



2020 NEW YEAR NEW SKILLS

Invest in yourself,
gain qualifications,
learn new skills

NEW
*Adult courses
for the whole
community*

ADULT COURSE GUIDE

Includes FREE courses; flexible learning and professional qualifications

#MAKEITHAPPEN

WELCOME TO OUR NEW ADULT COURSES

from January 2020 onwards

Whatever your ambitions, our Adult Courses can help you achieve your goals, whether that's a new job, a change of career, general self-improvement, or even exploring an interest.

It's your turn to enrich your life and make the change you've been putting off. Our new adult course guide for 2020 is packed with exciting courses that offer flexible learning and fit around your commitments.

In this guide you'll find a mix of professional qualifications, leisure courses and community based classes including English, maths and ESOL.

Our adult courses won't break the bank, in fact, many of them are free of charge. As January can be a tough time on the purse strings we have made sure our courses are affordable. If you are in receipt of benefits you may also be eligible for a reduction in fees. Look out for the * throughout this guide for eligible courses. You may also pay by instalments for some courses and apply for an Advanced Learner Loan.

Unlock your potential...



DISCLAIMER: Please note courses are subject to change. Details correct at time of print. See website for up to date course and fee information. The college reserves the right to make changes at any time.

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STUDY NOW, PAY LATER

Are you 19 or over and considering studying a Further Education course at Kirklees College?

You may be eligible for help towards the cost of your study with an **Advanced Learner Loan**.



Financial help for those studying a Level 3, 4, 5 or 6 course



No income or credit checks



No repayments until you earn over £25,752 a year



Repayments don't start until after the end of your course

Look out for the  symbol throughout this guide for eligible courses.

*To find out more, please contact
our financial support team:*

email finsupp@kirkleescollege.ac.uk
or call (freephone) 0800 804 6134.



KIRKLEES COLLEGE CENTRES



HUDDERSFIELD CENTRE

Waterfront Quarter, Manchester Road,
Huddersfield, HD1 3LD

☎ *01484 437000*

HC



BRUNEL CONSTRUCTION CENTRE

Old Fieldhouse Lane, Off Leeds Road,
Huddersfield, HD2 1AG

☎ *01484 437141*

BH



ENGINEERING CENTRE

Technology Quarter, Turnbridge Road,
Off St Andrew's Road, Huddersfield, HD1 6RA

☎ *01484 437000*

EC



TAYLOR HILL CENTRE

Close Hill Lane, Taylor Hill,
Huddersfield, HD4 6LE

☎ *01484 437184*

TH



DEWSBURY CENTRE (OLDROYD BUILDING)

Halifax Road, Dewsbury, WF13 2AS

☎ *01484 437000*

OC

**All
information
enquiries to
01484 437070**

19+
all abilities
welcome

















Many of
our courses
are free!

ADULT COMMUNITY COURSES

We offer courses both in college and in the heart of our communities designed to help you improve your work prospects, develop important skills for life or for personal enjoyment and mental wellbeing.



Here is a small selection of what is on offer:

COURSE TITLE	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
UPCYCLING CRAFTS	Learn how to save money by using old clothes and materials to make new usable items. Five week course.	Cleckheaton Library	13/01/2020	12.30-3pm	FREE	 
FAMILY HISTORY THROUGH IT	Learn about the tools available to research your family history and begin a journey into the past. Five week course.		14/01/2020	6-8.30pm	FREE	 
COMPUTER CONFIDENCE	Learn more about email, the internet and file management. Build your skills using Microsoft packages such as Word and Excel. This course offers a skills refresher for all abilities. Ten week course.		20/01/2020	12.30-3pm	FREE	 
			16/01/2020	6-8.30pm		
SUPPORT A CHILD WITH SPECIAL EDUCATIONAL NEEDS (SEN)	We are running two short courses for those who wish to learn more about how to support a child with special needs. Perhaps you are a parent and want to explore the support available to you and your family or you might be a professional who works with children. Contact us for more details. Five week course.		TBC	TBC	FREE	 
YOGA BASICS - FREE TASTER SESSION	Not sure if yoga is for you? Never tried it before? Join us for a free taster. One day course.		15/01/2020	6.30-8.30pm	FREE	 
YOGA FOR BEGINNERS	Are you new to Yoga? Join us to learn the basics of this gentle form of exercise. Ten week course.		22/01/2020	6-7.30pm	£60*	

*Eligible for a reduction in fees if you are in receipt of benefits

 Huddersfield Centre

 Oldroyd Centre, Dewsbury

APPLY BY:  Online store www.kirkleescollege.ac.uk/store - **Book your place now!**

 01484 437070 **from 6 January 2020**  info@kirkleescollege.ac.uk

Give the gift
of learning



Limited
places
available

Sign-up
today

Who doesn't want to receive a beautiful handmade gift?
Treat a partner to some Valentine's treats or celebrate
Mother's Day with something special!

COURSE TITLE	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
VALENTINES TRUFFLES AND TREATS	Make some delicious bespoke Valentines treats for that special someone - yourself included! One day course.	HC	13/02/2020	5-8pm	£30	
I LOVE CHEESECAKE MASTERCLASS	Are you a cheesecake lover? Of course you are! Who isn't? Learn to make new exciting flavours with our two day masterclass.	HC	04/03/2020	6-8.30pm	£30	
HANDMADE PROJECTS - JEWELLERY MAKING FOR MOTHER'S DAY	Design and make a bespoke gift from your heart for Mother's Day. One day course.	HC	17/03/2020	5-8pm	£30	
LUXURY CUPCAKES FOR MOTHER'S DAY	Why not bring your Mum to our cupcake masterclass and learn how to create some luxury cupcakes? One day course.	HC	24/03/2020	5-8pm	£30	
AFTERNOON TEA FOR TWO	Create, bake and eat your own delightful afternoon tea. One day course for two people.	HC	25/03/2020	5-8pm	£30 (£15 each)	

To find out more about our 2020 community courses offer, please get in touch on
01484 437000 ext 7431 or email ace@kirkleescollege.ac.uk

Like our Facebook page for the latest news: www.facebook.com/acekirkleescollege

ENGLISH, MATHS AND ESOL

Whatever your starting point we have a course for you

FREE* Maths Courses for Adults

If you are looking to improve your maths skills, get a job or promotion at work, then why don't you sign up to our free maths courses.

They are taking place at community venues listed below from January 2020.

GCSE maths and functional skills classes for adults also available in our main college centres in Huddersfield and Dewsbury.

- Courses start at different stages throughout the year.
- Morning, afternoon and evening classes available.
- Special courses for job seekers at various community venues.
- NEW confidence in everyday maths course.

FREE* English Courses for Adults

These English courses are free of charge and can help you gain confidence to progress to a higher level in education or work.

They are taking place at community venues listed below from January 2020.

GCSE English and functional skills classes for adults also available in our main college centres in Huddersfield and Dewsbury.

- Courses start at different stages throughout the year.
- Morning, afternoon and evening classes available.
- Special courses for job seekers at various community venues.
- NEW confidence in everyday English course.

*All maths and English classes are free until you have a 4 at GCSE level.

Before you start a class you'll have an assessment to determine your current level.

Short courses can range from 6 weeks to 10 weeks. Longer courses are for 12 months.

FREE English for Speakers of Other Languages Courses (ESOL)

If English is not your first language, our friendly and supportive tutors will help you develop your reading, writing, speaking and listening skills.

Come along to our classes, make new friends and see how much you can learn.

We offer beginner, entry level and level 1 and 2 courses.

Classes run on different days and times (part days or full days, evenings too) to suit your needs.

Short courses can range from 6 weeks to 10 weeks. Longer courses are for 12 months.

Community venues:

NORTH KIRKLEES

Manorfield School
Boothroyd Academy
Thornhill Lees Community Centre
Batley East Community Centre


SOUTH KIRKLEES

Crosland Moor Community Centre
Hillside School

To find out more about Maths, English or ESOL classes
please call **01484 437070** or email **info@kirkleescollege.ac.uk**

PART-TIME AND PROFESSIONAL COURSES

ANIMAL CARE AND LAND BASED

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
FIRST AID FOR PETS	1	This course offers the ideal platform to learn the basic aspects of first aid through a hands on practical classroom learning environment covering various scenarios including fractures, CPR and control of bleeds. One day course.		29/02/2020 and 13/06/2020	Saturday 9.30am	£40*	
ONE-DAY ANIMAL EXPERIENCE	1	The course is designed to provide you with an experience of working and handling a selection of animals at the award winning Taylor Hill Animal Care and Land-based Centre. The day will involve you working with reptiles, small mammals and birds. This will involve carrying out tasks such as feeding, handling and health checks. One day course.		04/04/2020 and 09/05/2020	Saturday 9.30am	£40*	
EMERGENCY CARE OF INJURED/ ORPHANED WILDLIFE	1	The course will cover the following areas including assessment of casualty, common wildlife species, accommodation and feeding. You will learn introductory skills to enable you to care for an injured animal in an emergency situation. One day course.		15/02/20 and 18/07/2020	Saturday 9.30am	£40*	
INTRODUCTION TO BEEKEEPING	1	This course will allow you to develop your knowledge and skills in beekeeping. The course is run by highly knowledgeable members of the Huddersfield Beekeepers group. You will cover topics such as the beekeeping year, swarming, hives and protective equipment. One day course.		Spring & Summer. Dates TBC	Saturday 9.30am	£40*	
INTRODUCTION TO DOG GROOMING	1	This course is for anybody wanting an introduction to bathing and grooming a dog. You will cover subjects such as bathing, health checks, pre grooming and grooming a dog. The course is delivered by trained staff that are currently working in the dog grooming industry. Two day course.		29/02/2020 and 07/03/2020	Saturday 9.30am	£80*	
FLORISTRY - WEDDING THEME	1	This course is for anybody wishing to undertake a short introductory course in floristry. The next theme is Wedding floristry. One day course.		29/02/20 and 13/06/2020	Saturday 9.30am	£40*	
INTRODUCTION TO GARDEN DESIGN	1	This course is for anybody wanting an introduction to designing a garden. You will learn how to conduct a basic garden survey and use this information to produce a garden plan. You will cover subjects such as garden survey, design principles and hard and soft landscape features. Two day course.		14/03/2020 and 21/03/2020	Saturday 9.30am	£66*	

*Eligible for a reduction in fees if you are in receipt of benefits

BUSINESS

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
PREPARING FOR ACCOUNTING TECHNICIAN	2	A short course to give a taste of what the AAT Accounting qualifications have to offer. Prepares learners who wish to progress to formal AAT courses.	HC	10/06/2020	Flexible	£96*	 
AAT BUDGETING (MODULAR)	3	A course to help you prepare budgets, make informed budgeting decisions and communicate financial information to business partners and the bank. The modular method of delivery can allow learners to achieve their certification deciding on which modules to study based on curriculum delivery.	HC	14/01/2020 flexible start dates	Flexible	£476 ⁺	 
AAT BUDGETING (MODULAR)	4	This management accounting course includes preparing forecasts of income and expenditure, budgets, assessing the impact of internal and external factors on budget, demonstrating how budgeting can improve organisational performance and reporting budgetary information.	HC	14/01/2020 flexible start dates	Flexible	£473 ⁺	 
AAT ACCOUNTING DIPLOMA	3 or 4	A course to cover higher accounting tasks including drafting financial statements, managing budgets and evaluating financial performance, as well as optional specialist units. This diploma is available for level 3 and level 4.	HC	14/01/2020 flexible start dates	Flexible Flexible	£2573 ⁺	 
CIM AWARD IN COMMUNICATIONS PRACTICE IN MARKETING	3	This course provides practical skills and knowledge required to understand marketing's role in the organisation and to develop a marketing mix for various scenarios.	HC	15/01/2020	Flexible	£520 ⁺	 
CIM FOUNDATION CERTIFICATE IN MARKETING	3	This course aims to equip you with the skills, knowledge and understanding to perform professionally in a support-level marketing role.	HC	15/01/2020	Flexible	£662 ⁺	 
CIM AWARD IN PLANNING CAMPAIGNS	4	This module is a single element of the professional certificate. Learners can sign up to study module by module, this allows learners to enrol onto the course and manage their learning.	HC	15/01/2020	Flexible	£575 ⁺	 
CIM AWARD IN DIGITAL MARKETING	4	This module is a single element of the professional certificate. Learners can sign up to study module by module, this allows learners to enrol onto the course and manage their learning.	HC	08/04/2020	Flexible	£575 ⁺	 
CIM AWARD IN MARKETING BRANDS	6	This module examines the role of marketing metrics and establishes how an understanding of a range of measurement techniques can enable organisations to achieve marketing insights and strategic decision-making.	HC	08/01/2020	Flexible	£611 ⁺	 
CIM AWARD IN INNOVATION IN MARKETING	6	This module outlines the importance of how taking a visionary approach and embedding innovation, can help organisations deal with the challenges of a fast-moving marketplace. It focuses on how an understanding of the relationship between marketing and entrepreneurship can enable organisations to deliver compelling marketing solutions.	HC	08/04/2020	Flexible	£611 ⁺	 
CIM PROFESSIONAL CERTIFICATE IN MARKETING	4	This course outlines an understanding of how external environmental influences affect planning, how information enables decision-making, the elements of the marketing mix and how these are applied to address market and customer needs.	HC	15/01/2020	Flexible	£1507 ⁺	 
CIM PROFESSIONAL DIPLOMA IN MARKETING	6	This course covers strategic marketing planning processes, including how to evaluate and implement it through effective management of resources.	HC	08/01/2020	Flexible	£1749 ⁺	 

* Eligible for a reduction in fees if you are in receipt of benefits. ⁺ Payments by installments.  Eligible for 19+ loan



























COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
PRINCIPLES OF LEADERSHIP AND MANAGEMENT AWARD	3	Ideal for new and aspiring junior managers. Learners will pick up the core skills and understanding needed to deal with management responsibilities and develop as leaders. Achieving an award can allow managers to progress to the certificate course.	HC	14/01/2020 with flexible start dates	Flexible	£360 ⁺	 
	5	Complete the awards and build your certification toward achieving the full certificate. The awards structure allows learners to complete bite sized management qualifications. The learner will already be working towards or be in a management role.				£380 ⁺	
PRINCIPLES OF LEADERSHIP AND MANAGEMENT CERTIFICATE	3	Ideal for new and aspiring junior managers. Learners will pick up the core skills and understanding needed to deal with management responsibilities and develop as leaders.	HC	14/01/2020 with flexible start dates	Flexible	19+ £724 ⁺	 
	5	The certificate structure allows learners to complete bite sized management qualifications. The learner will already be working toward or be in a management role. Professional qualification to enhance any CV.				£780 ⁺	
PRINCIPLES OF LEADERSHIP AND MANAGEMENT DIPLOMA	3	Ideal for new and aspiring junior managers. Learners will pick up the core skills and understanding needed to deal with management responsibilities and develop as leaders. The diploma is a well rounded qualification which allows managers to progress to the next levels of management qualification.	HC	14/01/2020 with flexible start dates	Flexible	£1200 ⁺	 
	5	The diploma is designed for practicing middle managers and those seeking higher management positions, who want to develop key management skills such as managing resources, recruitment and information management.				£1987 ⁺	
COACHING AND MENTORING AWARD	5	This course is ideal if you are a manager with significant responsibility for coaching and mentoring as part of your day-to-day role. It will also support you if you are planning to move into a development role or start a career as a freelance coach and mentor.	HC	14/01/2020 with flexible start dates	Flexible	£560 ⁺	 
COACHING AND MENTORING CERTIFICATE	3	This course enables you to learn the basic skills to coach people as part of your normal working role.	HC	14/01/2020 with flexible start dates	Flexible	£724 ⁺	 
	5	This course is ideal if you are a manager with significant responsibility for coaching and mentoring as part of your day-to-day role.				19+ £724 ⁺	
COACHING AND MENTORING DIPLOMA	3	This diploma course enables you to learn the skills required to coach people as part of your normal working role.	HC	14/01/2020 with flexible start dates	Flexible	19+ £1987 ⁺	 
	5	This diploma course is ideal if you are a manager with significant responsibility for coaching and mentoring as part of your day-to-day role.				19+ £1265 ⁺	
CUSTOMER SERVICE DIPLOMA	3	This course covers levels appropriate for learners at any stage of a career in Customer Service, from those starting out to those responsible for an organisation's overall customer service strategy.	HC	14/01/2020 with flexible start dates	Flexible	19+ £2573 ⁺	 
BUSINESS ADMINISTRATION DIPLOMA	3	This course will enable you to take on a broader role, increased management responsibilities and offer greater contributions to your manager and team.	HC	14/01/2020 with flexible start dates	Flexible	19+ £2573 ⁺	 
BUSINESS AND ADMINISTRATION DIPLOMA	4	Learners will develop their personal management capabilities to grow their professional management skills. These skills include decision-making, managing team dynamics and delegation capability.	HC	14/01/2020 with flexible start dates	Flexible	19+ £2573 ⁺	 

⁺ Payments by installments.



Eligible for 19+ loan









CHILDREN AND FAMILIES

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
INTRODUCTION TO TEACHING ASSISTANTS	-	This course is designed to give learners an introduction to the role of the Teaching Assistant in a range of school settings, including primary, secondary and special school provision. It explores opportunities for employment in the school sector, and enables progression to a wide range of level 2 courses. Two hours per week.		Flexible starts and end dates	Various days available	FREE	 
INTRODUCTION TO WORKING WITH CHILDREN IN THE EARLY YEARS SECTOR	-	This course is designed to give learners an excellent understanding of the many opportunities that exist to work with children in the early years sector. It explores opportunities for employment in a wide range of settings, and enables progression to further qualifications which support career development. Two hours per week.		Flexible starts and end dates	Various days available	FREE	 
CERTIFICATE IN UNDERSTANDING BEHAVIOUR THAT CHALLENGES	2	This course covers techniques for dealing with challenging behaviour in the most appropriate way, why challenging behaviour may occur and the importance of effective communication and personal reflection following an episode of behaviour that challenges.	 and 	Flexible starts and end dates	Independent learning	FREE	 
CERTIFICATE IN UNDERSTANDING CHILDREN AND YOUNG PEOPLE'S MENTAL HEALTH	2	This course aims to equip you with a more detailed understanding of mental health conditions that affect children and young people, the legislation and guidance surrounding mental health, risk factors that may affect mental well-being and the impact that mental health concerns may have on young people and others.	 and 	Flexible starts and end dates	Independent learning	FREE	 
DIPLOMA IN CARING FOR CHILDREN (19+ ONLY)	1	This course provides an excellent introduction to the care and development of children from birth to sixteen years. It encourages an understanding of the knowledge and skills needed to care for young children, with a focus on children's growth, learning and development.	 and 	September 2020 start	5 hours, one day a week in college (within school hours)	Tuition £962 £35 E-portfolio Registration £111.30	 
NCFE CACHE CERTIFICATE EARLY YEARS ADVANCED PRACTITIONER	4	This qualification develops professional practice to an advanced level. You will acquire and use skills of leadership, mentoring, coaching and reflection as you complete the qualification through work-based learning opportunities.	 and 	Flexible start and end dates	Delivered and assessed in your setting.	Tuition £643 ⁺ E-portfolio £35 Registration £133	 
DIPLOMA FOR THE EARLY YEARS PRACTITIONER	2	The aim of this qualification is to prepare learners to work with children between birth and seven years by developing their knowledge of children's physical, emotional, and cognitive behaviour, whilst also providing opportunities to put learning into practice through an extensive work experience placement or through paid employment. Two workshops per month in college. Six hours per week in a children's setting.	 and 	Flexible start and end dates	TBC	Tuition £1097* ⁺ E-portfolio £35 Registration £113	 

* Eligible for a reduction in fees if you are in receipt of benefits. + Payments by installments.

 Huddersfield Centre
 Oldroyd Centre, Dewsbury
 Community Venues

APPLY BY:  01484 437070 **from 6 January 2020**  info@kirkleescollege.ac.uk

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
CERTIFICATE IN SUPPORTING TEACHING AND LEARNING	2	This qualification qualifies learners to support teaching and learning in a range of school settings, including primary, secondary, and special schools. It is a highly respected qualification in the school sector and can lead to paid employment in a range of Teaching Assistant roles. Two workshops per month in college. Six hours per week in a children's setting.	HC and OC	Flexible start and end dates	TBC	Tuition £789*+ E-portfolio £35 Registration £107	 
NCFE CACHE DIPLOMA FOR THE EARLY YEARS WORKFORCE (EARLY YEARS EDUCATOR)	3	This qualification prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years. Upon achievement of this qualification it is intended that learners will be able to enter the workforce as Early Years Educators. Two workshops per month in college. Six hours per week in a children's setting.	HC and OC	Flexible start and end dates	TBC	19+ £2882+	 
NCFE CACHE DIPLOMA IN SUPPORT FOR TEACHING AND LEARNING	3	This qualification provides an in-depth understanding of the knowledge and skills required when working directly with children or young people in primary, secondary or special schools. It covers all aspects of Specialist Support including planning, delivering and reviewing assessment strategies to support learning alongside the teacher, bilingual and special needs support and personal development and reflective practice. Two workshops per month in college. Six hours per week in a children's setting.	HC and OC	Flexible start and end dates	TBC	19+ £2225+	 
DIPLOMA IN LEADERSHIP FOR CHILDREN AND YOUNG PEOPLE'S SERVICES	5	This qualification provides the skills and knowledge needed to manage, practice and lead others in children and young people's services. College attendance not required as this is delivered in the workplace.	HC and OC	Flexible start and end dates	Daytime	19+ £2882+	 

* Eligible for a reduction in fees if you are in receipt of benefits. + Payments by installments.

















19+ Eligible for 19+ loan

HC Huddersfield Centre
OC Oldroyd Centre, Dewsbury

APPLY BY:  01484 437070 **from 6 January 2020**  info@kirkleescollege.ac.uk

Please note that for some courses there may be additional exam or materials costs

COMPUTING

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEEES	HOW TO ENROL
INTRODUCTION TO COMPUTERISED ACCOUNTING	1	This short course will take you through the process that will allow you to run off your own reports at a click of a button. This will then lead to learners being offered the Bookkeeping for beginners courses running in this current academic year. Using platforms such as Sage to keep your accounts could not be simpler, especially when someone goes through it with you. 2.5 hours short course.	HC	14/01/2020 with flexible start dates	TBC	FREE	 
SAFER INTERNET	1	Learn how to use the Internet safely, how to use parental controls, firewalls and antivirus software, and be able to back up your files confidently. This is basic level internet security that enables you to progress onto the level 1 Cyber Security course.	OC	14/01/2020 with flexible start dates	Tuesday or Thursday Evenings	FREE	 
SMARTPHONE PHOTOGRAPHY	1	This short course is designed to help you get the best out of your smartphone camera. You will use your phone to take photos and learn how to edit, enhance and publish your photos, using the cloud, e-mail and social media. This is a fun based learning experience. Learn the basics and progress on to a digital photography course.	OC	14/01/2020 with flexible start dates	Tuesday or Thursday Evenings	FREE	 
INTRODUCTION TO CYBER SECURITY	1	This course covers the importance of Internet safety, cyber security, awareness, data confidentiality and good practices when using Internet and social media. It will introduce aspects of security in a broad, easy to understand way and explains the value of securing data, both personal and for businesses on the Internet. Students will get the opportunity to try lab activities, exercises and quizzes.	HC or OC	HC - 15/01/2020 and 17/01/2020 Dewsbury - 20/01/2020	3 - 5.30pm	FREE	 
CYBER SECURITY - KEEPING INFORMATION SAFE	2	This course is a follow-on from the Introduction to Cyber Security course to allow families to feel more protected using their devices at home. Should the device be a tablet, mobile phone, laptop or desktop computer, families should feel safe storing personal details on these devices. Parents may wish to know what their children are doing on their computers, but also feel secure when using online banking and other websites.	HC or OC	15/02/2020 with flexible start dates	Afternoon sessions - times to be confirmed	£177	 
INTRODUCTION TO USING IT APPLICATIONS	1	Using basic IT skills, choose an area of knowledge you wish to improve on. You may already feel that you are experienced in using IT applications, this course will help you hone your skills. If you are an absolute beginner you will also benefit from this course.	HC or OC	14/01/2020 with flexible start dates	Tuesday or Thursday Evenings	£48	 
INTRODUCTION TO WEB PROGRAMMING USING HTML AND CSS	2	Hypertext Markup Language (HTML) is the programming language used in web design and development. Use this course as your first stepping stone into web programming. Learn the basics of HTML programming so you can create your own website which can then be published onto the World Wide Web. Two hour workshop for six weeks.	HC or OC	14/01/2020 with flexible start dates	Wednesday pm	£199	 
CISCO IT ESSENTIALS	3	This course includes Imagine building a computer then connecting it securely to a network. This is an introductory course into developing knowledge in the area of cyber security, applications and programmes for developing and working with IT security systems. Gain the career skills needed for entry-level IT jobs. Blended Learning with workshops sessions to suit learner needs.	HC or OC	4/01/2020 with flexible start dates	TBC	£350	 











 Huddersfield Centre

 Oldroyd Centre, Dewsbury

APPLY BY:  01484 437070 **from 6 January 2020**

 info@kirkleescollege.ac.uk

CONSTRUCTION

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
CITY & GUILDS 18TH EDITION 2382-18 (AWARD IN THE REQUIREMENTS FOR ELECTRICAL INSTALLATIONS)	3	The course ensures candidates are up-to-date with the latest industry regulations. Progression can lead to the level 3 award in the Initial Verification and Certification of Electrical Installations (2394) and Level 3 Award in the Periodic Inspection, Testing and Certification of Electrical Installations (2395).	BH	Flexible starts and end dates		£225	 
DIY BRICKWORK	-	Develop your basic bricklaying skills; by developing an understanding of basic bricklaying tasks such as: spreading mortar, building a right angled corner, walling to a line and levelling and plumbing brickwork. One day course.	BH	08/01/2020 04/03/2020 06/05/2020	Wednesday 5.30 - 8.30pm	£25*	
DIY JOINERY	-	Develop your basic joinery skills; by developing an understanding of joinery tasks such as: basic joints, fitting skirting boards, installing locks and hinges, as well as erecting shelving. One day course.	BH	08/01/2020 04/03/2020 06/05/2020	Wednesday 5.30 - 8.30pm	£25*	
DIY PLASTERING	-	Develop your basic plastering skills; by developing an understanding of plastering tasks such as: identifying tools and equipment, preparing resources for plastering walls as well as preparing background surfaces and plaster materials. One day course.	BH	08/01/2020 04/03/2020 06/05/2020	Wednesday 5.30 - 8.30pm	£25*	
ENTRY LEVEL BRICKLAYING	E3	This qualification has been developed for delivery in a training environment; this means that you do not need to be employed to study this qualification. It has been designed to develop your skills, knowledge and understanding.	BH	Flexible starts and end dates	Flexible	£425	 
ENTRY LEVEL JOINERY	E3	The qualification in carpentry and joinery has been developed for delivery in a training environment; this means that you do not need to be employed to study this qualification. It has been designed to develop your skills, knowledge and understanding.	BH	Flexible starts and end dates	Flexible	£425	 
ENTRY LEVEL PLASTERING	E3	The qualification in plastering has been developed for delivery in a training environment; this means that you do not need to be employed to study this qualification. It has been designed to develop your skills, knowledge and understanding.	BH	Flexible starts and end dates	Flexible	£425	 
AWARD IN CONSTRUCTION SKILLS	1	This qualification provides the ideal introduction to the construction industry and covers essential skills in the following construction trades: bricklaying, carpentry and joinery, plastering, painting and decorating, construction operations, wall and floor tiling, electrical and plumbing. For individuals of any age wanting an introduction to the variety of construction trades, to gain skills in those areas and perhaps to decide which trade is the right one to pursue a career in. No previous knowledge or experience is required.	BH	Flexible starts and end dates	Flexible	£470 plus exam fees	 
CERTIFICATE FOR SKILLS FOR WORKING IN THE CONSTRUCTION INDUSTRY	1	This qualification combines core Employability Skills with some of the essential requirements of the Construction Industry. This includes fulfilling the health and safety knowledge requirements of the Construction Skills Certification Scheme Green Card and trade skills including bricklaying, joinery, wall and floor tiling, painting and decorating, carpentry, plastering, plumbing and electrical.	BH	Flexible starts and end dates	Flexible	£723 plus exam fees	 

* Eligible for a reduction in fees if you are in receipt of benefits.

BH Brunel Construction
Centre, Huddersfield

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CREATIVE INDUSTRIES

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
INTRODUCTION TO TEXTILES	-	This course is for those who have a general interest in creating textile design through a variety of techniques and processes. You will take part in practical exercises and projects and learn a variety of skills which will enable you to produce patterns. Three week course.	OC	20/01/2020 and 02/03/2020	Monday 10am-1pm	Free	
STUDIO PHOTOGRAPHY	-	Learn studio lighting techniques and develop your photography skills. Three week course.	HC	15/01/2020	Wednesday 1-3pm	Free	
DRAWING SKILLS AND ILLUSTRATION	-	The course will explore a variety of techniques using a range of media. Four week course.	HC or OC	22/01/2020	Wednesday 1-3pm	Free	
PAPER CUTTING/ COLLAGE	-	Learn a variety of cutting and collage techniques which will improve your confidence and develop your creative skills. Three week course.	OC	26/02/2020	Wednesday 1-3pm	Free	
CERAMICS FOR BEGINNERS	-	All learners will be able to build their confidence through a variety of processes and let their practice evolve using a variety of techniques. As the experience of working with clay develops, enjoy being able to design and construct through methods such as hand building, slab built, coil built forms, apply surface decoration and use glazes confidently. Three week course.	OC	23/01/2020	Thursday 10am-1pm	Free	
INTRO TO PRINT MAKING	-	The course is an introduction to print techniques such as mono, lino, dry point etching, screen printing, and is aimed at beginners as well as those who have some knowledge and would like to improve their skills. Seven week course.	OC	18/03/2020	Wednesday 1-3pm	£78 * (including materials)	
CERAMICS (INTERMEDIATE)	-	You will continue to build your confidence through a variety of processes and practices and evolve your skills using a variety of techniques. Your experience of working with clay will continue to develop and you will be able to design and construct through more complex methods such as throwing and mould making. Seven week course.	OC	27/02/2020	Thursday 10am-1pm	£122 * (including materials)	
PHOTOGRAPHY EVENING CLASS	-	This course is for those who own a digital camera and want to learn how to use their camera settings correctly and how to compose and take stunning photographs. You will take part in practical exercises and projects and learn some basic photo editing. 20 week course.	OC	09/01/2020	Thursday 5.30-7.30pm	£350	
PHOTOGRAPHY TECHNIQUES AND PROCESSES	-	This course includes using appropriate shooting modes, focus modes/points, lens types – when to use custom white balance, composition – visual language, exposure value, histograms, personal photography project, landscape photography, still life photography, portrait photography, close-up/macro photography, creative photography and use of imaging software - Photoshop. Ten week course.	OC	27/02/2020	Thursdays 10am-12.30pm	£175*	

* Eligible for a reduction in fees if you are in receipt of benefits.

HAIR AND BEAUTY

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
INTRODUCTION TO HAIRDRESSING	-	This is a short introduction to give you the opportunity to dip your toe into the hairdressing industry and see if it's the vocation for you. Completion will allow you to complete a range of professional services. Four week course.	OC	27/02/2020	Thursday 10am - 1pm	FREE	

HC Huddersfield Centre
OC Oldroyd Centre, Dewsbury

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COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
INTRODUCTION TO BARBERING	-	This course is ideal for anyone interested in pursuing a career in the historic profession of barbering and who is keen to learn more about the different barbering techniques on offer. Completion will enable you to deliver a range of barbering services confidently. Four week course.	OC	21/1/2020	Tuesday 9.30am-12.30pm	FREE	
INTRODUCTION TO BEAUTY	-	The course is designed to give you a good overview and experience of all the different areas within the Hair and Beauty profession. Four week course.	OC	20/01/2020 24/02/2020	Monday 1 – 3pm Monday 10.30am – 12.30pm	FREE	
INTRODUCTION TO HAIRDRESSING	1	This course is suitable for people who have thought about changing their career but would like to know more before making this decision. In these few weeks you would join a class of aspiring hairdressers and learn their skills. This overview will include, shampooing, blow drying and styling hair. Three week course.	XHTG	18/01/2020	Saturday 8.30am-12.00pm	£76	
INTRODUCTION TO BARBERING	1	This course is ideal for anyone interested in pursuing a career in barbering and who is keen to learn more about the different barbering techniques on offer. Completion will enable you to deliver a range of advanced barbering services confidently. Six week course.	HC	24/1/2020	Friday 12.30-3.30pm	£72	
HAIR CUTTING TECHNIQUES	1	Suitable for qualified hairdressers that want to update their skills, this short course will cover specialist techniques such as: Sliding, Razoring, Point cutting, Graduation and Slicing to be able to create an individually crafted cut for your client. A model will be needed or a professional doll head. Eight week course.	OC	21/1/2020	Tuesday 11.30am-1.30pm	£136*	
PLAITING AND TWISTING HAIR	1	This course leads to a full VTCT qualification providing the skills to create a variety of plaits and twists into hairstyles. Five week course.	OC	16/01/2020	Thursday 10am-1pm	Registration £40.50 Tuition £91*	
NAIL TECHNIQUES	1	This course leads to a full VTCT qualification providing basic manicure and pedicure treatments to be able to offer to clients. Eight week course.	HC	24/1/2020	Friday 12.30-3.30pm	Registration £49 Tuition £96*	
NAIL TECHNIQUES	1	This course leads to a full VTCT qualification providing basic manicure and pedicure treatments to be able to offer to clients. Eight week course.	OC	09/03/2020	Monday 1-3pm	Registration £49 Tuition £96*	
INTRODUCTION TO LED GEL POLISH TECHNIQUES	2	This course introduces learners to the techniques required to apply, maintain and remove LED gel polish products to the nails. This course is suitable for learners looking to enhance their skills and techniques in nail beauty and enhance the range of services they offer to clients. Four week course.	OC	21/1/2020	Tuesday 1-3pm	£110*	
HEAD MASSAGE	2	This course leads to a full VTCT qualification providing head massage services, using a variety of massage techniques and massage mediums to be able to offer this treatment to clients. Six week course.	OC	18/02/2020	Tuesday 1-3pm	Registration £21 Tuition £76*	
TANNING	2	This course leads to a full VTCT qualification providing both spray and manual tanning services to clients. Four week course.	OC	23/03/2020	Monday 9.30am-12.30pm	Registration £51 Tuition £76*	

* Eligible for a reduction in fees if you are in receipt of benefits.







HC Huddersfield Centre
OC Oldroyd Centre, Dewsbury


XHTG Xpert Hair Training Group,
Huddersfield

APPLY BY:

Online store www.kirkleescollege.ac.uk/store -
Book your place now!

HEALTH AND SOCIAL CARE

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
INTRODUCTION TO COUNSELLING	-	This course is aimed at anyone interested in developing their knowledge of the theories and practice of counselling. It will explore different techniques, approaches to counselling practice and the skills and qualities needed to become a qualified counselling practitioner.	HC	13/01/2020	Flexible	FREE	 
HEALTH AND SOCIAL CARE PROFESSIONAL DEVELOPMENT COURSES	2	These free, accredited courses are designed to meet the personal and career development needs of health and social care professionals. Pick and choose which courses appeal to you or complete them all. See below for some examples: <ul style="list-style-type: none"> • Introductory awareness of autistic spectrums • Dementia awareness • Supporting individuals with learning disabilities • Principles of safeguarding and protection in health and social care. 12 week course. 	IL	Flexible starts and end dates	Flexible	FREE	 
AWARD IN COUNSELLING CONCEPTS	2	The course will introduce you to the person-centred approach to counselling theory and practice, providing an excellent foundation for further study at Level 3, the first stage to becoming a fully qualified Counsellor.	HC or OC	January & April starts	Flexible	£279	
CERTIFICATE IN COUNSELLING SKILLS	3	This course deepens your knowledge of the person-centred approach to counselling, and greatly enhances your professional skills and behaviours. It is ideal for anyone who has successfully completed the Level 2 Award in Counselling Concepts, and who is aiming to qualify as a Counselling professional through further study at Level 4.	HC or OC	January & April starts	Flexible	£811	

 Eligible for 19+ loan

HEALTH AND SOCIAL CARE PROFESSIONAL DEVELOPMENT COURSES




These courses are FREE for 19+ learners.

They are self study courses with flexible start times to suit you.

The following unitised Certificate courses are also available for those who want to study a particular subject in more depth:



















- UNDERSTANDING DIGNITY AND SAFEGUARDING IN ADULT HEALTH AND SOCIAL CARE
- COMMON HEALTH CONDITIONS
- PRINCIPLES OF WORKING WITH INDIVIDUALS WITH LEARNING DISABILITIES
- AWARENESS OF MENTAL HEALTH PROBLEMS
- PRINCIPLES OF END OF LIFE CARE
- UNDERSTANDING AUTISM
- UNDERSTANDING THE SAFE HANDLING OF MEDICATION IN HEALTH AND SOCIAL CARE (MUST BE EMPLOYED IN A HEALTH AND SOCIAL CARE SETTING)
- PRINCIPLES OF DEMENTIA CARE
- UNDERSTANDING THE CARE AND MANAGEMENT OF DIABETES
- UNDERSTANDING BEHAVIOUR THAT CHALLENGES

To register your interest or find out more please contact 01484 437070

 Independent Learning
 Huddersfield Centre
 Oldroyd Centre, Dewsbury

APPLY BY:  Download an application form www.kirkleescollege.ac.uk
 01484 437070 from 6 January 2020  info@kirkleescollege.ac.uk









HOSPITALITY AND CATERING

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
PREPARE, COOK AND FINISH BASIC BREAD AND DOUGH PRODUCTS	1	This is a beginners course in the art of bread making, from the humble bread roll to enriched and flavoured doughs we will share with you the tips to producing the perfect loaf. Three week course.		21/01/2020	Tuesday 5.30-8.30pm	£72 includes ingredients	
BISTRO APPETISERS	1	Let us show you how to start your next meal with restaurant style appetisers. Discover planning, preparation, cooking and service techniques that will wow your dinner guests. Three week course.		21/01/2020	Tuesday 5.30-8.30pm	£90 includes ingredients	
BISTRO STARTERS	1	Following on from Bistro Appetisers we will share with you a selection of modern British and Continental starters, prepared by our expert chef and yourselves using fresh ingredients. Three week course.		11/02/2020	Tuesday 5.30-8.30pm	£90 includes ingredients	
BISTRO MAINS	1	Plan, prepare, cook and serve a selection of modern British and Continental main courses prepared by our expert chef and yourselves using fresh ingredients. Learn some of the tricks of the trade to give your meals that professional look and taste. Three week course.		10/03/2020	Tuesday 5.30-8.30pm	£90 includes ingredients	
KIRKLEES CAKE BAKE	1	Discover how to bake seasonal cakes, biscuits, scones and tray bakes. We will guide you in mastering the different techniques used in preparing, baking and serving these tea time treats. Seven week course.		21/01/2020	Tuesday 5.30-8.30pm	£144 includes ingredients	
JUNIOR CHEF ACADEMY	-	This cookery course is for students aged 10 years to 16 years. Foods will be a mixture of sweet and savoury dishes from around the world using seasonal produce when available; which can be replicated at home. All dishes will be produced using a variety of skills learned throughout the course. Learn new skills in a fully equipped professional kitchens with trained chefs. Five week course.		22/01/2020	Wednesday 5.30-8.00pm	£120 includes ingredients	
BAKE MY DAY	-	Learn how to bake seasonal cakes, biscuits and scones incorporating basic mixing techniques, cooking methods and decoration. This short course is ideal for those who have always wanted to try baking but never dared.		Flexible start and end dates	Wednesday 6-8.30pm	£20	
COOKING ON A BUDGET	-	This course is perfect if you would like to learn how to cook healthy, affordable meals. You will learn how to prepare fresh chicken, and create a range of dishes using basic ingredients.		Flexible start and end dates	Tuesday 6-8.30pm	£32	
HEALTHY EATING	-	Designed to make traditional, everyday meals as healthy as possible - you will look at healthier cooking methods and replace ingredients where possible.		Flexible start and end dates	Monday 6-8.30pm	£32	






 Huddersfield Centre
 Oldroyd Centre, Dewsbury

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 01484 437070 **from 6 January 2020**  info@kirkleescollege.ac.uk

MOTOR VEHICLE

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
AWARD IN HYBRID ELECTRIC VEHICLE AWARENESS	1	The course is designed for people who may come into contact with high voltage vehicles and need to be aware of the hazards associated with them. Learn about safe working practices and the dangers and the precautions to be taken to avoid potential injury when working with these vehicles. One day course.		20/1/2020	TBC	£75	 
CAR CARE AND BASIC MECHANICAL SKILLS	-	This course will enable you to learn how to carry out basic repairs on your car and improve your mechanical skills on this course. An ideal platform to develop your learning which could lead to progression onto one of our full time courses and a career in the motor industry. One week course of 13 hours.		20/1/2020	TBC	£130	
AWARD IN CYCLE MAINTENANCE	1	This course is aimed at learners who wish to develop understanding and skills in the building, with a keen leisure interest in cycles. 35 hours new course starts every sixth week.		20/1/2020	TBC	£200	 

SPORT

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
AWARD IN PAEDIATRIC FIRST AID	3	This qualification provides learners with the opportunity to develop the skills and knowledge needed to deal with a range of paediatric first aid situations, illnesses, injuries and emergencies which can arise when looking after children. Ideal for those who work or intend to work in a childcare setting.		03/02/2020	Friday 9am - 4.30pm	£120	
CERTIFICATE IN FITNESS INSTRUCTION - GYM INSTRUCTOR	2	The aim of this CIMPSA-endorsed qualification is to train learners to a professionally competent level, enabling them to prescribe, plan and deliver safe and effective exercise programmes within a gym or health club environment. Evening sessions only. Ten week course.		Monthly start dates available	Friday 9am - 4.30pm	£468*	 













* Eligible for a reduction in fees if you are in receipt of benefits.

 Huddersfield Centre
 Engineering Centre,
Huddersfield

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TEACHING

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
LEADING THE IQA OF ASSESSMENT PROCESSES AND PRACTICE TQUK CERTIFICATE (RPL)	4	This course provides a final unit for the quality role to take on the lead on internal quality assurance. Must have the internal quality units in order to do this final unit.		Flexible starts and end dates		19+ Registration £45 £205 for Level 4 Certificate	
CERTIFICATE IN OBSERVATION OF TEACHING LEARNING AND ASSESSMENT	5	The course covers a range of topics including different types of observations and judgement criteria, observation protocols giving observation feedback and moderation procedures. Learners will undertake three separate lesson observations on colleagues during the course and undertake on-line activities. By the end of the course, learners will be expected to demonstrate how they have met the recommended guided learning hours and total qualification time.		Interviews to be held 24/02/2020 9.30am (application required) 2 days attendance on 09/03/2020 and 23/03/2020 9.15am-4.15pm Professional discussion and moderation/lesson observation.		Registration £78 £258 for Level 5 assessment Fee Total: £336	
EDUCATION AND TRAINING TQUK AWARD (STANDALONE)	3	This short course provides an introduction to teaching, learning and assessment. Ideal for those who do not have a teaching position but want to explore getting into the teaching and lifelong learning sector (14+). Level 3 subject specialism required in the subject you want to teach or extensive CV supporting this.		04/02/2020	Tuesday 5.30-8.30pm	Registration £45 £400 for Level 3 Award Fee total: £445	
INTERNAL QUALITY ASSURANCE OF ASSESSMENT PROCESSES AND PRACTICE TQUK AWARD	4	This two module course that gives you the necessary knowledge to conduct quality assurance. Level 3 qualification needed in your subject specialism, access to a qualified internal verifier/competent personnel for countersignatory of evidence on 2.		Flexible start and end dates		Registration £95 £394 for Level 4 Award Fee total: £489	
AWARD IN ENGLISH FOR LITERACY TEACHING	3	This qualification is designed for those who wish to progress to literacy and teacher education programmes, or vocational teachers wanting to progress towards teaching English at Level 2 or below. There are four mandatory units on the course, all designed to assess the understanding of core issues and concepts in English language study at Level 3.		TBC		Registration £47.25 £480 for Level 3 Award Fee Total: £527.25	
AWARD IN MATHEMATICS FOR NUMERACY TEACHING	3	Designed for learners wishing to gain knowledge and personal skills in maths as required for entry to specialist teaching qualifications. The qualification prepares learners to progress to further subject specific numeracy teacher education programmes. The units consist of using mathematics for academic subjects, personal and public life as well as professional and vocational.		TBC		Registration £47.25 £480 for Level 3 Award Fee Total: £527.25	

19+ Eligible for 19+ loan

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
EDUCATION AND TRAINING TQUK AWARD + AWARD IN ASSESSING COMPETENCE IN THE WORKPLACE	3	The course provides you with an introductory teaching qualification, which prepares learners for teaching or training in a wide range of contexts. A combined course of the Level 3 Award in Education and Training plus the assessing qualification of two units for assessing competence in the work place. Must have a Level 3 subject specialism, access to a qualified assessor / competence based personnel plus 2 learners in the lifelong learning sector.	HC	04/2/2020	Tuesday 5.30-8.30pm	Registration £90 £902 for Level 3 Award Fee total: £992	
EDUCATION AND TRAINING TQUK AWARD + AWARD IN ASSESSING VOCATIONALLY-RELATED ACHIEVEMENT	3	This is a combined course of the Level 3 Award in Education and Training plus the assessing qualification of 2 units for assessing vocationally related achievement (course work). Must have a Level 3 subject specialism, access to a qualified assessor / competence based personnel plus 2 learners in the lifelong learning sector.	HC	04/2/20	Tuesday 5.30-8.30pm	Registration £115 £902 for Level 3 Award Fee total: £1017	
EDUCATION AND TRAINING TQUK AWARD + CERTIFICATE IN ASSESSING VOCATIONAL ACHIEVEMENT	3	This short course is an introduction to teaching learning and assessment. Ideal for those who do not have a teaching position but want to explore getting into 'teaching in the lifelong learning sector' (14+) Level 3 subject specialism required in the subject you wish to teach in or an extensive CV supporting this. This can be combined with the full Level 3 Assessor Qualification for those who are teaching / assessing theory as well as assessing competence in the work place. Must have access to a qualified assessor / competent personnel learners in a lifelong learning sector.	HC	04/2/20	Tuesday 5.30-8.30pm	19+ Registration £45 Assessor £811 £400 for Level 3 Award (no loan) Fee total: £1256	
EDUCATION AND TRAINING TQUK DIPLOMA (YEAR 1)	5	This is the first year of a two year course. Level 3 subject specialism needed in the subject you want to teach or extensive CV supporting this. Minimum 50 hours of teaching required plus four observations. Four modules covered within the year as managing challenging behaviour. Can be in paid teaching or as a volunteer in the 14+ sector.	HC	21/01/2020	Tuesday	Registration £190 £1,550 for Level 5 Diploma Fee total: £1,740	

TRAVEL AND TOURISM

COURSE TITLE	LEVEL	DESCRIPTION	CENTRE	START DATE	DAY & TIME	FEES	HOW TO ENROL
FEAR OF FLYING COURSE	-	Do you have anxiety about flying? Although our air cabin doesn't leave the ground it is a good place to start to conquer your fears. Let our industry professionals explain what those funny whirring noises are some of the things to expect when you take a flight.	HC	17/03/2020	Tuesday 5-8pm	FREE	
INTERNET HOLIDAY BOOKING	-	This short course will give you an understanding of booking holidays over the internet, the tips and tricks, do's and don'ts when searching holiday's online. Let our industry professional staff guide you through this sometimes frustrating process.	HC	18/03/2020	Wednesday 5-8pm	FREE	
GETTING INTO EMPLOYMENT IN THE TRAVEL, TOURISM AND AVIATION INDUSTRY	-	This course gives an introduction into the travel and tourism industry and offers practical help and support in preparing for, and securing employment within one of the world's fastest growing industries. Seven week course.	HC	24/01/2020	Friday 1-4pm	£110*	

* Eligible for a reduction in fees if you are in receipt of benefits. **19+** Eligible for 19+ loan

HC Huddersfield Centre

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HIGHER EDUCATION

Kirklees College is ranked alongside some of the country's top universities when it comes to Higher Education.



Maybe you're considering your next educational move, or maybe you've decided to step back into education after a bit of a break, whatever the reason, Kirklees College is a place of opportunity and offers a guiding hand to make the transition as smooth as possible.

We offer a range of HNC and HND courses delivered from our state-of-the-art centres, conveniently located to make studying your degree-level course that much easier and ideal if you need to fit in your learning around your family or other commitments.

You can choose to do a Higher National Certificate over one-year full time or two years part time. On completion you will gain a Level 4 qualification and can go on to a further year's study at Kirklees College for a Higher National Diploma (HND).

For more information visit:

www.kirkleescollege.ac.uk/higher-education



Advanced Learner Loan

If you are aged 24+ or are 19-23 and already have a Level 3 qualification (e.g. A-Levels) you can apply for an Advanced Learner Loan to fund your Level 3 or 4 course. See page 4 for more details.

Our Higher Education Centre fees are lower than university fees. We are able to offer financial support to help with costs.

Apply for an Advanced Learner Loan if you're aged 19+, email: finsupp@kirkleescollege.ac.uk
tel: **0800 804 6134**



PIONEER HIGHER
SKILLS CENTRE
DEWSBURY

OPENING
SUMMER 2020

APPRENTICESHIPS



Kirklees College train around 2,000 apprentices in 30 occupational areas every year. Our apprentices are employed at over 1,000 companies throughout West Yorkshire.

Apprenticeships are work-based training programmes which help you learn and earn at the same time.

Apprenticeships help you gain the right skills, knowledge and hands-on experience that you need to get into the career of your choice. Apprenticeships combine work, studying and training whilst also getting paid.

They're a great alternative to university but without the debt!

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Email info@kirkleescollege.ac.uk

Find out more:

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“Going down the apprenticeship route is definitely the best decision I have made in my life. My career journey has gone from strength to strength. I would encourage anyone to take the apprenticeship pathway.”

Elliot Smith, System Support Advisor at Kirklees Neighbourhood Housing



EMPLOYERS

Grow your business with Kirklees College

Whether you're a small or large organisation, a well-trained workforce will help you stay ahead of your competitors. Investment in training is crucial to success. It increases competitive edge, encourages staff motivation, loyalty and the desire for continued professional development.

Our courses are delivered by qualified professionals and include accredited programmes, professional qualifications and bespoke courses. Kirklees College is already working with hundreds of organisations across the region to find out what they need from us.

Benefits of hiring an apprentice:

- Fresh talent means fresh new ideas
- Reduce staff turnover with loyalty
- Lower costs
- Great reputation
- Tackle skill shortages

“ I believe investing in my team with apprentices and young people adds another dimension to the workforce. If you invest in them they will give back to you as their potential is limitless! ”

Chris Worsley, Managing Director of Easy Fireplaces.



Employer Engagement team:

0800 781 3020

employers@kirkleescollege.ac.uk

employers.kirkleescollege.ac.uk

2020 OPEN DAYS

If you're thinking of joining a course at Kirklees College, why don't you attend one of our Open Days?

Come along to view our state-of-the-art facilities and meet tutors from each curriculum area.

Everyone welcome!

HUDDERSFIELD CENTRES

Saturday 25 January 2020

10.30am – 12.30pm (last entry 12pm)

Tuesday 24 March 2020

5.30 – 7.30pm (last entry 7pm)

Wednesday 1 July 2020

4 – 6pm (last entry 5.30pm)

DEWSBURY CENTRES

Tuesday 21 January 2020

5.30 – 7.30pm (last entry 7pm)

Saturday 21 March 2020

10.30am – 12.30pm (last entry 12pm)

Saturday 27 June 2020

10.30am – 12.30pm (last entry 12pm)

**BOOK
YOUR PLACE
ONLINE**

HOW TO APPLY

There are many different ways to apply for one of our Adult Courses.

APPLY BY:



Telephone: **01484 437070 (from 6 January 2020)**



Email: **info@kirkleescollege.ac.uk**



Online store: **www.kirkleescollege.ac.uk/store**



Download an application form **www.kirkleescollege.ac.uk**

If you have seen something that interests you, your next step is to contact us to find out when the course is next running.

Some courses will have an application form to complete, while others can be booked and paid for on our website through the online store.

Check the 'How To Enrol' key for the course and sign up as soon as possible.

You can also visit the Information Desk at our Huddersfield Centre, Manchester Road, Huddersfield, HD1 3LD, from 9am-4.30pm Monday to Thursdays and 9am-3.30pm Fridays.

You can also attend one of our Open Days to find out more information or speak to our tutors.

If you need any information or help with paying course fees, contact our Financial Support Team on:

T: **0800 804 6134**

E: **finsupp@kirkleescollege.ac.uk**





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