

All providers of adult education and training, including apprenticeships (apart from new starts for levy-paying employers from 1 May 2017) that had 'provision subcontracting' between 1 August 2016 and 31 July 2017, must tell us the actual level of funding paid and retained for each of their subcontractors during that year.

Please read the explanatory notes below and then complete the fees and charges form tab. When you have completed the form, please save the filename as your UKPRN and Legal Name. You must email the completed template to CF1718.subcontracting@education.gov.uk by 5pm on Friday, 27 April 2018.

Information field	Information field
Your UKPRN	Please enter your UK Provider Reference Number (UKPRN) which is available on the UK Register of Learning Providers (UKRLP) https://www.ukrlp.co.uk/
Legal name as listed on UKRLP	Please enter your legal name as listed on the UK Register of Learning Providers (UKRLP) https://www.ukrlp.co.uk/
Subcontractor UKPRN	Please enter the UKPRN of your subcontractor(s)
Subcontractor name	Please enter the legal name of your subcontractor(s), this should match the name as it appears on the UK Register of Learning Providers
Contract start date DD/MM/YYYY	The start date for the subcontracting arrangement, this needs to be between 01/08/2016 and 31/07/2017
Contract end date DD/MM/YYYY	The end date for the subcontracting arrangement, this needs to be between 01/08/2016 and 31/07/2017
Provision type	The type of provision such as apprenticeships, traineeships, adult education budget and advanced learner loans
Funding paid to lead by the ESFA (in £)	For each provision type, this is how much funding the ESFA has paid to you for provision delivered by the subcontractor
Funding paid to subcontractor by the lead provider (in £)	For each provision type, this is how much funding you have paid to your subcontractor for provision delivered
Funding lead provider has retained (in £)	For each provision type, this is how much ESFA funding you have retained in relation to each subcontractor
Funding subcontractor has paid to the lead provider (in £)	For each provision type, this is funding your subcontractor has paid to you for services or support you have supplied in connection with the subcontracted provision.

Actual fees and charges for the academic year 2016 to 2017

April 2018 v1.1

**Please enter your UKPRN:
Please enter your legal name as listed on UKRLP:**

Subcontractor UKPRN	Subcontractor name
10037126	Blue Apple Training Ltd
10019048	Develop U
10021171	Proper Job Theatre Company
10037299	Crosland Moor Community Centre
10018297	Norton Webb Ltd
10018297	Norton Webb Ltd
10018297	Norton Webb Ltd

