

**NEW
COURSES
STARTING
FROM APRIL
2024**

INVEST IN YOURSELF

ADULT COURSE GUIDE

Professional, short and
online courses for adults





WELCOME TO OUR APRIL 2024 ADULT COURSE GUIDE

At Kirklees College, we understand the demands of today's workplace, which is why we are committed to supporting you to gain the skills needed to succeed in your chosen career.

We are here to support you across all areas of learning, whether you are looking to try a new hobby, upskill in your career or are thinking about returning to education following a break, we can help you to achieve your goal.

Ranging from one-day workshops to evening classes and professional qualifications, there is no better place to start than Kirklees College.

With courses available at one of our centres, online or as part of continued professional development in the workplace, you can benefit from flexible learning designed to fit around your lifestyle.

Invest in yourself and enrol now to secure your place for April 2024.

T: 01484 437070 E: info@kirkleescollege.ac.uk

INVEST IN YOURSELF



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DISCLAIMER: Please note courses are subject to change. Details correct at time of print. See the website for up-to-date course and fee information. The college reserves the right to make changes at any time. Some free courses may be restricted to people who reside in the local community.

COMMUNITY COURSES



Gaining free access to our adult courses means that you'll be making a personal rather than a financial investment. Whether you are looking to secure a job, retrain, upskill, embrace a new hobby or focus on your wellbeing, we have a variety of courses for you to enjoy.



FREE CONVERSATIONAL ENGLISH FOR NON NATIVE SPEAKERS

Start Date: 8 April 2024 **Day & Time:** Monday, 12.30pm-3.30pm **Duration:** 10 weeks



FREE PRE ENTRY SKILLS FOR LIFE AND WORK

Start Date: 11 April 2024 **Day & Time:** Thursday, 12pm-3.30pm **Duration:** 10 weeks



FREE CREATIVE TEXTILES AND SEWING FOR BEGINNERS

Start Date: 16 April 2024 **Day & Time:** Tuesday, 6pm-9pm **Duration:** 6 weeks

Start Date: 17 April 2024 **Day & Time:** Wednesday, 9am-12pm **Duration:** 6 weeks

Start Date: 17 April 2024 **Day & Time:** Wednesday, 1pm-4pm **Duration:** 6 weeks



FREE GARMENT MAKING FOR NEXT STEPS L1

Start Date: 18 April 2024 **Day & Time:** Thursday, 6pm-9pm **Duration:** 6 weeks



FREE ESSENTIAL DIGITAL SKILLS QUALIFICATION

Start Date: 24 June 2024 **Day & Time:** Monday, 9am-1pm **Duration:** 10 weeks



HOW TO ENROL



Website:
kirkleescollege.ac.uk



Email:
info@kirkleescollege.ac.uk

See page 22 for more information

DELIVERY METHOD



Online



**Huddersfield
Centre**



**Pioneer Higher
Skills Centre**

See page 21 for more
information on our centres



**Boothroyd
Primary School**
Temple Road, Dewsbury,
WF13 3QE



**Thornhill Lees
Community Centre**
53 Brewery Lane,
Dewsbury, WF12 9DU



ANIMAL CARE AND LAND-BASED COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Introduction to Working in Dog Grooming	1	TH	Day One - Saturday 11 May Day Two - Saturday 18 May	10am - 3.30pm	Two days	£40		



DELIVERY OF COURSE:
See page 21 for centre key



HOW TO JOIN:



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RING
01484 437070



EMAIL
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19+ Advanced learner loan

Please note that for some courses there may be additional exam or material costs.



BUSINESS AND PROFESSIONAL COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Certificate in Principles of Business Administration	2		Flexible	Self-led study	10 weeks	Free		
Certificate in Principles of Customer Service	2		Flexible	Self-led study	10 weeks	Free		
Certificate in Principles of Team Leading for Business	2		Flexible	Self-led study	10 weeks	Free		
CIM Award in Digital Marketing Techniques	4		April	Wednesday, 6pm - 9pm	3 months	£575		
CIM Award in Planning Campaigns	4		April	Wednesday, 6pm - 9pm	3 months	£575		
CIM Award in Innovation in Marketing	6		April	Wednesday, 6pm - 9pm	3 months	£611		
CIM Award Marketing and Digital Strategy	6		April	Wednesday, 6pm - 9pm	3 months	£611		
Certificate in Management and Leadership (CMI)	3		Flexible	Self-led study	9 months	£730		
CMI Award in Management and Leadership	5		Flexible	Self-led study	16 weeks	£350		
CMI Coaching and Mentoring Award	3		Flexible	Self-led study	4 months	£314		
CMI Coaching and Mentoring Certificate	3		Flexible	Self-led study	Up to 12 months	£653		
CMI Coaching and Mentoring Diploma	3		Flexible	Self-led study	1 year	£1,987		●

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BUSINESS AND PROFESSIONAL COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
CMI Principles of Leadership and Management Award	3		Flexible	Self-led study	Up to 3 months	£333.80		
CMI Principles of Leadership and Management Diploma	3		Flexible	Self-led study	1 year	£1,515		



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COMPUTING COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Microsoft Office Specialist - Excel	3	 	Flexible	Self-led study	Approx 10 weeks	£75	
Microsoft Office Specialist - Outlook	3		Flexible	Self-led study	Approx 10 weeks	£75	
Microsoft Office Specialist - PowerPoint	3		Flexible	Self-led study	Approx 10 weeks	£75	
Microsoft Office Specialist - Word	3		Flexible	Self-led study	Approx 10 weeks	£75	
CISCO IT Essentials	3		Flexible	Self-led study	Approx 10 weeks	£380	
Certificate in Understanding Date Protection and Data Security	2		Flexible	Self-led study	Approx 10 weeks	Free	



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Online course

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CONSTRUCTION COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
DIY Brickwork	N/A	BC	7 May	Tuesday, 5.30pm - 8.30pm	7 weeks	£35 materials fee	
DIY Electrical	N/A	BC	7 May	Tuesday, 5.30pm-8.30pm	7 weeks	£35	
18th Edition 2382-18 (Award for the requirements for Electrical Installation)**	3	BC	w/c 15 April	Email info for start date and timetable	2 days	£400 including exam fees	
DIY Joinery	N/A	BC	7 May	Tuesday, 5.30pm - 8.30pm	7 weeks	£35	
DIY Plastering	N/A	BC	7 May	Tuesday, 5.30pm - 8.30pm	7 weeks	£35	
Introduction to Tiling	N/A	BC	3 May 24 May	Friday, 9am - 12pm	3 hours	Free	
Introduction to Domestic Tiling	N/A	BC	10 May 7 June	Friday, 9am - 12pm	3 hours	Free	
Introduction to Commercial Tiling	N/A	BC	17 May 14 June	Friday, 9am - 12pm	3 hours	Free	
NOCN_C Skills Awards NVQ Diploma in Plastering	3	BC	Flexible	Flexible	Flexible	Free*	

* Fully funded through the West Yorkshire Consortium of Colleges Skills Connect programme for an individual and a contribution from an employer if there is multiple staff members.

** You will need to hold a relevant Level 3 qualification to be able to enrol on this course.

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COUNSELLING COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Certificate in Counselling Skills	2	HU	9 April	Tuesday, 12.15pm - 4.15pm	12 weeks	£234	
		HU	11 April	Thursday, 5pm - 9pm			
		PI	8 April	Monday, 9.30am-1.30pm			
		PI	11 April	Thursday, 5pm - 9pm			
Certificate in Counselling Skills	1	HU	28 May	Tuesday, 9.30am-4pm	4 weeks		



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CREATIVE INDUSTRIES COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Introduction to Applied Art Practice - Wellbeing	N/A	Globe Arts	10 April	Wednesday, 2pm-5pm	3 hours	Free	
Beginners Applied Art Practice - Wellbeing	N/A	Globe Arts	17 April	Wednesday, 2pm-5pm	7 weeks	£83	
			19 April	Friday, 2pm-5pm	7 weeks		
Introduction to Applied Art Practice	N/A	Globe Arts	12 April	Friday, 2pm-5pm	3 hours	Free	
Printmaking Intermediate/Advanced	N/A		9 April	Tuesday, 6pm-9pm	7 weeks	£83	
Advanced Ceramics	N/A		12 April	Friday, 1pm-4pm	7 weeks	£83	
Advanced Fused Glass	N/A		12 April	Friday, 9am-12pm	7 weeks	£83	
Introduction to Drawing and Painting	N/A		23 April	Tuesday, 5.30pm-8.30pm	7 weeks	£83	
Introduction to Photography	N/A		25 April	Thursday, 5.30pm-8.30pm	7 weeks	£83	
Introduction to Creative Patchwork	N/A		9 April	Tuesday, 6pm – 9pm	3 hours	Free	
Introduction to Adobe Suite	N/A		9 April	Tuesday, 6pm – 9pm	3 hours	Free	
Introduction to Drawing and Painting	N/A		9 April	Tuesday, 6pm – 9pm	3 hours	Free	
			11 April	Thursday, 6pm – 9pm			
Advanced Creative Patchwork	N/A		16 April	Tuesday, 6pm – 9pm	21 hours	£83	
Advanced Adobe Suite	N/A		16 April	Tuesday, 6pm – 9pm	21 hours	£83	
Advanced Drawing and Painting	N/A		16 April	Tuesday, 6pm – 9pm	21 hours	£83	
			18 April	Thursday, 6pm – 9pm			

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Please note that for some courses there may be additional exam or material costs.

19+ Advanced learner loan



EDUCATION AND EARLY YEARS COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Understanding Safeguarding and Prevent	2		8 April	Self-led study	10 weeks	Free		
Certificate in Introducing Caring for Children and Young People	2		8 April	Self-led study	10 weeks	Free		
Certificate in Understanding Behaviour that Challenges	2		8 April	Self-led study	10 weeks	Free		
Certificate in Understanding Autism	2		8 April	Self-led study	10 weeks	Free		
Certificate in Equality and Diversity	2		8 April	Self-led study	10 weeks	Free		
Certificate in Common Childhood Illnesses	2		8 April	Self-led study	10 weeks	Free		



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ENGINEERING COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
CAD 2D	2		9 April	Tuesday, 5pm-8pm	10 weeks	£295	
CAD 3D	2		9 April	Tuesday, 5pm-8pm	10 weeks	£295	



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19+ Advanced learner loan

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HAIR AND BEAUTY COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Beauty Essentials	N/A	PI	25 April	Thursday, 5.30pm-8.30pm	7 weeks	£83	
Refresh! Cutting and Colouring Skills	N/A	PI	24 June & 1 July	Monday, 9am-4.30pm	2 days	£83	



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19+ Advanced learner loan

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HEALTH AND SOCIAL CARE COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Award in Preparing to Work in Adult Social Care	1	PI	15 April	Monday, 9.30am-4pm	2 weeks	Free	



HOSPITALITY AND CATERING COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Culinary Masterclass Taster	N/A	HU	16 April	Tuesday, 6pm - 8.30pm	1 day	Free	
Culinary Masterclass	N/A	HU	23 April	Tuesday, 6pm - 8.30pm	5 weeks	£50	

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SPORT COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Understanding Nutrition and Health	2		8 April	Online (Self-led)	10 weeks	Free	



TEACHER EDUCATION COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join	19+
Get into Education	N/A		8 April	Monday-Friday, 9.30am-2.30pm	2 weeks	£416		

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19+ Advanced learner loan



ENGLISH COURSES



	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Get Ready for Entry Level English**	N/A		Between 8-29 April	Monday, 9am-11am	12 weeks	Free	
Get Ready for Level 1/Level 2 English**	N/A		Between 8-29 April	Monday, 9am-11am	12 weeks	Free	
Improve your Creative Writing	N/A		16 April	Tuesday, 6pm - 8.30pm	2.5 hours per week for 5 weeks	Free	



MATHS COURSES

	Level	Centre/Online	Start	Day & Time	Duration	Fee	How to join
Get Ready for Entry Level Maths (19+ only)**	N/A		Between 8-29 April	Tuesday, 12.30pm - 2.30pm	12 weeks	Free	
Get Ready for L1/L2 Maths (19+ only)**	N/A		Between 8-29 April	Tuesday, 12.30pm - 2.30pm	12 weeks	Free	

*Free to anyone who has not already completed the qualification. **Screening will be required.

*** This course is free to those without a grade 4/C in GCSE maths, providing you have lived in the UK for over three years.

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FUNDING AND ELIGIBILITY

The Adult programme is funded through the devolved Adult Education Budget for West Yorkshire. The Mayor of West Yorkshire and the West Yorkshire Combined Authority are investing £65 million a year to improve skills across West Yorkshire – particularly among those who need it most.

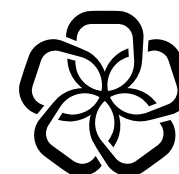
Am I eligible for financial support?

You may be entitled to fee remission on eligible courses through the Adult Education Budget. In particular, the following people might be entitled to fully funded access to training:

- Unemployed and seeking work
- Wanting to achieve Level 2 in maths or English for the first time
- Earning less than £21,255 year
- Wanting to achieve basic digital skills
- Wanting to achieve your first full Level 2 or Level 3 (GCSE or A Level equivalent) qualification

If you meet the above criteria and want further information about funding your course, please contact the Course Information team.

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E info@kirkleescollege.ac.uk



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Yorkshire
Combined
Authority**

**Tracy
Brabin
Mayor of
West Yorkshire**

Higher Skills & Higher Education

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Degree-level courses on your doorstep

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Kirklees College has heavily invested in higher education and higher skills with its range of courses and facilities, including the Pioneer Higher Skills Centre in Dewsbury.

Whether you are considering your next steps or returning to education after a break, we offer degree-level courses on your doorstep with state-of-the-art facilities that have been designed with your family and other commitments in mind.

With lower course fees, our higher education courses provide an affordable and flexible alternative to university study.

To view our complete range of higher education and higher skills courses, please see our Higher Skills Course Guide on our website.





APPRENTICESHIPS

Kirklees College offers the widest range of apprenticeships in Kirklees and Calderdale and is in the top 10 Further Education colleges for apprenticeship achievement. We train approximately 1,000 apprentices in over 30 occupational areas who are employed at over 1,000 companies in West Yorkshire.

An apprenticeship offers you the opportunity to learn while you earn and provides you with a solid grounding in your chosen career.

You will gain experience in a real working environment and be trained by industry professionals to gain the skills in demand with employers.

We have a range of apprenticeships available, please visit our website to view our latest vacancies.



E apprenticeships@kirkleescollege.ac.uk

T 0800 781 3020

W www.kirkleescollege.ac.uk/apprenticeships



"The staff at Kirklees College provided me with so much support during my marketing apprenticeship. The apprenticeship team truly had my best interests at heart, and I cannot thank them enough for pushing me to progress in a subject area that I love."

My Level 3 Digital Marketer apprenticeship has provided me with all the theory I need to excel in my role. My tutor always supported my progression and I now feel equipped with the skills, knowledge, experience and qualification to continue my career. I am now the Marketing Manager at a business I love and has supported my personal development since I joined the programme!"

**Mia, Level 3 Digital Marketer
Apprenticeship - Marketing Manager
at World Wide Group**



KIRKLEES COLLEGE CENTRES



BRUNEL CONSTRUCTION CENTRE



Old Fieldhouse Lane, Off Leeds Road, Huddersfield,
HD2 1AG • 01484 437141



ENGINEERING CENTRE



Turnbridge Road, Off St Andrew's Road, Huddersfield,
HD1 6AG • 01484 437026



HUDDERSFIELD CENTRE



Waterfront Quarter, Manchester Road, Huddersfield,
HD1 3LD • 01484 437000



PIONEER HIGHER SKILLS CENTRE



Halifax Road, Dewsbury, WF13 1BD
01484 437000



TAYLOR HILL ANIMAL CENTRE



Close Hill Lane, Taylor Hill, Huddersfield, HD4 6LE
01484 437184





HOW TO JOIN A COURSE

Have you seen a course you're interested in?

Contact us to find out when the next course is running. There are three different ways you can join one of our adult courses:



ENROL/APPLY ONLINE:

- 1 Visit **kirkleescollege.ac.uk/adult-learners**
- 2 Click Adult Courses and use the filters to search for your chosen course.
- 3 Click on your chosen course and click the **enrol now** or **apply now** button. For courses that require you to apply online, your application will be reviewed by the Applications Team and an interview will be arranged with the relevant curriculum team.
- 4 Complete our online form and submit it to us.

WHAT DO I NEED TO COMPLETE MY ENROLMENT ONLINE?

- Personal details
- National Insurance number
- You will need to upload proof of ID (photographic evidence, e.g. passport, driving licence, ID card, metro card)

Advanced Learner Loans (19+)

An Advanced Learner Loan provides financial help for those studying Level 3 – 6 courses. If you are aged 19 – 23 and already have a Level 3 qualification (e.g. A-Levels) or are aged 24+, you can apply for an Advanced Learner Loan to fund your studies. For more information and to find out if you are eligible, please email **customerservices@kirkleescollege.ac.uk**



TELEPHONE:
01484 437070



EMAIL:
info@kirkleescollege.ac.uk



OPEN DAYS

We run Open Days at our Huddersfield and Dewsbury centres throughout the year. Open Days provide you with an opportunity to see what college life has to offer. You can find out more about our courses, chat to our tutors and take a tour of our industry-leading facilities.

For more information how to book your place, please visit our website.

ALL HUDDERSFIELD CENTRES:

Saturday 27 April – 10.30am – 1.00pm (Last entry 12.30pm)

Tuesday 25 June – 5pm – 7pm (Last entry 6.30pm)

ALL DEWSBURY CENTRES:

Saturday 20 April – 10.30am – 12.30pm (Last entry 12pm)

Wednesday 26 June – 5pm – 7pm (Last entry 6.30pm)



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