

## **Opening up of Springfield 6<sup>th</sup> Form Centre**

### **Frequently asked questions (and answers)**

**Q1. Have all the risks associated with a return to College been considered?**

*At all stages of this Covid-19 pandemic the College has adhered to Government and NHS England guidance and advice. A comprehensive risk assessment process has taken place and is available upon request from the College Health and Safety Department.*

**Q2. Are Staff and students being provided with PPE?**

*At the moment, Government and NHS England advice stated that there is no requirement for teaching staff or students to wear a surgical mask or other PPE whilst at college while maintaining social distancing.*

*First Aid kits have been upgraded as per Government and NHE guidelines to include masks/aprons and eye protection.*

**Q3. Will “social distancing” measures be in place at College?**

*Yes there will. Numerous posters and signage in key areas around the building instructing staff and students to follow Government guidance on social distancing.*

**Q4. How will “social distancing” be guaranteed?**

- *Controlled access by Security and Facilities staff to specific areas (Refectory/toilets)*
- *All classroom have been arranged to maintain 2m spacing.*

**Q5. Is hand sanitiser available?**

*Yes. Hand sanitiser is available at the entrance to the building. Alternative hand washing facilities also available for those not wishing to use gels.*

**Q6. Are toilets and public areas being kept clean?**

- *Toilet use limited to one person at a time to comply with social distancing protocol.*
- *The College cleaning staff will be carrying out regular cleaning of all areas being used periodically throughout the day. Bins will be emptied on a regular basis.*
- *Hand soap dispensers checked on a daily basis, replenished and cleaned down throughout the day by College cleaning staff.*
- *Information and posters displayed in toilets reminding staff/students of social distancing protocols, importance of washing hands thoroughly and correctly.*

**Q7. Will equipment be shared during teaching/learning enrichment activities?**

- *No sharing of equipment. All students will be provided with their own equipment during activities.*
- *Any equipment used will be cleaned using appropriate cleaning products by staff wearing disposable gloves.*
- *All disposable materials (paper crafts etc) will be collected and bagged for individual use or disposed of.*

**Q8. Has food been organised for staff and students?**

*“Grab bags” have been arranged by Refectory staff which will include sandwiches/drink and fruit.*

**Q9. What happens during an emergency evacuation?**

*Security staff will be on site at all times to co-ordinate any emergency evacuation, should the fire alarm sound. A Duty Manager will also be there to provide further support. Social distancing will be enforced at the Assembly point.*

**Q10. Are First Aiders available should anyone fall ill or have an accident?**

*Yes, Security staff are trained to administer first aid. First aid kits now include disposable face mask, disposable gown and eye protection.*