TO HE HUMANITIES LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This is the perfect course if you would like to study history, teaching (primary and secondary) or english/creative writing plus many other disciplines related to humanities at university.

This diploma is designed to prepare you for studying humanities subjects at degree level. This course will enable you to work towards a career in humanities and develop the skills and self-confidence you will need to progress.

The course will build your core knowledge to support you in progressing to the next stage of your studies. You will have a broad introduction to history and english literature and language to broaden your understanding of humanities subjects.

### COURSE PROGRESSION

- Degree course in a related subject

### ADDITIONAL INFORMATION

- All applicants are advised to check entry requirements for their chosen degree course before enrolling on the access diploma.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade C/4 or above and ideally maths grade C/4 or above. All applicants must be aged 19+.

You will also further develop your wider understanding through studying sociology, as well as study skills designed to support you in realising your potential on the programme.

An access to higher education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.



## ACCESS TO THE HEALTH SCIENCE PROFESSIONS LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This is the perfect course for you if you would like to study midwifery, nursing, paramedic science, radiography or other disciplines related to health science at university.

This course is designed to support you on your path to a higher education course in the health science professions. You will develop your skills and self-confidence to progress to university with unrivalled levels of support from experienced and skilled tutors.

The course will build your core knowledge to support you in progressing to the next stage of your studies. You will learn about body structure and function and co-ordination and control. You will also have a broad introduction to nutrition and digestion, as well as pathogens and disease.

You will also further develop your wider understanding through studying psychology and sociology, as well as study skills designed to support you in realising your potential on the programme.

### COURSE PROGRESSION

- Degree course in a related subject

### ADDITIONAL INFORMATION

- All applicants are advised to check entry requirements for their chosen degree course before enrolling on the access diploma.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade C/4 or above and ideally science grade C/4 or above. All applicants must be aged 19+.

An access to higher education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

## ACCESS TO THE SOCIAL SCIENCES LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This course is intended to prepare students to study social sciences in higher education or at higher skills level.

This course is designed to support you on your path to further study in areas such as social work and psychology. You will develop your skills and self-confidence with high levels of support from experienced and skilled tutors.

The course will build your core knowledge to support you in progressing to the next stage of your studies. You will have a broad introduction to psychology and sociology to prepare you for work within the social sciences.

You will also further develop your wider understanding through studying history, as well as study skills designed to support you in reaching your potential on the programme.

### COURSE PROGRESSION

- Degree course in a related subject

### ADDITIONAL INFORMATION

- All applicants are advised to check entry requirements for their chosen degree course before enrolling on the access diploma.

### ENTRY REQUIREMENTS

A minimum of GCSE English grade C/4 or above and ideally maths and science grade C/4 or above. All applicants must be aged 19+.

An access to higher education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.



## ACCESS TO HE CHILDHOOD STUDIES LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### ENTRY REQUIREMENTS

A minimum of English and maths grade C/4 or above. Applicants must be 19+.

### OVERVIEW

This course will develop your higher study skills to enable you to progress to a range of degree level programmes with a focus on education, learning and development.

This programme is for individuals aged 19+ who don't have the right qualifications or grades for university but want to pursue a career in early years or teaching. It offers an ideal route to progress to degree/higher level study at Kirklees College or other universities regardless of previous grades or qualifications.

The course will build your core knowledge to support you in progressing on to the next stage of your studies. You will have an introduction to childhood studies, including social policy and practice and health and wellbeing.

Taught by an experienced teaching team through workshops, seminars, lecturers and guest speakers, you will learn how to conduct a research project and the role of play in child development. You will study a range of ages, including a unit focused on adolescence.

This qualification includes a requirement of 250 hours of placement or experience in an early years or school setting. A minimum of two different settings is required with an age range of your choice, including birth to one year, two to four years, five to seven years or seven to 11 years.



### COURSE PROGRESSION

- HNC in Early Childhood Education and Care
- Degree course in a related subject

### ASSESSMENT METHODS

- The course will be assessed by one to one and group tutorials, self-assessment and peer assessment. Assessment submission examples include essay, presentations, reports, academic posters and workplace observations.

### ADDITIONAL INFORMATION

- You will be required to pay for the cost of DBS check if not already in place.

## ACCESS TO HE BUSINESS LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Pioneer Higher Skills Centre

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade C/4 or above. Applicants must be 19+.

### OVERVIEW

This course is aimed at learners returning to education or who have left school with few qualifications but have a good level of understanding in English and maths. Industrial experience may also be considered.

The course aims to provide you with a strong foundation to start your career in business. You will learn how to provide administrative services and what your personal responsibilities are when working in a business and marketing environment. You will also understand how best to support business events.

The course also covers finance, as well as digital skills, the marketing environment and understanding online business activities. This includes how to create business webpages and how to promote the products and services of a business through various platforms.

An access to higher education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

### COURSE PROGRESSION

- HNC in Business
- Degree level study

## ACCESS TO HE COMPUTING LEVEL 3

Qualification: Diploma  
Level: 3  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This qualification is designed to provide adults with a strong foundation in the knowledge and skills required to study in higher education.

The course is widely recognised by universities across the country and is designed for people who have been out of education for some time or those who left school with too few qualifications to be able to go straight to university to study.

You will study a varied range of subjects alongside developing your academic and study skills to prepare you for studying at HE level on our HNC computing programme.

### ENTRY REQUIREMENTS

A minimum of GCSE English and maths grade C/4 or above. Applicants must be 19+.

The course covers the essential knowledge and skills needed to work in the computing sector. It offers an introduction to ICT essentials including programming, networking, database developments and website development.

An access to higher education course is designed for adults who wish to change their career, study at degree level or improve their job prospects. If you have been out of education for a while or don't have the right qualifications for the university course you would like to complete, then an access course is perfect for you.

## PROGRESSION TO ACCESS TO HE LEVEL 2

Qualification: Diploma  
Level: 2  
Duration: 1 year  
Centre: Huddersfield and Pioneer Higher Skills Centre

### OVERVIEW

This course provides the first step towards a new career through learning the academic skills and vocational subject knowledge needed for further study.

This course is ideal if you want to change career or need a path to university after time away from education and prepares you for a level 3 access course. You will study relevant units across humanities, health sciences and social sciences at level 2 to prepare you for your chosen level 3 access course. We will also support you to complete GCSE English or maths if required.

The course comprises of personal and academic units of study to develop your professional skills, including practical presentation, academic writing, IT and research skills, alongside developing a personal portfolio and understanding prejudice, discrimination and diversity within society.

### ENTRY REQUIREMENTS

A minimum of 4 GCSEs with the following grades: English or maths at grade 4/C or above and 3 other GCSEs at 4/C or above. Applicants must be 19+.

The course also covers vocational subjects to improve your overall understanding in a variety of areas, including nutrition, performance and healthy eating, physiology and exercise, sociology of health and health psychology, as well as mental health and ethical issues in social policy.

### COURSE PROGRESSION

- HNC in Computing
- Degree course in a related subject



### COURSE PROGRESSION

- Level 3 Access to HE Diplomas (health science professions/social sciences/humanities/ art and design/business/computing/ childhood studies)

# PROGRESSION TO ACCESS FE AND EMPLOYMENT LEVEL 1

Qualification: Diploma  
Level: 1  
Duration: 1 year  
Centre: Huddersfield Centre

## ENTRY REQUIREMENTS

A minimum of 3 GCSEs with the following grades: English and maths at grade E/2 or above and 1 other GCSEs at grade E/2 or above. Applicants must be 19+.

## OVERVIEW

This course builds skills and behaviours to enable you to get back into employment or education.

You may have had time out due to having children, illness or would now like a change in career. This course also allows you to progress to level 2 and 3 access courses if your desired destination is university.

You will study a range of modules designed to develop your interpersonal skills and behaviours in preparation for further study or employment, including communication, confidence building, employability, teamwork, managing conflict, equality and diversity and study skills.

This course will support you to achieve your GCSE English and maths qualifications. Sessions will be taught by a range of subject specialists who can guide and support you throughout the course.

It is suitable for those over the age of 18 who wish to work towards an access to higher education diploma or to build skills to return to employment.

## COURSE PROGRESSION

- Level 2 Diploma – Progression to Access to HE
- Level 3 Access to HE courses (dependent on achievement of GCSE English and/or maths)
- Other college courses, apprenticeships and employment

## ASSESSMENT METHODS

- You will be assessed through essays, reports, tests presentations, demonstrations, e-resources and research reports





Study programmes are tailored to your individual needs based on your education and employment goals.

We want you to make the most of the opportunities available on your student journey to help you achieve your goals.

Initially based on your entry qualifications, the programme will map out a clear path from college to employment. Studying a single subject does not disadvantage you in any way, as the full study programme will ensure you gain the skills that are important to employers.

# MY STUDY PROGRAMME



## 1 SUBJECT AREA

You will be able to undertake an exciting vocational qualification that will give you the skills that employers are looking for.

## 2 ENGLISH & MATHS

English and maths skills are essential and we help our students to achieve a minimum grade 4 GCSE.

## 3 EMPLOYMENT

You will have opportunity to take part in a range of employability activities, including additionality courses, industry guest lectures, industry masterclasses, mock interviews and work experience, industry placements and more!

## 4 BLENDED LEARNING

The programme incorporates blended learning to help you develop your skills outside of your course, including digital skills and literacy, independent study and personal responsibility. These modules can be accessed through the college's Virtual Learning Environment (VLE.)

## 5 ENTERPRISE

Enterprise Week gives you the chance to work with others and share skills, knowledge and ideas. We run team competitions which often to involve solving real business issues for college or local employers.

## 6 ENRICHMENT

We have an enrichment programme of activities for you to lead or participate in, including sports teams, debating societies and more.

## 7 PAD

Working with your Progress Coach, your PAD sessions will focus on developing and maintaining your individualised learning plan (ILP). PAD covers subjects such as British Values, money matters, CV planning and next step planning. The sessions will cover: attendance and punctuality, meeting deadlines and professional standards.



# KC FUTURES

There are lots of different options available when it comes to planning your next steps and there isn't one set approach that works for everyone when it comes to deciding what you want to do after school.

This is why we've created the KC Futures programme. This course offers variety and the chance to try a number of different pathways to find the course that is most suited to your talents and interests.

What's more, you will achieve a full qualification and be given the opportunity to gain your English and maths qualifications, as well as nationally recognised awards, and enrichment skills, such as Arts awards and Princes Trust awards.

The programme offers three subject pathways from Entry 3 to Level 1. The pathways lead to further study, employment or training in active, creative and innovative subjects such as: sport, art and design, engineering and construction. Your Youth Engagement Specialists and Coaches will guide and support you in developing a programme of study that you create!

## ACTIVE FUTURES

Sport  
Public Services  
Health & Social Care  
Childcare

## CREATIVE FUTURES

Hair and Beauty  
Visual Arts  
Performing Arts  
Hospitality and Catering  
Digital Media

## INNOVATIVE FUTURES

Science  
Engineering  
Construction  
Nature

## BUSINESS & DIGITAL FUTURES

Business  
Digital Industries  
Enterprise



**BEING UNSURE  
ISN'T A  
BAD THING**

KC Futures is ideal if you have previously encountered a variety of challenges in an academic environment but want the opportunity to succeed.

If that sounds like you or someone you know, please contact the KC Futures Team by calling **01484 437000** ext. **8702** or emailing [kcfutures@kirkleescollege.ac.uk](mailto:kcfutures@kirkleescollege.ac.uk).

# SUPPORTING YOU



## SUPPORTING YOU

When you join the KC community, our dedicated teams will work with you to make sure you feel safe, supported and are successful in your studies.

You will have access to a huge range of internal support teams including:

- Progress Coaches
- Mentors specialising in Student Engagement, Curriculum Learning and support for apprentices
- Care Co-ordinators for Care experienced young people
- Support for Young parents, Young Carers and those without the support of a family (estranged)
- Careers advice
- Financial support
- Safeguarding
- Counselling
- Chaplaincy
- Additional Learning Support
- Youth Central, providing online access to a Youth Worker and college enrichment

Your progression, achievement and development are important to us. We work with employers, parents and carers to ensure you get the support you need to achieve your goals. We are proud of our diverse KC community; being inclusive is one of our values.



## FINANCIAL SUPPORT

We don't want financial worries to stop you from coming to Kirklees College. Whether you are applying for grants or loans or need to understand the types of support and funding available, we have the information you need and a team in place for you to talk through your options.

You may be eligible for the 16-18 Bursary Fund which provides financial support to help you overcome specific financial barriers to help you remain in education.

If you are over the age of 19, you may be eligible to access financial support to cover course costs, travel and childcare costs. We may also be able to help you with free college meals and travel costs.

For more information about the support available to you, please contact the Financial Support Team by calling 0800 804 6134 or emailing [finsupp@kirkleescollege.ac.uk](mailto:finsupp@kirkleescollege.ac.uk).



## HEALTH AND WELLBEING

We believe in the importance of positive wellbeing and mental health, which is why we actively support and promote this to all our students.

Students can access our free counselling service at any time. We employ a team of non-judgemental, skilled professionals who can help to get you back on track if you need support to deal with a challenging time in your life. They can help you deal with whatever is troubling you, including anxiety, depression, loneliness, relationship problems or issues at home.

You will also have access to external services if needed, including free access to Togetherall, a free online mental health service. The service provides its users with a place of safety without judgement for people to support each other. Students can sign up anonymously to access a range of tools and services.

The on-site gym is also free to all our students, where we run health and wellbeing activities, such as mindfulness and meditation.

For more information on any of the services listed, please contact [support@kirkleescollege.ac.uk](mailto:support@kirkleescollege.ac.uk)

## SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

We want to make sure everyone enjoys a fulfilling learning experience at Kirklees College.

As well as Quality First Teaching through differentiation, adjustments and personalised learning methods, we have teams dedicated to providing additional learning support for those who need it.

If you need further support in your studies, please let us know your specific needs on your application or at enrolment, so we can discuss your additional needs with the relevant team before you start college.

Additional support for SEND (Special Educational Needs and Disabilities) is delivered according to your individual needs or provisions within an EHCP (Education, Health and Care Plan.) The support available includes assistive technology and in class or out of class support, specialist equipment and personal care to best meet the needs of the individual.

Our specialist Deaf Support and Visual Impairment Support Teams can assist you if you are deaf / hard of hearing or blind or visually impaired by agreeing a support plan with you that can be regularly reviewed during your time at college.

The college assign a Curriculum Learning Mentor (CLM) to each faculty area. They can provide English and maths support to help you with specific learning difficulties, such as Dyslexia, Dyspraxia and Dysgraphia.

Our ALPS (Access to Learning and Personal Support) Team are on hand to support you if you have a disability, learning difficult or health problem. They provide support for additional learning needs, physical disabilities, ADHD, Autism, Asperger's Syndrome, social and emotional mental health needs and can also make recommendations for reasonable adjustment within teaching and learning.

The ALPS Team can be contacted on:

**HUDDERSFIELD CENTRE**  
01484 437000 ext. 7542 or [ALPSHC@kirkleescollege.ac.uk](mailto:ALPSHC@kirkleescollege.ac.uk)  
**SPRINGFIELD SIXTH FORM CENTRE**  
01924 465916 ext. 2300 or [ALPSDC@kirkleescollege.ac.uk](mailto:ALPSDC@kirkleescollege.ac.uk)



# PARENTS' GUIDE

We strive to deliver a fun, safe and inspirational learning environment for students, teachers and parents/carers by working together to build a supportive partnership.

We appreciate that as parent/carers, helping to make decisions about your child's career choices and further study can be a daunting prospect. We are here to support you through the process, enabling you to support make the right choices at the right time.

## VISITING THE COLLEGE

We actively encourage you to participate in your child's decisions about their post-16 options. Please visit the college website for more information on our Open Days schedule. Virtual tours are also available.

## STUDYING AT KIRKLEES COLLEGE

The college works hard to maintain a secure environment for its students. A copy of the student charter, which outlines what we expect of students, is given out at induction. This helps to make sure our learning environment is safe and enjoyable for everyone. If a student should break any rules, a clear disciplinary procedure is followed. Attendance and progress are carefully monitored and we make sure that students are aware of the importance of attending lessons.

## PARENTS' EVENINGS

As a parent/carer of a Kirklees College student, it's important that you are kept up to date with your child's progress and development, all of which we discuss at our parents' evening. You'll receive a letter inviting you to attend with details of the timings and locations of the evenings.

To check on the progress of your child outside of parents' evenings, you can review the progress of a student through the parent portal. To gain access to this, you need to be the first next of kin contact registered on our system and have provided an email address so we can send you your unique log in details. Please contact us if you wish to enable access for a second parent.

## STUDENT CONTRIBUTION

We are proud to deliver additional benefits and opportunities to our students to enrich their learning experience. To help us continue to do this, we ask that full-time and substantial part-time students contribute to support the following benefits:

- Access to work experience and employment opportunities
- Participation in: Enterprise and Skills competitions; Reward and Recognition awards and events
- Enrolment lanyards/student card
- £5 print credit
- Access to Free Wi-Fi

## GCSE ENGLISH AND MATHS

Students that are aged 16-18 without a grade 4 or above in their GCSE English and maths must continue to study these subjects as part of their study programme. This is government legislation and applies to all students irrespective of which institution they study at.

For more information, contact the Student Recruitment Team by emailing [schoolsliasion@kirkleescollege.ac.uk](mailto:schoolsliasion@kirkleescollege.ac.uk)

Making the most of your student life is as important to your college experience as your studies.

As a student at Kirklees College you are automatically a member of the Students' Union and the National Union of Students (NUS). A students' union is like all other unions, it promotes, represents and protects the interests of the students. It is here to help all students to come together to provide a voice to your issues. By amplifying your voice, the union gives you the power to make change. You can get involved by becoming an elected officer within the Students' Union Executive Team.

Becoming an active member of the SU is a great way to enrich your college experience; there are lots of opportunities to meet new people and make friends. You can join an existing club or society, or maybe even set up your own. This way, you are sure to meet like-minded people who share the same interests as you.

### STUDENT VOICE

Student Voice represents the needs and views of our students. As a member of the student community you will have the opportunity to take part in class meetings to feedback your thoughts on all aspects of your college life. You can get involved by becoming a class representative.



### STUDENT DISCOUNTS

In addition to your usual student discounts, for just £12 you can buy a Totum Card to expand those discounts to include Amazon, McDonald's and Odeon, as well as 50% off a Spotify Premium account and more.



To find out more, visit [www.totum.com](http://www.totum.com).

For more information, please visit [www.kirkleescollege.ac.uk/student-life](http://www.kirkleescollege.ac.uk/student-life)

Facebook [@Kirklees College Students Union](https://www.facebook.com/KirkleesCollegeStudentsUnion)

Twitter [@KCStudentVoice1](https://twitter.com/KCStudentVoice1)

Instagram [@kirkleescollege\\_su](https://www.instagram.com/kirkleescollege_su)



STUDENTS' UNION  
STUDENTS' UNION



# SPORTS ACADEMY

Kirklees College is proud to offer an elite performance sports academy that allows you to train in your chosen sport alongside your study programme. The academy is open to 16-19-year olds with a talent and passion for sport.

Students can choose from the football, rugby league or sports therapy pathway.

## PATHWAY ONE - FOOTBALL OR RUGBY LEAGUE:

### Football:

- Play in the top AoC college league in the region
- Coached by UEFA licensed coaches
- Training and matches played at 3G training centre
- Programme includes strength and conditioning, video analysis and physio support

### Rugby League:

- In partnership with Huddersfield Giants Community Trust
- Coaching from Huddersfield Giants staff
- Train and play with Giants Academy players
- Compete in the National Premier League

## PATHWAY TWO - SPORTS THERAPY ACADEMY:

### Football:

- Programme includes rehabilitation, sports massage and injuries
- Delivered by specialist trained staff

Trial dates will be sent out once you have been offered a place on one of our courses and published on the college website.



Taster sessions are a great way to find out about a subject area and decide if it's the right option for you.

Sessions are targeted at **Years 11 – 13** during **October and December, Year 10** from **January to March** and **Year 9** from **April to June**.

These taster sessions can take place during the school day or remotely via video link. Sessions are booked on a first come, first-served basis and are free to take part in. Sessions will only run if enough students sign up.

# TASTER SESSIONS

If you have any questions, please get in touch with the Student Recruitment Team on **01484 437092** or email [schoolsliason@kirkleescollege.ac.uk](mailto:schoolsliason@kirkleescollege.ac.uk).

# APPLYING FOR A FULL-TIME COURSE AT KIRKLEES COLLEGE

## YOU CAN:

- Visit [www.kirkleescollege.ac.uk](http://www.kirkleescollege.ac.uk) and find the course that you are interested in. You can use our online application from the course page
- If you cannot access the website, our Information Team can post an application to you. Call 01484 437070 or email [info@kirkleescollege.ac.uk](mailto:info@kirkleescollege.ac.uk)
- If you attend a Kirklees secondary school then you can apply via Get Into. Your school will be able to let you know if they are using this system

## HOW TO COMPLETE OUR ONLINE APPLICATION:

- You will need to complete this in one session, you can't save and go back to it
- Make sure you have your full address, postcode, an email address and telephone number to hand to put into the form
- Some courses are available at different centres. Make sure that you click on the centre you would like to study at
- You will need to put your predicted or actual GCSE grades and subjects on the form
- If you are at a school in Kirklees, your interview may take place at school. Please check with your Careers Advisor for dates and deadlines



**TO START A FULL-TIME COURSE IN SEPTEMBER 2021 THE DEADLINE FOR APPLICATIONS IS FRIDAY 30 APRIL 2021.**

You may miss out on a place if you do not apply before the deadline.

## USEFUL CONTACTS:

Applications: **01484 437033**  
[applications@kirkleescollege.ac.uk](mailto:applications@kirkleescollege.ac.uk)

Information Team: **01484 437070**  
[info@kirkleescollege.ac.uk](mailto:info@kirkleescollege.ac.uk)

**IT STARTS WITH YOU**



[www.kirkleescollege.ac.uk](http://www.kirkleescollege.ac.uk)

